

# City Attorney

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## 2015 Breakthrough Strategies

Breakthrough Strategy	Measurable Outcome	Measured or Completed By:	Strategic Plan Goal
Optimize the CAO operations with the most efficient and effective deployment of internal and external human, material, and financial resources	Begin implementation of an Optimization Plan	Q1	Transforming Government
Review Municipal Court Fees, pleas practices, and review potential for incentives for quick paying tickets	Implement any recommended changes	Q2	Transforming Government
Continuously improve service to legislative, judicial and executive branches, City departments, and enterprises	Customer Satisfaction Surveys completed	Q3	Transforming Government
Proactively advise and educate each department and enterprise on employment law and management practices	Provide employment training to managers and supervisors quarterly	Q4	Transforming Government

## All Funds Summary

All Funds	Use of Funds	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget
	General Fund	\$3,947,522	\$4,873,872	\$4,873,872	\$4,834,794	(\$39,078)
<b>Total</b>	<b>\$3,947,522</b>	<b>\$4,873,872</b>	<b>\$4,873,872</b>	<b>\$4,834,794</b>	<b>(\$39,078)</b>	
Positions	General Fund	42.00	43.00	43.00	41.50	(1.50)
<b>Total</b>	<b>42.00</b>	<b>43.00</b>	<b>43.00</b>	<b>41.50</b>	<b>(1.50)</b>	

\* 2014 Amended Budget as of 8/14/2014

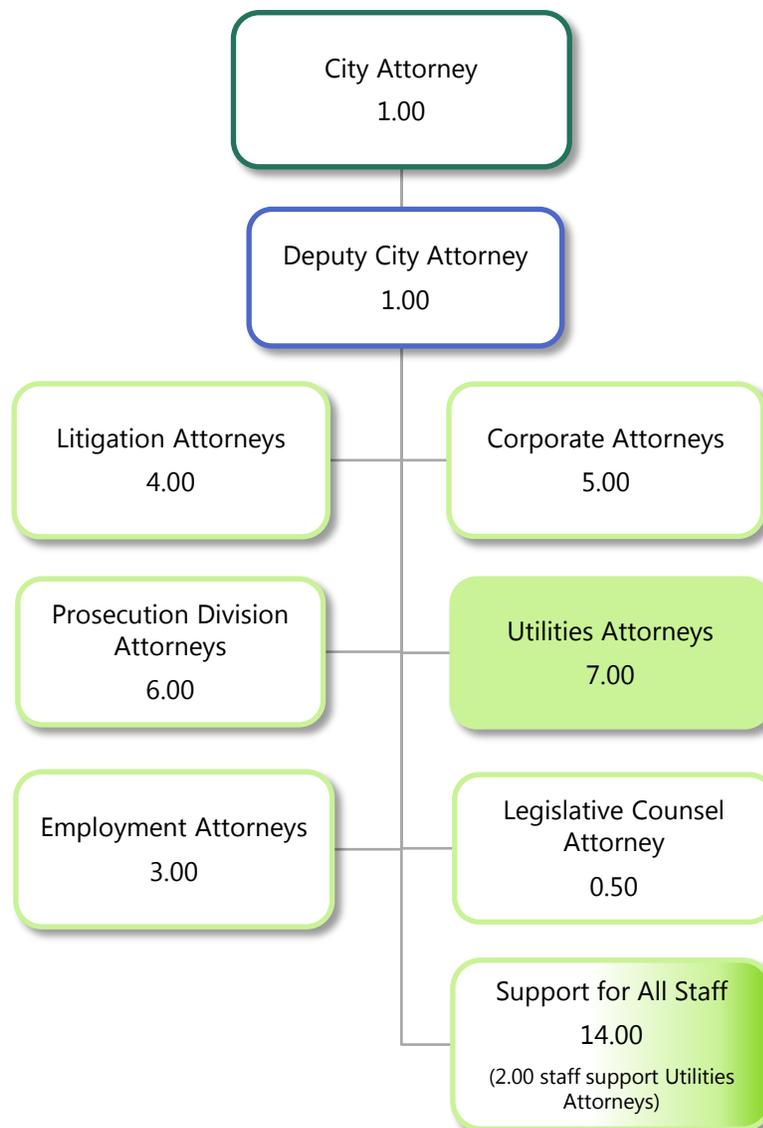
## Significant Changes vs. 2014

- Decrease of \$39,000 largely due to the removal of 1.50 FTE

## City Attorney

The City Attorney's Office is the legal advisor to the Mayor, City Council, Commissions, and heads of departments in relation to their duties as set forth in City Charter Art. XIII, §13-80. The City Attorney's Office:

- Represents the City in all court cases where the City has an interest and prosecutes all cases docketed into Municipal Court
- Provides legal representation to Colorado Springs Utilities and the Memorial Health System Enterprise
- Provides assistance in transaction matters, and employment matters on behalf of the City and all its enterprises
- Reviews, updates, and maintains the City Code and provides legal services to special district, annexation, and finance issues



The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2014, and changes occurring as part of the 2015 General Fund Budget.

	Use of Funds	<sup>1</sup> 2012	<sup>1</sup> 2013	2014	* 2014	2015	2015 Budget -
		Actual	Actual	Original Budget	Amended Budget	Budget	* 2014 Amended Budget
	Salary/Benefits/Pensions	\$3,053,536	\$3,733,324	\$4,547,392	\$4,547,392	\$4,533,037	(\$14,355)
	Operating	123,076	210,894	326,480	324,696	293,757	(30,939)
	Capital Outlay	9,351	3,304	0	1,784	8,000	6,216
	<b>Total</b>	<b>\$3,185,963</b>	<b>\$3,947,522</b>	<b>\$4,873,872</b>	<b>\$4,873,872</b>	<b>\$4,834,794</b>	<b>(\$39,078)</b>
<b>General Fund</b>	<b>Position Title</b>		<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Assistant City Attorney <sup>2</sup>		2.00	0.00	0.00	0.00	0.00
	Attorney		7.00	7.00	7.00	7.00	0.00
	City Attorney		1.00	1.00	1.00	1.00	0.00
	Deputy City Attorney		1.00	1.00	1.00	1.00	0.00
	Division Chief		5.00	5.00	5.00	4.00	(1.00)
	Legal Administrator		1.00	1.00	1.00	1.00	0.00
	Legal Secretary		7.00	6.00	6.00	5.00	(1.00)
	Legislative Counsel (Division Chief)		0.00	1.00	1.00	0.50	(0.50)
	Paralegal		7.00	6.00	6.00	6.00	0.00
	Prosecutor		5.00	5.00	5.00	5.00	0.00
	Senior Attorney		6.00	8.00	8.00	9.00	1.00
	Senior Legal Secretary		0.00	1.00	1.00	1.00	0.00
	<b>Total FTE</b>		<b>42.00</b>	<b>42.00</b>	<b>42.00</b>	<b>40.50</b>	<b>(1.50)</b>
	<b>Special Positions</b>						
	Staff Assistant		0.00	1.00	1.00	1.00	0.00
<b>Total Positions</b>		<b>42.00</b>	<b>43.00</b>	<b>43.00</b>	<b>41.50</b>	<b>(1.50)</b>	

<sup>1</sup> During 2012, 9.00 positions were transferred from Colorado Springs Utilities (CSU) to the City Attorney's Office, funded by offsetting revenue from CSU. Beginning in 2013, the City Attorney's budget reflects expenses related to these positions. Funding from CSU for these positions is recognized as revenue.

<sup>2</sup> These position titles no longer exist in the City's Salary Schedule.

\* 2014 Amended Budget as of 8/14/2014

<b>Funding Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	\$78,842
	Increase for pay for performance	82,690
	Net increase for medical plan changes	16,390
	Decrease to redistribute funds to operating	(4,640)
	Fill Prosecutor position with hourly, part-time personnel	(37,674)
	Reclass the Legislative Counsel position to a Senior Attorney	(27,865)
	Eliminate 0.50 FTE (Legislative Counsel)	(67,168)
	Eliminate 1.00 FTE (Legal Secretary)	(54,930)
	<b>Total Salaries/Benefits/Pensions</b>	<b>(\$14,355)</b>
	<b>Operating</b>	
	Decrease in multiple operating lines due to efficiencies realized	(\$32,723)
	Increase to adjust for 2014 amendment	1,784
<b>Total Operating</b>	<b>(\$30,939)</b>	
<b>Capital Outlay</b>		
Increase for furniture and fixtures	\$8,000	
Decrease to adjust for 2014 amendment	(1,784)	
<b>Total Capital Outlay</b>	<b>\$6,216</b>	
<b>Total For 2015</b>	<b>(\$39,078)</b>	

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Eliminate 0.50 FTE (Legislative Counsel)	(0.50)
	Eliminate 1.00 FTE (Legal Secretary)	(1.00)
	<b>Total For 2015</b>	<b>(1.50)</b>

\* 2014 Amended Budget as of 8/14/2014

**City of Colorado Springs  
Budget Detail Report**

001 GENERAL FUND  
City Attorney

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	2,632,544	2,899,515	3,718,082	3,582,402	(135,680)	-3.65%
51210	OVERTIME	541	4,512	1,500	1,500	0	0.00%
51220	SEASONAL TEMPORARY	29,509	44,663	5,000	5,000	0	0.00%
51240	RETIREMENT TERMINATION SICK	0	27,686	0	0	0	0.00%
51245	RETIREMENT TERM VACATION	33,993	78,229	0	0	0	0.00%
51260	VACATION BUY PAY OUT	11,172	8,212	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(322,225)	(19,555)	0	0	0	0.00%
51610	PERA	344,030	394,051	460,765	499,218	38,453	8.35%
51612	RETIREMENT HEALTH SAVINGS	26,812	12,250	25,000	25,000	0	0.00%
51615	WORKERS COMPENSATION	9,084	6,331	7,097	6,697	(400)	-5.64%
51620	EQUITABLE LIFE INSURANCE	7,049	7,846	13,778	13,842	64	0.46%
51640	DENTAL INSURANCE	10,526	11,467	14,020	13,656	(364)	-2.60%
51655	RETIRED EMP MEDICAL INS	319	0	0	0	0	0.00%
51665	CASH BACK	4,520	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	6,820	7,700	15,840	11,200	(4,640)	-29.29%
51690	MEDICARE	38,187	43,343	51,010	53,314	2,304	4.52%
51695	CITY EPO MEDICAL PLAN	215,980	174,126	188,582	221,124	32,542	17.26%
51696	ADVANTAGE HD MED PLAN	4,139	29,928	46,718	100,084	53,366	114.23%
51697	HRA BENEFIT TO ADV MED PLAN	536	3,020	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>3,053,536</b>	<b>3,733,324</b>	<b>4,547,392</b>	<b>4,533,037</b>	<b>(14,355)</b>	<b>-0.32%</b>
52105	MISCELLANEOUS OPERATING	2,319	4,969	0	0	0	0.00%
52110	OFFICE SUPPLIES	8,650	8,950	13,515	11,000	(2,515)	-18.61%
52111	PAPER SUPPLIES	747	3,327	3,000	4,000	1,000	33.33%
52120	COMPUTER SOFTWARE	1,007	1,225	2,000	2,000	0	0.00%
52122	CELL PHONES EQUIP AND SUPPLIES	1,881	2,064	2,000	2,000	0	0.00%
52125	GENERAL SUPPLIES	0	220	250	500	250	100.00%
52135	POSTAGE	7,289	7,020	7,400	7,400	0	0.00%
52155	AUTOMOTIVE	47	0	0	500	500	0.00%
52165	LICENSES AND TAGS	(310)	(213)	100	100	0	0.00%
52220	MAINT OFFICE MACHINES	0	2,000	500	1,500	1,000	200.00%
52282	MAINT DATA COMMUNICATION	0	1,000	0	1,000	1,000	0.00%
52305	MAINT SOFTWARE	0	2,000	0	0	0	0.00%
52405	ADVERTISING SERVICES	285	0	0	0	0	0.00%
52428	HOSTED IT SERVICES	0	1,500	0	1,500	1,500	0.00%
52574	LEGAL SERVICES	0	0	132,000	100,000	(32,000)	-24.24%
52575	SERVICES	18,015	31,982	12,000	16,277	4,277	35.64%
52590	TEMPORARY EMPLOYMENT	12,291	33,501	10,000	10,763	763	7.63%
52605	CAR MILEAGE	8,405	8,081	8,500	8,500	0	0.00%
52607	CELL PHONE ALLOWANCE	768	929	1,920	3,150	1,230	64.06%
52615	DUES AND MEMBERSHIP	8,765	15,387	14,000	20,755	6,755	48.25%
52625	MEETING EXPENSES IN TOWN	666	1,302	600	938	338	56.33%
52630	TRAINING	7,505	10,421	44,595	26,900	(17,695)	-39.68%
52645	SUBSCRIPTIONS	9,671	10,788	10,000	10,000	0	0.00%
52655	TRAVEL OUT OF TOWN	4,598	11,493	12,000	8,100	(3,900)	-32.50%
52735	TELEPHONE LONG DIST CALLS	547	576	1,500	1,500	0	0.00%
52736	CELL PHONE AIRTIME	0	0	300	360	60	20.00%
52738	CELL PHONE BASE CHARGES	2,196	9,872	13,000	6,477	(6,523)	-50.18%
52775	MINOR EQUIPMENT	2,598	2,401	5,000	3,000	(2,000)	-40.00%
52776	PRINTER CONSOLIDATION COST	15,994	25,616	20,000	32,637	12,637	63.19%
52795	RENTAL OF EQUIPMENT	4,847	0	0	0	0	0.00%
52874	OFFICE SERVICES PRINTING	2,514	3,492	5,000	6,000	1,000	20.00%
52875	OFFICE SERVICES RECORDS	6,590	7,970	6,300	6,300	0	0.00%
65150	LEGAL DEFENSE	(7,220)	0	0	0	0	0.00%
65160	RECRUITMENT	2,411	3,021	1,000	600	(400)	-40.00%
<b>Total Operating Expenses</b>		<b>123,076</b>	<b>210,894</b>	<b>326,480</b>	<b>293,757</b>	<b>(32,723)</b>	<b>-10.02%</b>
53030	FURNITURE AND FIXTURES	9,351	3,304	0	8,000	8,000	0.00%
<b>Total Capital Outlay</b>		<b>9,351</b>	<b>3,304</b>	<b>0</b>	<b>8,000</b>	<b>8,000</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>3,185,963</b>	<b>3,947,522</b>	<b>4,873,872</b>	<b>4,834,794</b>	<b>(39,078)</b>	<b>-0.80%</b>

Totals may differ from narrative due to rounding.

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# City Clerk

Sarah B. Johnson | (719) 385-5901 | cityclerk@springsgov.com

## 2015 Breakthrough Strategies

Breakthrough Strategy	Measurable Outcome	Measured or Completed By:	Strategic Plan Goal
Implement a new electronic campaign finance filing system in the 2015 Municipal Election for use by candidates and the public to access the data in a more transparent manner	Successful implementation of the electronic campaign finance system	Q1	Transforming Government
Pursue grant funding to further advance the indexing and archiving of city records	Apply for grants through the Colorado Historical Records Advisory Board Grant Program	Q2	Transforming Government
Streamline business licensing process to enable customers to easily learn the requirements and complete the necessary forms to obtain the required license in a timely manner through a combination of increased internet presence and internal resources	Publish materials & update forms; increase license enforcement through coordination with other departments	Q3	Jobs
Educate city staff on the requirements of records management in accordance with the Colorado Municipal Records Retention Schedule	Develop training materials to train city staff on proper records management	Q4	Transforming Government

## All Funds Summary

All Funds	Use of Funds	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget
	General Fund	\$674,270	\$686,478	\$686,478	\$713,372	\$26,894
<b>Total</b>	<b>\$674,270</b>	<b>\$686,478</b>	<b>\$686,478</b>	<b>\$713,372</b>	<b>\$26,894</b>	
Positions	General Fund	8.00	8.00	8.00	8.00	0.00
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	

\* 2014 Amended Budget as of 8/14/2014

## Significant Changes vs. 2014

None

# City Clerk

The City Clerk’s Office is the custodian of official City documents and records of proceedings of the City pertaining to the operation of City government, specifically:

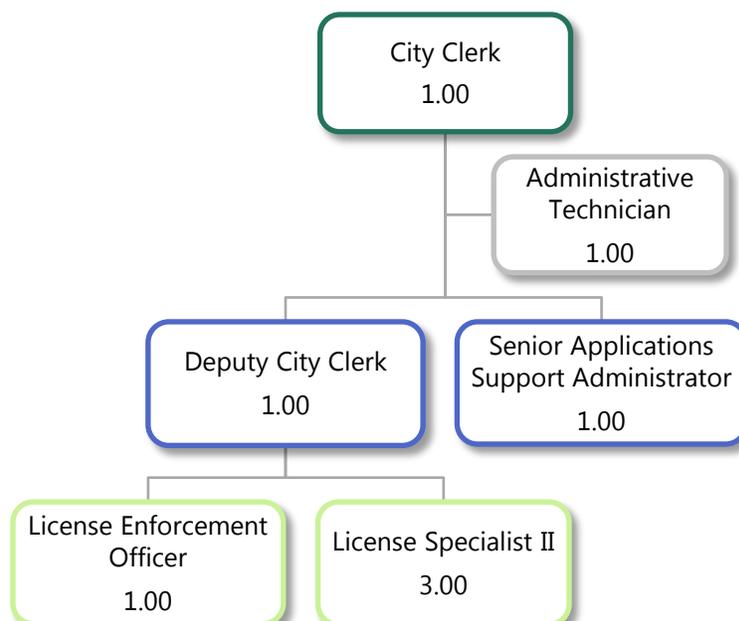
- Records, files, manages and ensures safekeeping of public records
- Updates and maintains the City Charter
- Maintains the City seal
- Attests to official documents
- Publicizes and posts legal notices in compliance with local and state laws
- Prepares the City Council agendas, attends City Council meetings, and records and transcribes meeting actions and decisions
- Accepts service of summonses and subpoenas, and ensures appropriate distribution and processing on behalf of the City

The City Clerk’s Office supervises and conducts municipal elections, specifically:

- Serves as the Designated Local Election Official
- Divides the City in 6 contiguous City Council Districts that are substantially equal in population and complies with all applicable laws during the year before District council elections
- Issues, accepts, and verifies Mayoral Candidate petitions, City Council candidate petitions and all citizen initiative, referendum, recall or charter amendments/petitions
- Oversees ballot preparation, voting process, tabulation process and certification of vote totals
- Receives candidate and committee campaign finance reports
- Maintains and enforces the applicable election sections of City Charter, City Code, State Statutes and Federal law

The City Clerk’s Office administers and enforces business licenses (approximately 3,100 licensed entities at this time). The City Clerk’s office:

- Issues and renews general business licenses (19 license types at this time), liquor licenses and medical marijuana licenses in accordance with City and state laws and regulations
- Provides support to the City Liquor and Beer Licensing Board
- Conducts administrative, suspension, revocation, and renewal hearings for all business licenses



The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2014, and changes occurring as part of the 2015 General Fund Budget.

General Fund	Use of Funds	2012 Actual	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget
	Salary/Benefits/Pensions	\$584,952	\$599,947	\$620,962	\$620,962	\$656,282	\$35,320
	Operating	68,857	74,323	65,516	65,516	57,090	(8,426)
	Capital Outlay	7,003	0	0	0	0	0
	<b>Total</b>	<b>\$660,812</b>	<b>\$674,270</b>	<b>\$686,478</b>	<b>\$686,478</b>	<b>\$713,372</b>	<b>\$26,894</b>
	Position Title	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget	
	Administrative Technician	1.00	1.00	1.00	1.00	0.00	
	City Clerk	1.00	1.00	1.00	1.00	0.00	
	Deputy City Clerk	1.00	1.00	1.00	1.00	0.00	
	License Enforcement Officer	1.00	1.00	1.00	1.00	0.00	
License Specialist I	1.00	1.00	1.00	0.00	(1.00)		
License Specialist II	2.00	2.00	2.00	3.00	1.00		
Senior Applications Support Administrator	1.00	1.00	1.00	1.00	0.00		
<b>Total Positions</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>		

Funding Changes	During 2014	* 2014 Amended - 2014 Original Budget
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	For 2015	2015 Budget - * 2014 Amended Budget
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	\$13,887
	Increase for pay for performance	7,724
	Net increase for medical plan changes	2,783
	Redistribution from operating efficiencies realized to fund election judge costs	10,926
	<b>Total Salaries/Benefits/Pensions</b>	<b>\$35,320</b>
<b>Operating</b>		
Decrease due to efficiencies realized	(\$10,926)	
Increase of one-time funding for grant match	2,500	
<b>Total Operating</b>	<b>(\$8,426)</b>	
<b>Capital Outlay</b>		
None	\$0	
<b>Total Capital Outlay</b>	<b>\$0</b>	
<b>Total For 2015</b>	<b>\$26,894</b>	

\* 2014 Amended Budget as of 8/14/2014

<i>Position Changes</i>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	None	0.00
	<b>Total For 2015</b>	<b>0.00</b>

\* 2014 Amended Budget as of 8/14/2014

**City of Colorado Springs  
Budget Detail Report**

001 GENERAL FUND  
City Clerk

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	411,393	458,353	481,732	496,428	14,696	3.05%
51210	OVERTIME	2,313	13,219	6,000	6,000	0	0.00%
51220	SEASONAL TEMPORARY	0	6,563	0	10,926	10,926	0.00%
51245	RETIREMENT TERM VACATION	23,105	137	0	0	0	0.00%
51260	VACATION BUY PAY OUT	0	953	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	0	(2,668)	0	0	0	0.00%
51610	PERA	61,584	63,280	65,402	67,682	2,280	3.49%
51612	RETIREMENT HEALTH SAVINGS	19,405	0	0	0	0	0.00%
51615	WORKERS COMPENSATION	1,605	1,385	1,396	1,505	109	7.81%
51620	EQUITABLE LIFE INSURANCE	1,179	1,256	1,742	1,845	103	5.91%
51640	DENTAL INSURANCE	2,537	2,866	3,060	2,956	(104)	-3.40%
51665	CASH BACK	823	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	3,260	2,120	1,960	1,960	0	0.00%
51690	MEDICARE	5,217	6,695	6,922	7,327	405	5.85%
51695	CITY EPO MEDICAL PLAN	52,531	44,971	52,748	59,653	6,905	13.09%
51696	ADVANTAGE HD MED PLAN	0	751	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	0	66	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>584,952</b>	<b>599,947</b>	<b>620,962</b>	<b>656,282</b>	<b>35,320</b>	<b>5.69%</b>
52105	MISCELLANEOUS OPERATING	9	0	0	0	0	0.00%
52110	OFFICE SUPPLIES	3,950	2,849	4,300	3,800	(500)	-11.63%
52120	COMPUTER SOFTWARE	199	19,000	200	200	0	0.00%
52122	CELL PHONES EQUIP AND SUPPLIES	0	103	0	0	0	0.00%
52125	GENERAL SUPPLIES	3,608	2,022	0	0	0	0.00%
52135	POSTAGE	5,406	4,823	5,500	5,250	(250)	-4.55%
52165	LICENSES AND TAGS	33	0	3,500	3,500	0	0.00%
52220	MAINT OFFICE MACHINES	0	99	0	0	0	0.00%
52225	MAINT COMPUTER SOFTWARE	859	0	0	0	0	0.00%
52305	MAINT SOFTWARE	1,640	0	0	0	0	0.00%
52405	ADVERTISING SERVICES	20,029	10,381	13,000	13,000	0	0.00%
52415	CONTRACTS AND SPEC PROJECTS	0	0	0	600	600	0.00%
52573	CREDIT CARD FEES	0	439	0	600	600	0.00%
52575	SERVICES	2,858	5,611	3,000	3,000	0	0.00%
52590	TEMPORARY EMPLOYMENT	3,064	9,511	13,926	3,000	(10,926)	-78.46%
52605	CAR MILEAGE	22	14	200	100	(100)	-50.00%
52615	DUES AND MEMBERSHIP	235	530	450	520	70	15.56%
52625	MEETING EXPENSES IN TOWN	527	210	400	0	(400)	-100.00%
52630	TRAINING	1,961	4,530	5,000	4,400	(600)	-12.00%
52655	TRAVEL OUT OF TOWN	355	1,377	0	0	0	0.00%
52705	COMMUNICATIONS	785	18	0	0	0	0.00%
52735	TELEPHONE LONG DIST CALLS	153	179	200	150	(50)	-25.00%
52736	CELL PHONE AIRTIME	0	0	50	50	0	0.00%
52738	CELL PHONE BASE CHARGES	730	588	1,690	1,390	(300)	-17.75%
52765	LEASE PURCHASE PAYMENTS	1,108	0	0	0	0	0.00%
52775	MINOR EQUIPMENT	0	281	0	0	0	0.00%
52776	PRINTER CONSOLIDATION COST	3,603	5,102	4,100	4,100	0	0.00%
52874	OFFICE SERVICES PRINTING	2,820	3,421	5,000	5,000	0	0.00%
52875	OFFICE SERVICES RECORDS	2,419	3,235	3,000	3,000	0	0.00%
60440	CBI BACKGROUND INVESTIGATIONS	0	0	2,000	2,930	930	46.50%
65160	RECRUITMENT	12,484	0	0	0	0	0.00%
65409	GRANT MATCH	0	0	0	2,500	2,500	0.00%
<b>Total Operating Expenses</b>		<b>68,857</b>	<b>74,323</b>	<b>65,516</b>	<b>57,090</b>	<b>(8,426)</b>	<b>-12.86%</b>
53020	COMPUTERS NETWORKS	7,003	0	0	0	0	0.00%
<b>Total Capital Outlay</b>		<b>7,003</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>660,812</b>	<b>674,270</b>	<b>686,478</b>	<b>713,372</b>	<b>26,894</b>	<b>3.92%</b>

Totals may differ from narratives due to rounding.

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# Communications

Cindy Aubrey, Chief Communications Officer | (719) 385-5254 | caubrey@springsgov.com

## 2015 Breakthrough Strategies

Breakthrough Strategy	Measurable Outcome	Measured or Completed By:	Strategic Plan Goal
Promote City success stories by proactively reaching out to local newspaper and television stations and through social media	Increased number of positive City-related stories in the media (2/week)	Quarterly	Jobs
Support and contribute to CVB and RBA efforts to market the City through consistent messaging	Improved coordination/consistent messaging	Quarterly	Jobs

## All Funds Summary

	Use of Funds	2013	2014	* 2014	2015	2015 Budget -
		Actual	Original Budget	Amended Budget		Budget
<i>All Funds</i>	General Fund	\$365,748	\$418,162	\$418,162	\$387,555	(\$30,607)
	Cable Franchise Grant Fund	414,100	374,440	374,440	374,440	0
	<b>Total</b>	<b>\$779,848</b>	<b>\$792,602</b>	<b>\$792,602</b>	<b>\$761,995</b>	<b>(\$30,607)</b>
	<b>Positions</b>					
	General Fund	4.00	4.00	4.00	3.00	(1.00)
	Cable Franchise Grant Fund	5.00	5.00	5.00	5.00	0.00
	<b>Total</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>8.00</b>	<b>(1.00)</b>

\* 2014 Amended Budget as of 8/14/2014

## Significant Changes vs. 2014

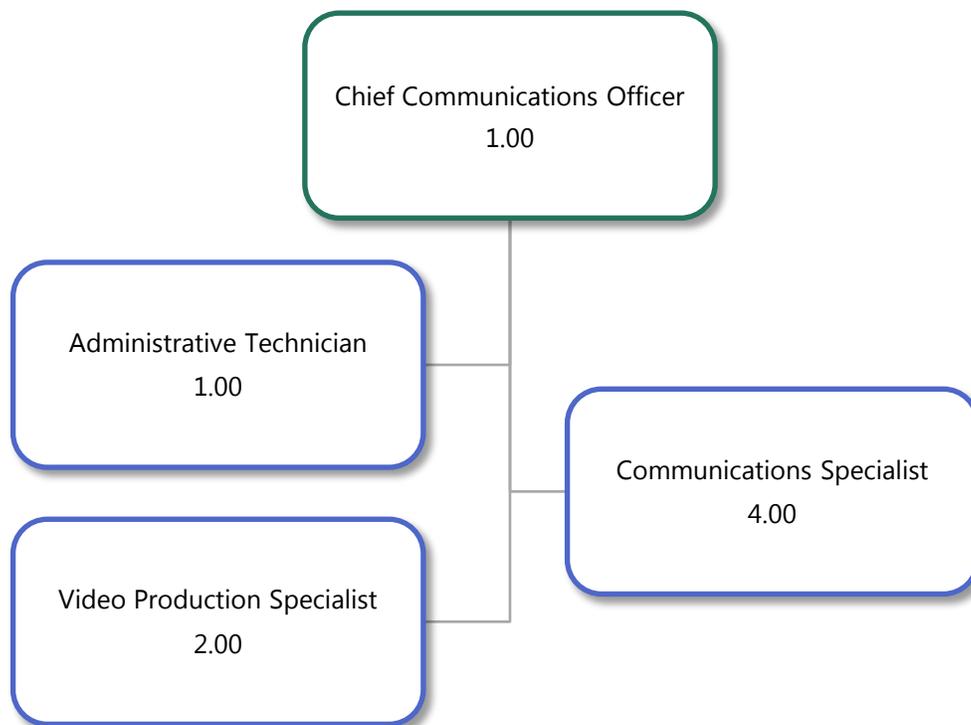
- Net decrease of \$30,608 in the General Fund, largely due to the removal of one-time funding for equipment in 2014 and the elimination of 1.00 FTE

## Communications

The City of Colorado Springs Communications Division is responsible for communication coordination between the citizens and City employees as well as the media. Specific activities include:

- Development and delivery of public information including Colorado Open Records Act (CORA) requests
- Web content and Springs TV programming
- Educational and informational programming targeted to public interest including budget management, crisis communications, Internet content development and the Mayor's Office
- Responding to citizen inquiries and handling the citizen request system

The Division strives to encourage citizen understanding and involvement through public education and the communication of the Mayor's goals and initiatives.



The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2014, and changes occurring as part of the 2015 Budget for each fund including General Fund and Cable Franchise Fund.

General Fund	Use of Funds	2012 Actual	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget
	Salary/Benefits/Pensions	\$241,334	\$292,466	\$323,062	\$323,062	\$326,456	\$3,394
	Operating	47,632	56,030	69,900	69,900	60,899	(9,001)
	Capital Outlay	3,089	17,252	25,200	25,200	200	(25,000)
	<b>Total</b>	<b>\$292,055</b>	<b>\$365,748</b>	<b>\$418,162</b>	<b>\$418,162</b>	<b>\$387,555</b>	<b>(\$30,607)</b>
	Position Title	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget	
	Administrative Technician	1.00	1.00	1.00	0.00	(1.00)	
	Chief Communications Officer	1.00	1.00	1.00	1.00	0.00	
	Communications Specialist I/II	1.00	0.00	0.00	0.00	0.00	
Lead Communications Specialist	0.00	1.00	1.00	2.00	1.00		
Video Production Specialist	1.00	1.00	1.00	0.00	(1.00)		
<b>Total Positions</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>(1.00)</b>		

Funding Changes	During 2014	* 2014 Amended - 2014 Original Budget
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	For 2015	2015 Budget - * 2014 Amended Budget
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	\$32,207
	Increase for pay for performance	7,697
	Net increase for medical plan changes	1,597
	Decrease due to moving of 1.00 FTE to Grants Fund	(38,107)
	<b>Total Salaries/Benefits/Pensions</b>	<b>\$3,394</b>
<b>Operating</b>		
Decrease due to reduced advertising services for 2015	(\$9,001)	
<b>Total Operating</b>	<b>(\$9,001)</b>	
<b>Capital Outlay</b>		
Decrease due to removal of 2014 one-time equipment purchase	(\$25,000)	
<b>Total Capital Outlay</b>	<b>(\$25,000)</b>	
<b>Total For 2015</b>	<b>(\$30,607)</b>	

\* 2014 Amended Budget as of 8/14/2014

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Transfer 2.00 FTE to Cable Franchise Fund (Admin. Tech. & Video Production Spec.)	(2.00)
	Transfer 1.00 FTE from Cable Franchise Fund (Lead Communications Specialist)	1.00
	<b>Total For 2015</b>	<b>(1.00)</b>

<b>Cable Franchise</b>	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Operating	\$326,184	\$414,100	\$374,440	\$374,440	\$374,440	\$0
	<b>Total</b>	<b>\$326,184</b>	<b>\$414,100</b>	<b>\$374,440</b>	<b>\$374,440</b>	<b>\$374,440</b>	<b>\$0</b>
	<b>Position Title</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>	
	Administrative Technician	0.00	0.00	0.00	1.00	1.00	
	Communications Specialist I/II	1.00	1.00	1.00	1.00	0.00	
	Lead Communications Specialist	0.00	1.00	1.00	0.00	(1.00)	
	Senior Communications Specialist	3.00	2.00	2.00	1.00	(1.00)	
	Video Production Specialist	1.00	1.00	1.00	2.00	1.00	
	<b>Total Positions</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	

<b>Funding Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	None	\$0
	<b>Total For 2015</b>	<b>\$0</b>

\* 2014 Amended Budget as of 8/14/2014

<i>Position Changes</i>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Transfer 2.00 FTE from General Fund (Admin. Tech. & Video Production Specialist)	2.00
	Transfer 1.00 FTE to General Fund (Lead Communications Specialist)	(1.00)
	Eliminate 1.00 FTE (Senior Communications Specialist)	(1.00)
	<b>Total For 2015</b>	<b>0.00</b>

\* 2014 Amended Budget as of 8/14/2014

**City of Colorado Springs  
Budget Detail Report**

001 GENERAL FUND  
COMMUNICATIONS OFFICE

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	187,075	230,874	260,977	260,597	(380)	-0.15%
51210	OVERTIME	1,873	0	0	0	0	0.00%
51220	SEASONAL TEMPORARY	0	1,000	0	0	0	0.00%
51245	RETIREMENT TERM VACATION	4,612	679	0	0	0	0.00%
51260	VACATION BUY PAY OUT	162	556	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(2,506)	(1,493)	0	0	0	0.00%
51610	PERA	23,331	31,358	27,195	35,452	8,257	30.36%
51615	WORKERS COMPENSATION	481	442	471	491	20	4.25%
51620	EQUITABLE LIFE INSURANCE	517	633	912	992	80	8.77%
51640	DENTAL INSURANCE	1,016	1,261	1,260	1,092	(168)	-13.33%
51665	CASH BACK	105	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	740	1,144	1,560	1,560	0	0.00%
51690	MEDICARE	2,430	3,283	3,592	3,778	186	5.18%
51695	CITY EPO MEDICAL PLAN	21,634	15,700	27,096	22,494	(4,602)	-16.98%
51696	ADVANTAGE HD MED PLAN	0	6,356	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	0	673	0	0	0	0.00%
51699	BENEFITS REIMBURSEMENT	(136)	0	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>241,334</b>	<b>292,466</b>	<b>323,063</b>	<b>326,456</b>	<b>3,393</b>	<b>1.05%</b>
52105	MISCELLANEOUS OPERATING	0	389	500	500	0	0.00%
52110	OFFICE SUPPLIES	1,879	1,853	1,800	1,800	0	0.00%
52111	PAPER SUPPLIES	197	158	400	400	0	0.00%
52120	COMPUTER SOFTWARE	1,705	771	500	500	0	0.00%
52122	CELL PHONES EQUIP AND SUPPLIES	2,313	781	700	700	0	0.00%
52125	GENERAL SUPPLIES	4,560	1,829	3,000	3,000	0	0.00%
52135	POSTAGE	468	2,271	2,000	2,000	0	0.00%
52170	SPECIAL PHOTOGRAPHY ETC	300	125	2,000	2,000	0	0.00%
52220	MAINT OFFICE MACHINES	0	0	200	200	0	0.00%
52305	MAINT SOFTWARE	0	47	0	0	0	0.00%
52405	ADVERTISING SERVICES	1,347	4,893	27,000	7,000	(20,000)	-74.07%
52431	CONSULTING SERVICES	2,342	0	0	0	0	0.00%
52575	SERVICES	23,742	8,627	20,600	30,600	10,000	48.54%
52590	TEMPORARY EMPLOYMENT	0	19,623	0	0	0	0.00%
52605	CAR MILEAGE	152	0	300	300	0	0.00%
52615	DUES AND MEMBERSHIP	375	300	300	300	0	0.00%
52625	MEETING EXPENSES IN TOWN	139	314	200	200	0	0.00%
52630	TRAINING	263	184	400	400	0	0.00%
52645	SUBSCRIPTIONS	1,578	1,853	1,000	1,000	0	0.00%
52655	TRAVEL OUT OF TOWN	0	614	400	400	0	0.00%
52735	TELEPHONE LONG DIST CALLS	119	95	200	200	0	0.00%
52736	CELL PHONE AIRTIME	4	113	200	199	(1)	-0.50%
52738	CELL PHONE BASE CHARGES	2,960	5,430	3,000	3,000	0	0.00%
52775	MINOR EQUIPMENT	0	144	0	0	0	0.00%
52776	PRINTER CONSOLIDATION COST	1,684	3,146	2,000	3,000	1,000	50.00%
52795	RENTAL OF EQUIPMENT	625	0	1,000	1,000	0	0.00%
52874	OFFICE SERVICES PRINTING	757	1,873	2,000	2,000	0	0.00%
52875	OFFICE SERVICES RECORDS	123	597	200	200	0	0.00%
<b>Total Operating Expenses</b>		<b>47,632</b>	<b>56,030</b>	<b>69,900</b>	<b>60,899</b>	<b>(9,001)</b>	<b>-12.88%</b>
53010	OFFICE MACHINES	0	0	200	200	0	0.00%
53030	FURNITURE AND FIXTURES	0	43	0	0	0	0.00%
53050	MACHINERY AND APPARATUS	3,089	17,209	25,000	0	(25,000)	-100.00%
<b>Total Capital Outlay</b>		<b>3,089</b>	<b>17,252</b>	<b>25,200</b>	<b>200</b>	<b>(25,000)</b>	<b>-99.21%</b>
<b>Total Expenses</b>		<b>292,055</b>	<b>365,748</b>	<b>418,163</b>	<b>387,555</b>	<b>(30,608)</b>	<b>-7.32%</b>

Totals may differ from narrative due to rounding.

# Economic Vitality

Steve Bach, Mayor/Chief Economic Vitality Officer | (719) 385-5900 | sbach@springsgov.com

## 2015 Breakthrough Strategies

Breakthrough Strategy	Measurable Outcome	Measured or Completed By:	Strategic Plan Goal
Actively market and promote redevelopment of EOZ areas	New development in EOZs	Q4	Jobs
Enhance and promote business retention and expansion through performance-based incentives, issue resolution, Rapid Response, and improving information readily available to potential businesses on the City's website	Improved perception of business climate; new businesses opened	Q4	Jobs
Evaluate the use of federal block grant dollars to implement recommendations in Economic Opportunity Zones, in conjunction with Planning and Development	Programs included in 2015 Action Plan	Q2	Jobs
Invest resources to increase the number of affordable housing units with a focus on serving the special needs of homeless, disabled, large families, and seniors	Increase in number of affordable housing units	Q4	Building Community
Continue to invest resources to increase the number of emergency shelter beds in the community, especially during winter months	Increase in number of emergency shelter beds	Q4	Building Community
As a member of Continuum of Care, work to develop a ten-year plan to end homelessness	Plan completed	Q3	Building Community

## All Funds Summary

	2013	2014	* 2014	2015	2015 Budget -
	Actual	Original Budget	Amended Budget	Budget	* 2014 Amended Budget
<b>Use of Funds</b>					
General Fund - Econ. Vitality	\$563,869	\$677,979	\$677,979	\$334,227	(\$343,752)
General Fund - Housing	241,647	266,348	266,348	429,736	163,388
Grants Fund - Housing	3,712,107	3,913,446	4,338,261	3,920,000	(418,261)
<b>Total</b>	<b>\$4,517,623</b>	<b>\$4,857,773</b>	<b>\$5,282,588</b>	<b>\$4,683,963</b>	<b>(\$598,625)</b>
<b>Positions</b>					
General Fund - Econ. Vitality	6.00	6.00	6.00	3.00	(3.00)
General Fund - Housing	0.00	0.00	0.00	1.00	1.00
Grants Fund - Housing	11.00	11.00	11.00	9.00	(2.00)
<b>Total</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>13.00</b>	<b>(4.00)</b>

\* 2014 Amended Budget as of 8/14/2014 (General Fund). The federal program year for the CDBG, HOME and ESG grants is April 1 to March 31. The Original Budget is prepared based on estimated allocations. The Amended Budget is prepared based on actual funding allocations. As a result, the Amended Budget may reflect a significant difference from Original Budget.

Note: Beginning in 2014, Housing is included in Economic Vitality. All historical numbers have been adjusted accordingly.

## Significant Changes vs. 2014

- Decrease of \$344,000 in General Fund – Econ. Vitality, which is mainly due to the transfer of 3.00 FTE to other departments/divisions and elimination of funding for the Chief Economic Vitality Officer position
- Increase of \$163,000 in General Fund – Housing due to transfer of Community Initiatives Manager from Economic Vitality to Housing
- Net decrease of \$418,000 in Grants Fund due to projected entitlement decreases

## Economic Vitality

The Office of Economic Vitality (OEV) is focused on cultivating a healthy and vibrant economic climate in Colorado Springs that supports business and personal prosperity. Quality of life is Colorado Springs' key competitive advantage, and OEV staff works with a wide variety of community partners to eliminate barriers to business development, catalyze investments in key business corridors, grow jobs in targeted industries, provide housing options, and build successful neighborhoods and community pride.

### Business Climate

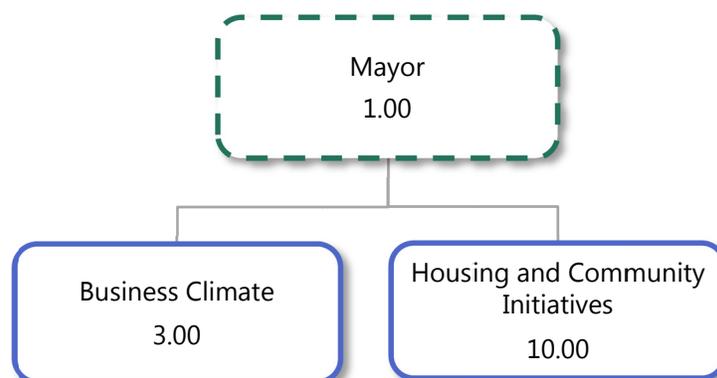
The City will become the most business-friendly municipality in the United States, as measured by:

- Rapid, courteous responses to all business requests for permits and approvals
- Fair regulations and requirements
- Reasonable fees and charges associated with conducting business
- Consistent, high-quality core services with limited resources
- Competitive utility rates
- Encouragement of community building and partnerships
- Ongoing dialogue with primary employers, entrepreneurs, and business groups to continuously improve the business climate
- Recommendations from the EOZ plans for the Southeast Colorado Springs EOZ and North Nevada EOZ implemented
- Continued collaboration with City for Champions project element sponsors

### Housing and Community Initiatives

The City will make strategic investments and develop partnerships that strengthen neighborhoods, ensure the availability of quality affordable housing, and support economic opportunity for the whole community. The City receives restricted federal entitlement grants and competitive grants which fund the following programs:

- *Housing Development and Rehabilitation.* Work with nonprofit and for-profit developers to encourage the development of affordable and workforce housing, and prevent slum and blight conditions.
- *Neighborhood Improvement.* Encourage safe and livable neighborhoods through targeted planning, services, economic development activities, and capital improvements.
- *Homeless Services.* Make ending homelessness a citywide priority through leadership, advocacy, strategic investments, and policy making.



The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2014, and changes occurring as part of the 2015 Budget for each fund including General Fund, CDBG Grant Funds, HOME Grant Funds, HOPE III Grant Funds, ESG Grant Funds, and CIP.

<b>General Fund - Economic Vitality</b>	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Salary/Benefits/Pensions	\$500,155	\$359,471	\$555,248	\$555,248	\$238,868	(\$316,380)
	Operating	34,017	204,398	122,731	122,731	95,359	(27,372)
	Capital Outlay	0	0	0	0	0	0
	<b>Total</b>	<b>\$534,172</b>	<b>\$563,869</b>	<b>\$677,979</b>	<b>\$677,979</b>	<b>\$334,227</b>	<b>(\$343,752)</b>
	<b>Position Title</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>	
	Administrative Technician	0.00	0.00	1.00	1.00	0.00	
	Business Climate Manager	0.00	0.00	0.00	1.00	1.00	
	Chief Economic Vitality Officer	1.00	1.00	1.00	0.00	(1.00)	
	Economic Vitality Specialist	1.00	1.00	1.00	0.00	(1.00)	
Events Coordinator (Analyst II, Benefits & Financial)	1.00	1.00	1.00	0.00	(1.00)		
Office Specialist	1.00	1.00	1.00	0.00	(1.00)		
Senior Business Climate Specialist	1.00	1.00	0.00	0.00	0.00		
Senior Economic Vitality Specialist	1.00	1.00	1.00	1.00	0.00		
<b>Total Positions</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>3.00</b>	<b>(3.00)</b>		

<b>General Fund - Housing</b>	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Salary/Benefits/Pensions	\$0	\$0	\$0	\$0	\$128,770	\$128,770
	Operating	244,340	241,647	266,348	266,348	300,966	34,618
	Capital Outlay	0	0	0	0	0	0
	<b>Total</b>	<b>\$244,340</b>	<b>\$241,647</b>	<b>\$266,348</b>	<b>\$266,348</b>	<b>\$429,736</b>	<b>\$163,388</b>
	<b>Position Title</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>	
	Community Initiatives Manager	0.00	0.00	0.00	1.00	1.00	
	<b>Total Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	

\* 2014 Amended Budget as of 8/14/2014

<b>Funding Changes - Economic Vitality and Housing</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	\$7,870
	Increase for pay for performance	2,098
	Net increase for medical plan changes	1,157
	Decrease due to transfer of 2.00 FTE to Parks, Recreation and Cultural Services	(163,559)
	Increase due to position reclass of Office Specialist to Administrative Technician	8,500
	Decrease due to elimination of 1.00 FTE	(116,652)
	Increase due to addition of 1.00 FTE	83,016
	Decrease due to efficiencies realized	(10,040)
	<b>Total Salaries/Benefits/Pensions</b>	<b>(\$187,610)</b>
	<b>Operating</b>	
	Decrease due to efficiencies realized	(\$39,818)
	Decrease due to transfer of 2.00 FTE to Parks, Recreation and Cultural Services	(7,936)
Increase to Human Services funding for security services at warming shelters	30,000	
Increase for one-time funding of consultant services for Economic Vitality initiatives	25,000	
<b>Total Operating</b>	<b>\$7,246</b>	
<b>Capital Outlay</b>		
None	\$0	
<b>Total Capital Outlay</b>	<b>\$0</b>	
<b>Total For 2015</b>	<b>(\$180,364)</b>	

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Transfer 2.00 FTE to Parks, Recreation and Cultural Services (Spirit of the Springs Specialist and Analyst II, Financial)	(2.00)
	Transfer 1.00 FTE from Economic Vitality to Housing (Community Initiatives Manager)	0.00
	Eliminate 1.00 FTE (Chief Economic Vitality Officer)	(1.00)
	Add 1.00 FTE (Senior Economic Vitality Specialist)	1.00
<b>Total For 2015</b>	<b>(2.00)</b>	

\* 2014 Amended Budget as of 8/14/2014

<b>CDBG Grant Funds</b>	<b>Source of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	CDBG Entitlement	\$2,327,667	\$2,499,838	\$2,119,038	\$2,560,055	\$2,400,000	(\$160,055)
	Program Income	272,607	105,461	200,000	100,000	100,000	0
	<b>Total</b>	<b>\$2,600,274</b>	<b>\$2,605,299</b>	<b>\$2,319,038</b>	<b>\$2,660,055</b>	<b>\$2,500,000</b>	<b>(\$160,055)</b>
	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Salary/Benefits/Pensions	\$793,898	\$853,778	\$984,974	\$748,521	\$848,374	\$99,853
	Capital Improvements	1,229,630	887,429	500,000	652,975	488,000	(164,975)
	Human Services Contracts	374,391	417,291	338,605	468,100	375,000	(93,100)
	General Administration	75,033	63,003	77,509	81,809	37,160	(44,649)
	Affordable Housing/Rehab	1,399,087	395,282	385,000	645,000	699,466	54,466
Planning Activities	41,716	24,527	28,650	63,650	52,000	(11,650)	
<b>Total</b>	<b>\$3,913,755</b>	<b>\$2,641,310</b>	<b>\$2,314,738</b>	<b>\$2,660,055</b>	<b>\$2,500,000</b>	<b>(\$160,055)</b>	

<b>HOME Grant Funds</b>	<b>Source of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Original Budget</b>
	Home Entitlement	\$971,687	\$984,217	\$884,351	\$1,074,882	\$825,000	(\$249,882)
	Program Income	257,236	440,689	450,000	400,000	425,000	25,000
	<b>Total</b>	<b>\$1,228,923</b>	<b>\$1,424,906</b>	<b>\$1,334,351</b>	<b>\$1,474,882</b>	<b>\$1,250,000</b>	<b>(\$224,882)</b>
	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Original Budget</b>
	Salary/Benefits/Pensions	\$75,000	\$0	\$70,000	\$117,889	\$99,023	(\$18,866)
	Administration/Planning	40,578	25,181	34,075	29,599	20,825	(8,774)
	Affordable Housing/Rehab	545,058	644,492	753,407	862,418	665,152	(197,266)
	CHDO Administration	48,251	48,512	44,217	53,744	41,250	(12,494)
	CHDO Housing Development	228,587	21,660	132,652	161,232	123,750	(37,482)
Tenant-Based Rental Assist.	114,364	184,261	300,000	250,000	300,000	50,000	
<b>Total</b>	<b>\$1,051,838</b>	<b>\$924,106</b>	<b>\$1,334,351</b>	<b>\$1,474,882</b>	<b>\$1,250,000</b>	<b>(\$224,882)</b>	

\* The federal program year for the CDBG, HOME and ESG grants is April 1 to March 31. The Original Budget is prepared based on estimated allocations. The Amended Budget is prepared based on actual funding allocations. As a result, the Amended Budget may reflect a significant difference from Original Budget.

<i>HOPE III Grant Funds</i>	Source of Funds	2012 Actual	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget
	Revenue	\$79,615	\$240	\$94,863	\$240	\$0	(\$240)
	<b>Total</b>	<b>\$79,615</b>	<b>\$240</b>	<b>\$94,863</b>	<b>\$240</b>	<b>\$0</b>	<b>(\$240)</b>
	<b> </b>						
Use of Funds	2012 Actual	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget	
Acquisition/Rehab/Resale	\$40,833	\$33,561	\$94,863	\$240	\$0	(\$240)	
<b>Total</b>	<b>\$40,833</b>	<b>\$33,561</b>	<b>\$94,863</b>	<b>\$240</b>	<b>\$0</b>	<b>(\$240)</b>	

<i>ESG Grant Funds</i>	Source of Funds	2012 Actual	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget
	ESG Entitlement	\$113,130	\$169,494	\$169,494	\$203,084	\$170,000	(\$33,084)
	<b>Total</b>	<b>\$113,130</b>	<b>\$169,494</b>	<b>\$169,494</b>	<b>\$203,084</b>	<b>\$170,000</b>	<b>(\$33,084)</b>
	<b> </b>						
Use of Funds	2012 Actual	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget	
Homeless Prevention	\$0	\$0	\$56,364	\$89,954	\$56,870	(\$33,084)	
Salvation Army	99,000	99,000	99,000	99,000	99,000	0	
Urban Peak	14,130	14,130	14,130	14,130	14,130	0	
<b>Total</b>	<b>\$113,130</b>	<b>\$113,130</b>	<b>\$169,494</b>	<b>\$203,084</b>	<b>\$170,000</b>	<b>(\$33,084)</b>	

\* The federal program year for the CDBG, HOME and ESG grants is April 1 to March 31. The Original Budget is prepared based on estimated allocations. The Amended Budget is prepared based on actual funding allocations. As a result, the Amended Budget may reflect a significant difference from Original Budget.

<b>Summary</b>	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	CDBG Grant	\$3,913,755	\$2,641,310	\$2,314,738	\$2,660,055	\$2,500,000	(\$160,055)
	HOME Grant	1,051,838	924,106	1,334,351	1,474,882	1,250,000	(224,882)
	HOPE III Grant	40,833	33,561	94,863	240	0	(240)
	ESG Grant	113,130	113,130	169,494	203,084	170,000	(33,084)
	<b>Total</b>	<b>\$5,119,556</b>	<b>\$3,712,107</b>	<b>\$3,913,446</b>	<b>\$4,338,261</b>	<b>\$3,920,000</b>	<b>(\$418,261)</b>
	<b>Position Title</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>	
	Analyst I	1.00	1.00	1.00	1.00	0.00	
	Analyst II	1.00	1.00	1.00	0.00	(1.00)	
	CDBG Specialist I	1.00	1.00	1.00	1.00	0.00	
Community Development Manager	1.00	1.00	1.00	0.00	(1.00)		
Office Specialist	1.00	1.00	1.00	1.00	0.00		
Principal Analyst	1.00	1.00	1.00	1.00	0.00		
Redevelopment Specialist	2.00	2.00	2.00	2.00	0.00		
Senior Analyst	1.00	1.00	1.00	1.00	0.00		
Senior Office Specialist	1.00	1.00	1.00	1.00	0.00		
Senior Redevelopment Specialist	1.00	1.00	1.00	1.00	0.00		
<b>Total Positions</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>9.00</b>	<b>(2.00)</b>		

<b>Funding Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Decrease in CDBG Grant funds due to projected entitlement decrease	(\$160,055)
	Decrease in HOME Grant funds due to projected entitlement decrease	(224,882)
	Decrease in HOPE III Grant funds due to close out of program	(240)
	Decrease in ESG Grant funds due to projected entitlement decrease	(33,084)
	<b>Total For 2015</b>	<b>(\$418,261)</b>

\* The federal program year for the CDBG, HOME and ESG grants is April 1 to March 31. The Original Budget is prepared based on estimated allocations. The Amended Budget is prepared based on actual funding allocations. As a result, the Amended Budget may reflect a significant difference from Original Budget.

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Eliminate 2.00 FTE due to decreased grant funding (Analyst II and Community Development Manager)	(2.00)
	<b>Total For 2015</b>	<b>(2.00)</b>

\* The federal program year for the CDBG, HOME and ESG grants is April 1 to March 31. The Original Budget is prepared based on estimated allocations. The Amended Budget is prepared based on actual funding allocations. As a result, the Amended Budget may reflect a significant difference from Original Budget.

2015 CIP Program	Project Name	General Fund	Restricted Funds							Annual Allocation	
			Bike Tax	CTF	Enterprise	Grants	PPRTA	PSST	TOPS		Other
	CDBG					\$488,000					\$488,000
	<b>Total 2015 CIP</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$488,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$488,000</b>

These projects are reflected in the Capital Improvements line item in the CDBG grant section. For a citywide comprehensive list of projects, refer to the CIP section of the Budget, page 30-1.

**City of Colorado Springs  
Budget Detail Report**

001 GENERAL FUND  
ECONOMIC VITALITY

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	386,045	289,042	429,252	188,316	(240,936)	-56.13%
51210	OVERTIME	1,292	0	2,400	0	(2,400)	-100.00%
51220	SEASONAL TEMPORARY	0	918	6,500	0	(6,500)	-100.00%
51245	RETIREMENT TERM VACATION	24,241	0	0	0	0	0.00%
51260	VACATION BUY PAY OUT	418	476	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(1,505)	(1,943)	0	0	0	0.00%
51610	PERA	44,656	36,485	58,224	25,730	(32,494)	-55.81%
51612	RETIREMENT HEALTH SAVINGS	6,514	0	0	0	0	0.00%
51615	WORKERS COMPENSATION	1,034	521	807	356	(451)	-55.89%
51620	EQUITABLE LIFE INSURANCE	870	768	1,611	691	(920)	-57.11%
51640	DENTAL INSURANCE	1,639	1,631	2,400	1,173	(1,227)	-51.13%
51670	PARKING FOR EMPLOYEES	1,090	946	2,100	720	(1,380)	-65.71%
51690	MEDICARE	5,856	4,113	6,162	2,723	(3,439)	-55.81%
51695	CITY EPO MEDICAL PLAN	28,058	25,965	45,792	19,159	(26,633)	-58.16%
51696	ADVANTAGE HD MED PLAN	0	498	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	0	51	0	0	0	0.00%
51699	BENEFITS REIMBURSEMENT	(53)	0	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>500,155</b>	<b>359,471</b>	<b>555,248</b>	<b>238,868</b>	<b>(316,380)</b>	<b>-56.98%</b>
52105	MISCELLANEOUS OPERATING	1,824	1	0	0	0	0.00%
52110	OFFICE SUPPLIES	1,271	994	1,200	1,200	0	0.00%
52120	COMPUTER SOFTWARE	116	0	560	560	0	0.00%
52122	CELL PHONES EQUIP AND SUPPLIES	50	1,503	1,000	1,000	0	0.00%
52125	GENERAL SUPPLIES	2,049	6,661	9,566	500	(9,066)	-94.77%
52135	POSTAGE	0	35	390	100	(290)	-74.36%
52405	ADVERTISING SERVICES	0	200	8,855	0	(8,855)	-100.00%
52560	PARKING SERVICES	0	0	731	231	(500)	-68.40%
52575	SERVICES	6,498	164,120	50,300	75,300	25,000	49.70%
52590	TEMPORARY EMPLOYMENT	3,624	9,228	0	0	0	0.00%
52605	CAR MILEAGE	1,498	2,189	1,640	500	(1,140)	-69.51%
52607	CELL PHONE ALLOWANCE	434	0	744	0	(744)	-100.00%
52615	DUES AND MEMBERSHIP	100	0	865	365	(500)	-57.80%
52625	MEETING EXPENSES IN TOWN	5,062	3,701	4,230	3,730	(500)	-11.82%
52630	TRAINING	210	0	1,485	735	(750)	-50.51%
52645	SUBSCRIPTIONS	98	1,242	773	100	(673)	-87.06%
52650	MARKETING EXP	0	3,208	8,950	0	(8,950)	-100.00%
52655	TRAVEL OUT OF TOWN	3,611	2,506	11,500	5,000	(6,500)	-56.52%
52735	TELEPHONE LONG DIST CALLS	63	115	120	120	0	0.00%
52738	CELL PHONE BASE CHARGES	1,823	2,731	5,472	1,368	(4,104)	-75.00%
52775	MINOR EQUIPMENT	785	986	500	500	0	0.00%
52776	PRINTER CONSOLIDATION COST	2,512	3,171	3,000	3,200	200	6.67%
52795	RENTAL OF EQUIPMENT	696	140	8,300	0	(8,300)	-100.00%
52874	OFFICE SERVICES PRINTING	1,693	1,667	2,550	850	(1,700)	-66.67%
<b>Total Operating Expenses</b>		<b>34,017</b>	<b>204,398</b>	<b>122,731</b>	<b>95,359</b>	<b>(27,372)</b>	<b>-22.30%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>534,172</b>	<b>563,869</b>	<b>677,979</b>	<b>334,227</b>	<b>(343,752)</b>	<b>-50.70%</b>

Totals may differ from narrative due to rounding.

**City of Colorado Springs  
Budget Detail Report**

001 GENERAL FUND  
HOUSING

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	0	0	0	102,765	102,765	0.00%
51610	PERA	0	0	0	13,974	13,974	0.00%
51612	RETIREMENT HEALTH SAVINGS	0	0	0	50	50	0.00%
51615	WORKERS COMPENSATION	0	0	0	195	195	0.00%
51620	EQUITABLE LIFE INSURANCE	0	0	0	409	409	0.00%
51640	DENTAL INSURANCE	0	0	0	395	395	0.00%
51670	PARKING FOR EMPLOYEES	0	0	0	240	240	0.00%
51690	MEDICARE	0	0	0	1,490	1,490	0.00%
51695	CITY EPO MEDICAL PLAN	0	0	0	9,252	9,252	0.00%
<b>Total Salaries and Benefits</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>128,770</b>	<b>128,770</b>	<b>0.00%</b>
52110	OFFICE SUPPLIES	55	0	0	0	0	0.00%
52125	GENERAL SUPPLIES	0	1,366	1,500	1,500	0	0.00%
52440	HUMAN SERVICES	142,337	137,823	142,548	172,548	30,000	21.05%
52441	TRANSIT PASSES	0	0	18,000	18,000	0	0.00%
52575	SERVICES	(53)	459	1,300	1,300	0	0.00%
52605	CAR MILEAGE	0	0	1,000	1,500	500	50.00%
52625	MEETING EXPENSES IN TOWN	0	0	0	500	500	0.00%
52630	TRAINING	0	0	0	750	750	0.00%
52655	TRAVEL OUT OF TOWN	0	0	0	1,500	1,500	0.00%
52738	CELL PHONE BASE CHARGES	0	0	0	1,368	1,368	0.00%
65343	HOUSING AUTHORITY STAFF	102,001	101,999	102,000	102,000	0	0.00%
<b>Total Operating Expenses</b>		<b>244,340</b>	<b>241,647</b>	<b>266,348</b>	<b>300,966</b>	<b>34,618</b>	<b>13.00%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>244,340</b>	<b>241,647</b>	<b>266,348</b>	<b>429,736</b>	<b>163,388</b>	<b>61.34%</b>

Totals may differ from narrative due to rounding.

## City of Colorado Springs Budget Detail Report

GRANTS FUND  
CDBG

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	Civilian Salaries	509,696	508,822	616,990	547,625	(69,365)	-11.24%
51210	Overtime	0	216	0	0	0	0.00%
51220	Seasonal Temporary	0	37,843	0	0	0	0.00%
51245	Retirement/Term Vacation	9	10,577	0	0	0	0.00%
51260	Vacation Buy	3,234	2,451	3,500	0	(3,500)	-100.00%
51299	Salaries Reimbursements	133,018	126,677	169,500	0	(169,500)	-100.00%
51610	PERA	66,558	72,020	83,680	73,737	(9,943)	-11.88%
51615	Workers' Compensation	2,862	3,450	3,391	3,605	214	6.31%
51620	Equitable Life Insurance	1,465	1,491	2,248	1,994	(254)	-11.30%
51640	Dental Insurance	3,103	3,333	3,960	3,360	(600)	-15.15%
51655	Retired Employee Medical Ins	10,968	10,968	9,150	0	(9,150)	-100.00%
51665	Cash Back	415	0	800	0	(800)	-100.00%
51670	Employee Parking	0	240	0	2,160	2,160	0.00%
51690	Medicare	7,077	7,653	8,857	7,804	(1,053)	-11.89%
51695	City EPO Medical Plan	50,583	52,453	79,418	48,089	(31,329)	-39.45%
51696	Advantage HD Medical Plan	4,379	14,179	3,100	0	(3,100)	-100.00%
51697	HRA Benefit to Adv Med Plan	531	1,406	380	0	(380)	-100.00%
72051	Code Enforcement	0	0	0	160,000	160,000	0.00%
<b>Total Salaries and Benefits</b>		<b>793,898</b>	<b>853,779</b>	<b>984,974</b>	<b>848,374</b>	<b>(136,600)</b>	<b>-13.87%</b>
72060	CDBG CIP	344,310	428,864	500,000	488,000	(12,000)	-2.40%
71910	Deerfield Hills Public Improvement	30,522	0	0	0	0	0.00%
71985	Ivywild Public Improvements	28,650	7,588	0	0	0	0.00%
71980	Mesa Springs Resid Sidewalk	0	0	0	0	0	0.00%
73031	Mill Street Improvements	157,075	104,864	0	0	0	0.00%
71425	Trail Development	410,880	0	0	0	0	0.00%
73015	Westside Resident Sidewalks	258,193	346,112	0	0	0	0.00%
<b>Total Capital Improvements Project</b>		<b>1,229,630</b>	<b>887,428</b>	<b>500,000</b>	<b>488,000</b>	<b>(12,000)</b>	<b>-2.40%</b>
65414	Homeward Pikes Peak	8,785	8,785	8,000	0	(8,000)	-100.00%
52440	Human Services	254,828	297,728	225,605	0	(225,605)	-100.00%
72201	Human Services	0	0	0	315,000	315,000	0.00%
72280	Human Svc- Comm& Snr Centrs	65,397	65,397	60,000	60,000	0	0.00%
72256	Human Svc-Hsng Auth Gcnp	45,381	45,381	45,000	0	(45,000)	-100.00%
<b>Total Contracts</b>		<b>374,391</b>	<b>417,291</b>	<b>338,605</b>	<b>375,000</b>	<b>24,395</b>	<b>7.20%</b>
52577	Administrative Services	0	2,520	12,987	2,500	(10,487)	-80.75%
52405	Advertising Services	432	293	500	500	0	0.00%
52410	Building Security Services	5,864	2,363	2,000	0	(2,000)	-100.00%
52605	Car Mileage	225	188	300	400	100	33.33%
52115	CDBG Medical Supplies	0	0	50	0	(50)	-100.00%
52775	CDBG Minor Equipment	339	620	450	400	(50)	-11.11%
52725	CDBG Rental of Property	0	0	690	690	0	0.00%
52630	CDBG Training	0	108	1,250	2,500	1,250	100.00%
52738	Cell Base	1,676	2,348	1,500	2,500	1,000	66.67%
52705	Communications	6,990	2,246	16,000	2,300	(13,700)	-85.63%
52615	Dues & Membership	2,425	2,425	2,905	3,000	95	3.27%
52435	Garbage Removal Svc	476	399	575	0	(575)	-100.00%
52125	General Supplies	521	520	500	500	0	0.00%
52445	Janitorial Services	0	3,769	0	0	0	0.00%

## City of Colorado Springs Budget Detail Report

GRANTS FUND  
CDBG

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
52190	Janitorial Supplies	74	100	100	0	(100)	-100.00%
52455	Lawn Maintenance	2,877	4,443	1,650	0	(1,650)	-100.00%
52765	Lease/Purchase Payments	0	0	0	0	0	0.00%
52265	Maintenance-Buildings & Structure	17,963	2,952	13,500	0	(13,500)	-100.00%
52872	Maintenance-Fleet Vehicles/Equip	9,534	3,769	2,589	3,800	1,211	46.77%
52220	Maintenance-Office Machines	252	0	200	100	(100)	-50.00%
52625	Meeting Expenses In Town	0	0	300	500	200	66.67%
52874	Office Services Printing	953	275	1,000	1,000	0	0.00%
52875	Office Services Records	3,007	1,175	500	500	0	0.00%
52110	Office Supplies	2,910	2,739	1,500	2,750	1,250	83.33%
52655	Out Of Town Travel	855	12	650	750	100	15.38%
52111	Paper Supplies	113	183	250	250	0	0.00%
52560	Parking Services	600	600	500	800	300	60.00%
52135	Postage	890	1,014	900	1,000	100	11.11%
52776	Printer Consolidation Cost	3,143	3,998	3,069	4,000	931	30.34%
65361	Relocation Assistance	0	6,858	0	0	0	0.00%
52795	Rental Of Equipment	0	0	2,000	500	(1,500)	-75.00%
65356	Retirement Awards	110	188	0	0	0	0.00%
52575	Services	5,959	5,409	3,000	5,000	2,000	66.67%
52120	Software-Micro/Word Process	1,545	325	1,000	500	(500)	-50.00%
52170	Special, Photography, Etc	200	0	200	0	(200)	-100.00%
52645	Subscriptions	145	362	194	350	156	80.41%
52735	Telephone-Long Dist Calls	130	70	200	70	(130)	-65.00%
52590	Temporary Employment	0	7,332	0	0	0	0.00%
52747	Utilities Gas	1,958	754	1,800	0	(1,800)	-100.00%
52748	Utilities Sewer	1,181	930	1,000	0	(1,000)	-100.00%
52749	Utilities Water	1,689	1,716	1,700	0	(1,700)	-100.00%
<b>Total General Administration</b>		<b>75,033</b>	<b>63,003</b>	<b>77,509</b>	<b>37,160</b>	<b>(40,349)</b>	<b>-52.06%</b>
72140	Affordable Housing Develop	1,098,724	0	200,000	0	(200,000)	-100.00%
72140	Affordable Housing Acquisition	0	0	0	209,466	209,466	0.00%
72005	CDBG Emergency EM - ERC	0	0	0	100,000	100,000	0.00%
72003	CDBG Emergency EM - In-House	0	0	0	50,000	50,000	0.00%
72070	CDBG Owner Occupied Loan Ro	4,046	7,315	25,000	25,000	0	0.00%
73090	ERC Weatherization	0	50,096	0	0	0	0.00%
60015	Lights and Locks	3,050	7,125	10,000	10,000	0	0.00%
73011	Public Facilities Rehab	0	0	0	175,000	175,000	0.00%
72035	Resident Single Family Rehab	2,187	0	0	0	0	0.00%
72065	Resident Single Family Rehab	75,794	73,878	0	0	0	0.00%
72000	Resident Single Family Rehab	53,865	75,328	50,000	75,000	25,000	50.00%
72005	Resident Single Family Rehab	161,420	130,126	50,000	0	(50,000)	-100.00%
72015	Residential Rehab Investor Owner	0	50,945	50,000	55,000	5,000	10.00%
70200	Soft Costs	0	470	0	0	0	0.00%
<b>Total Housing/Rehab</b>		<b>1,399,087</b>	<b>395,283</b>	<b>385,000</b>	<b>699,466</b>	<b>314,466</b>	<b>81.68%</b>

## City of Colorado Springs Budget Detail Report

GRANTS FUND  
CDBG

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
72425	Citizen Participation	654	65	5,000	2,000	(3,000)	-60.00%
72433	Housing Needs Assessment	0	12,886	0	0	0	0.00%
72431	Planning	29,358	122	10,000	50,000	40,000	400.00%
72434	Planning - Adams NA	1,771	1,176	2,100	0	(2,100)	-100.00%
72437	Planning - Deerfield Hills NA	915	1,023	1,500	0	(1,500)	-100.00%
72455	Planning - Hillside NA	0	0	0	0	0	0.00%
72460	Planning - Ivywild NA	1,692	1,998	1,800	0	(1,800)	-100.00%
72435	Planning - Mesa Springs NA	0	0	0	0	0	0.00%
72438	Planning - Mill St Neighborhood	1,149	1,054	1,250	0	(1,250)	-100.00%
72440	Planning - Org Westside NA	6,177	6,202	7,000	0	(7,000)	-100.00%
<b>Total Planning Activities</b>		<b>41,716</b>	<b>24,526</b>	<b>28,650</b>	<b>52,000</b>	<b>23,350</b>	<b>81.50%</b>
<b>Total Operating Expenses</b>		<b>3,913,754</b>	<b>2,641,310</b>	<b>2,314,738</b>	<b>2,500,000</b>	<b>173,262</b>	<b>7.49%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Organization</b>		<b>3,913,754</b>	<b>2,641,310</b>	<b>2,314,738</b>	<b>2,500,000</b>	<b>173,262</b>	<b>7.49%</b>

Totals may differ from narrative due to rounding.

## City of Colorado Springs Budget Detail Report

GRANTS FUND  
HOME

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51299	TBRA Staff Support	75,000	0	70,000	99,023	29,023	41.46%
	<b>Total Salaries &amp; Benefits</b>	<b>75,000</b>	<b>0</b>	<b>70,000</b>	<b>99,023</b>	<b>29,023</b>	<b>41.46%</b>
52110	Office Supplies	506	23	1,000	1,000	0	0.00%
52111	Paper Supplies	0	172	250	250	0	0.00%
52120	Micros- Software	1,650	2,250	2,065	2,000	(65)	-3.15%
52122	Cell Phone Equip & Supplies	0	0	0	0	0	0.00%
52122	Cell Phone Equip & Supplies	0	118	0	150	150	0.00%
52135	HOME Postage	0	38	500	500	0	0.00%
52175	HOME Signs	0	0	100	100	0	0.00%
52220	HOME Maint Office Machines	0	0	125	125	0	0.00%
52405	Advertising	0	0	700	500	(200)	-28.57%
52410	HOME Building Security Svcs	0	938	1,000	0	(1,000)	-100.00%
52445	Janitorial Services	13,062	8,000	8,000	0	(8,000)	-100.00%
52590	Temporary Employment	15,547	0	0	0	0	0.00%
52605	Car Mileage	104	814	325	800	475	146.15%
52625	In Town Mtg. Expenses	309	20	300	300	0	0.00%
52630	Training	1,124	820	2,000	2,000	0	0.00%
52645	Subscriptions	195	0	200	200	0	0.00%
52655	Travel Out Of Town	1,314	1,860	2,000	3,000	1,000	50.00%
52725	Rental Of Property	1,896	1,287	2,000	1,500	(500)	-25.00%
52738	Cell Phone Base Charges	0	340	300	350	50	16.67%
52746	Utilities- Electric	2,884	3,706	2,700	0	(2,700)	-100.00%
52747	Utilities-Gas	0	1,484	700	0	(700)	-100.00%
52748	Utilities-Sewer	0	335	700	0	(700)	-100.00%
52749	Utilities-Water	0	426	975	0	(975)	-100.00%
52775	Minor Equipment	0	85	350	250	(100)	-28.57%
52776	Printer Consolidation Cost	1,986	2,309	900	2,000	1,100	122.22%
52795	Rental Of Equipment	0	0	3,000	2,000	(1,000)	-33.33%
52872	Fleet Services	0	0	2,000	2,000	0	0.00%
52874	Office Services	0	156	1,385	1,300	(85)	-6.14%
52875	Office Services Records	0	0	500	500	0	0.00%
	<b>Total Administration/Planning</b>	<b>40,578</b>	<b>25,181</b>	<b>34,075</b>	<b>20,825</b>	<b>(13,250)</b>	<b>-38.88%</b>
72050	Residential Rehab-Deerfield Hills	10,420	0	0	0	0	0.00%
72075	Homeowner Occupied Loan	189,251	446,858	0	0	0	0.00%
72095	Residential Rehab	(4,000)	0	356,925	350,000	(6,925)	-1.94%
72135	Affordable Housing Assist	349,387	197,634	396,482	315,152	(81,330)	-20.51%
	<b>Total Affordable Housing/Rehab</b>	<b>545,058</b>	<b>644,492</b>	<b>753,407</b>	<b>665,152</b>	<b>(88,255)</b>	<b>-11.71%</b>
72130	CHDO Administration	48,251	48,512	44,217	41,250	(2,967)	-6.71%
	<b>Total CHDO Administration</b>	<b>48,251</b>	<b>48,512</b>	<b>44,217</b>	<b>41,250</b>	<b>(2,967)</b>	<b>-6.71%</b>

## City of Colorado Springs Budget Detail Report

GRANTS FUND  
HOME

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
72125	CHDO	228,587	21,660	132,652	123,750	(8,902)	-6.71%
<b>Total CHDO Housing Development</b>		<b>228,587</b>	<b>21,660</b>	<b>132,652</b>	<b>123,750</b>	<b>(8,902)</b>	<b>-6.71%</b>
72115	Tenant Based Rental Assist	114,364	184,261	300,000	300,000	0	0.00%
<b>Total Tenant-Based Rental Assistance</b>		<b>114,364</b>	<b>184,261</b>	<b>300,000</b>	<b>300,000</b>	<b>0</b>	<b>0.00%</b>
<b>Total Operating Expenses</b>		<b>1,051,838</b>	<b>924,106</b>	<b>1,334,351</b>	<b>1,250,000</b>	<b>(84,351)</b>	<b>-6.32%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Organization</b>		<b>1,051,838</b>	<b>924,106</b>	<b>1,334,351</b>	<b>1,250,000</b>	<b>(84,351)</b>	<b>-6.32%</b>

GRANTS FUND  
HOPE III

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
52575	Services	298	2,199	24,990	0	(24,990)	-100.00%
60290	Acquisition Resale	40,375	31,362	69,873	0	(69,873)	-100.00%
73031	Mill Street CDBG	160	0	0	0	0	0.00%
<b>Total Operating Expenses</b>		<b>40,833</b>	<b>33,561</b>	<b>94,863</b>	<b>0</b>	<b>(94,863)</b>	<b>-100.00%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Organization</b>		<b>40,833</b>	<b>33,561</b>	<b>94,863</b>	<b>0</b>	<b>(94,863)</b>	<b>-100.00%</b>

GRANTS FUND  
ESG

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
72350	Salvation Army	99,000	99,000	99,000	99,000	0	0.00%
	Urban Peak	14,130	14,130	14,130	14,130	0	0.00%
	Homeless Prevention/Housing	0	0	56,364	56,870	506	0.90%
<b>Total Operating Expenses</b>		<b>113,130</b>	<b>113,130</b>	<b>169,494</b>	<b>170,000</b>	<b>506</b>	<b>0.30%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Organization</b>		<b>113,130</b>	<b>113,130</b>	<b>169,494</b>	<b>170,000</b>	<b>506</b>	<b>0.30%</b>

Totals may differ from narrative due to rounding.

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# Finance

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## 2015 Breakthrough Strategies

Breakthrough Strategy	Measurable Outcome	Measured or Completed By:	Strategic Plan Goal
Enhance contracting policies to increase awards to local businesses where it makes sound business sense	Maintain a level of 50% or greater in local spending	Quarterly	Jobs
Through the annual priority-based budget process, maximize the use of existing resources, and establish partnerships between City departments to overcome resource constraints	Facilitate identification of cross-departmental projects and partnerships	Q3	Transforming Government
Reassess use of City facilities/space to maximize utilization, eliminate ineffective space, optimize utility usage, and ensure safety and security in City buildings, in conjunction with Fire-Facilities	Development of a facilities maintenance plan	Q2	Transforming Government
Reassess opportunities for city employees to share in the responsibility of ensuring long-term financial stability in our underfunded pension plans	Implement identified opportunities	Q4	Transforming Government

## All Funds Summary

	2013 Actual	2014	* 2014	2015 Budget	2015 Budget -
		Original Budget	Amended Budget		* 2014 Amended Budget
<b>Use of Funds</b>					
General Fund	\$2,980,540	\$3,103,025	\$3,103,025	\$3,341,245	\$238,219
Office Services Fund	1,650,975	1,758,297	1,758,297	1,758,358	61
<b>Total</b>	<b>\$4,631,515</b>	<b>\$4,861,322</b>	<b>\$4,861,322</b>	<b>\$5,099,603</b>	<b>\$238,280</b>
<b>Positions</b>					
General Fund	36.75	34.75	34.75	34.75	0.00
Office Services Fund	9.00	9.00	9.00	9.00	0.00
<b>Total</b>	<b>45.75</b>	<b>43.75</b>	<b>43.75</b>	<b>43.75</b>	<b>0.00</b>

\* 2014 Amended Budget as of 8/14/2014

## Significant Changes vs. 2014

- Increase of approximately \$238,000, mainly due to an accounting change for outsourced Sales and Use Tax auditing services that were previously netted from the Sales and Use Tax revenue and will now be shown as a separate expenditure line item resulting in an increase to both revenue and expenditures of approximately \$215,000 with net zero effect to the General Fund

## **Finance**

The Finance divisions provide fiscal accountability and reporting for the City and its enterprises.

### Accounting

- Provides accounting and financial reporting services for City departments, enterprises, component units, and federal and state grants.
- Maintains accounting information for 75 funds and \$440 million in expenditures.
- Oversees the City's cash, investment, and debt activities, which include approximately \$564 million in cash and investments, and \$242 million in debt across all funds.
- Oversees the accounts receivable process.

### Accounts Payable

- Processes invoices for payment; administration and oversight of the City's Visa card program including training, auditing and compliance; and managing encumbrances including all contract, purchase order and change orders.
- Disburses payments for the Pikes Peak Regional Communications Network and invoice tracking/oversight for the Pikes Peak Rural Transportation Authority (PPRTA) – processing over 45,000 invoices amounting to over \$166 million annually for payment, and over 2,300 invoices are reviewed and audited for the PPRTA.

### Budget

- Maintains the City's fiscal integrity through efficient allocation of resources and presents information with fiscal transparency to the Mayor, City Council, and the citizens of this community.
- Manages the annual budget process and prepares the annual budget document.
- Provides analytical support to the Mayor, Chief of Staff, City Council, and City departments.
- Conducts fiscal review and management of special districts in the City.
- Develops and manages the City's capital improvement program.

### Grants Administration

- Manages a citywide grant coordination, administration and compliance to ensure proper reporting and compliance, and to maximize grant funding opportunities.

### Payroll and Pensions

- Provides all time, payroll, and pension support to all City departments and enterprises.
- Administers payroll, new hire and job action processes.
- Processes terminations, workers' compensation calculations, benefits processing and remittance to vendors, time administration, and many other payroll related activities.

### Sales Tax

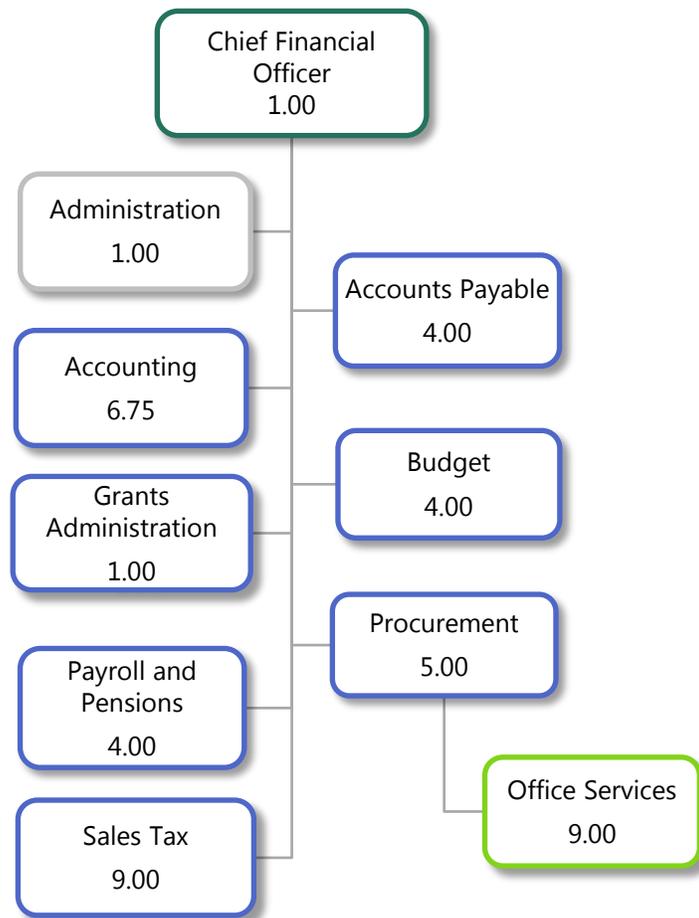
- Administers sales and use taxes.
- Registers applicants for new sales and use tax licenses.
- Collects sales and use tax from taxpayers.
- Interprets and ensures compliance with the City Code.
- Delivers a high level of customer service to taxpayers.
- Conducts taxpayer education classes.

Procurement Services

- Provides solicitation, negotiation, and award of purchase orders and contracts for all City departments as well as the Pikes Peak Rural Transportation Authority (PPRTA), while maintaining competitiveness, innovation, and compliance with procurement laws.
- Responsible for 3,700 purchase orders, task orders, and formal contracts totaling over \$130 million annually.
- The Division is one of only 20% of cities and counties nationwide that have been recognized by the National Institute of Governmental Purchasing (NIGP) for 100% professionally certified staff.
- Manages Office Services, which provides reprographics and mail processing support to all City departments and Springs Utilities. In addition, Office Services provides record storage and retrieval for City departments.

	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>2015 Budget</b>
<b>Finance Functions</b>				
Accounting	\$877,935	\$691,324	\$894,959	\$905,681
Accounts Payable	236,389	300,045	320,938	322,844
Budget Office	509,582	364,944	376,159	405,429
Payroll and Pensions	263,679	250,278	286,233	275,425
Procurement	257,698	345,905	433,279	426,107
Sales Tax	1,040,740	1,028,044	791,457	1,005,759
<b>Total General Fund</b>	<b>\$3,186,023</b>	<b>\$2,980,540</b>	<b>\$3,103,025</b>	<b>\$3,341,245</b>
Office Services Fund	1,576,407	1,650,975	1,758,297	1,758,358
<b>Total Finance Functions</b>	<b>\$4,762,430</b>	<b>\$4,631,515</b>	<b>\$4,861,322</b>	<b>\$5,099,603</b>

\* 2014 Amended Budget as of 8/14/2014



The organizational chart illustrates all positions that report to this department including 1.00 grant-funded position that is funded from the Transit Grant Fund; therefore, this position is not counted in the Position Totals of the funding tables in this narrative.

The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2014, and changes occurring as part of the 2015 Budget for each fund including General Fund, Office Services Fund, Public Safety Sales Tax, and Transit Grant Fund.

<i>General Fund</i>	Use of Funds	2012	2013	2014	* 2014	2015	2015 Budget -
		Actual	Actual	Original Budget	Amended Budget	Budget	* 2014 Amended Budget
	Salary/Benefits/Pensions	\$2,911,448	\$2,786,941	\$2,879,923	\$2,879,923	\$2,914,994	\$35,071
	Operating	274,575	193,599	223,102	223,102	416,251	193,149
	Capital Outlay	0	0	0	0	10,000	10,000
	<b>Total</b>	<b>\$3,186,023</b>	<b>\$2,980,540</b>	<b>\$3,103,025</b>	<b>\$3,103,025</b>	<b>\$3,341,245</b>	<b>\$238,220</b>

\* 2014 Amended Budget as of 8/14/2014

General Fund	Position Title	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget
	Accountant II	0.75	0.75	0.75	0.75	0.00
	Accounting Manager	1.00	1.00	1.00	1.00	0.00
	Accounting Technician	7.00	2.00	2.00	0.00	(2.00)
	Accounting Technician II	0.00	0.00	0.00	2.00	2.00
	Accounts Payable Supervisor	0.00	1.00	1.00	1.00	0.00
	Accounts Pay/Rec Specialist	0.00	2.00	2.00	1.00	(1.00)
	Administrative Technician	2.00	1.00	1.00	1.00	0.00
	Analyst II, Budget	0.00	1.00	1.00	1.00	0.00
	Analyst II, Financial	0.00	1.00	1.00	1.00	0.00
	Budget Manager	1.00	1.00	1.00	1.00	0.00
	Chief Financial Officer	1.00	1.00	1.00	1.00	0.00
	Contract Specialist II	0.00	1.00	1.00	1.00	0.00
	Finance Supervisor	2.00	0.00	0.00	0.00	0.00
	Grants Administrator	0.00	1.00	1.00	1.00	0.00
	Payroll & Pension Administrator	0.00	1.00	1.00	1.00	0.00
	Payroll Clerk II	0.00	2.00	2.00	2.00	0.00
	Payroll Specialist	1.00	1.00	1.00	1.00	0.00
	Principal Analyst, Budget	1.00	0.00	0.00	0.00	0.00
	Procurement Services Manager	1.00	1.00	1.00	1.00	0.00
	Sales Tax Auditor	4.00	0.00	0.00	0.00	0.00
	Sales Tax Auditor II	0.00	1.00	1.00	1.00	0.00
	Sales Tax Enforcement Spvsr	0.00	1.00	1.00	1.00	0.00
	Sales Tax Investigator	2.00	2.00	2.00	2.00	0.00
	Sales Tax Investigator II	1.00	1.00	1.00	1.00	0.00
	Sales Tax Manager	1.00	1.00	1.00	1.00	0.00
	Sales Tax Technician	1.00	2.00	2.00	2.00	0.00
	Senior Accountant	4.00	4.00	4.00	4.00	0.00
	Senior Accounting Technician	0.00	0.00	0.00	1.00	1.00
Senior Budget Analyst	2.00	2.00	2.00	2.00	0.00	
Senior Contracting Specialist	2.00	2.00	2.00	2.00	0.00	
Senior Sales Tax Auditor	1.00	0.00	0.00	0.00	0.00	
Staff Assistant	1.00	0.00	0.00	0.00	0.00	
<b>Total Positions</b>	<b>36.75</b>	<b>34.75</b>	<b>34.75</b>	<b>34.75</b>	<b>0.00</b>	

\* 2014 Amended Budget as of 8/14/2014

<b>Funding Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	(\$25,209)
	Increase for pay for performance	41,661
	Net increase for medical plan changes	12,679
	Increase for medical benefits of .50 FTE position	2,950
	Increase for student internship program	5,400
	Decrease due to efficiencies realized	(2,410)
	<b>Total Salaries/Benefits/Pensions</b>	<b>\$35,071</b>
	<b>Operating</b>	
	Decrease due to efficiencies realized	(\$21,851)
	Increase due to accounting change for contracted sales tax auditing services (revenue offset)	215,000
<b>Total Operating</b>	<b>\$193,149</b>	
<b>Capital Outlay</b>		
Increase for replacement of conference room furniture	\$10,000	
<b>Total Capital Outlay</b>	<b>\$10,000</b>	
<b>Total For 2015</b>	<b>\$238,220</b>	

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	None	0.00
	<b>Total For 2015</b>	<b>0.00</b>

\* 2014 Amended Budget as of 8/14/2014

<b>Office Services Fund</b>	<b>Source of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Utilities Allocation	\$366,791	\$335,232	\$335,000	\$335,000	\$243,378	(\$91,622)
	City Allocation	582,504	582,381	596,497	596,497	679,180	82,683
	Postage	231,887	327,817	340,000	340,000	340,000	0
	Workorders	347,014	248,039	275,000	275,000	280,000	5,000
	Other	149,634	203,455	211,800	211,800	215,800	4,000
	<b>Total</b>	<b>\$1,677,830</b>	<b>\$1,696,924</b>	<b>\$1,758,297</b>	<b>\$1,758,297</b>	<b>\$1,758,358</b>	<b>\$61</b>
	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Salary/Benefits/Pensions	\$567,210	\$577,295	\$589,798	\$589,798	\$590,984	\$1,186
	Operating	1,009,197	1,073,680	1,168,499	1,168,499	1,167,374	(1,125)
	Capital Outlay	0	0	0	0	0	0
	<b>Total</b>	<b>\$1,576,407</b>	<b>\$1,650,975</b>	<b>\$1,758,297</b>	<b>\$1,758,297</b>	<b>\$1,758,358</b>	<b>\$61</b>
	<b>Position Title</b>		<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
Digital Imaging Technician		1.00	1.00	1.00	1.00	0.00	
Graphics Technician		1.00	1.00	1.00	1.00	0.00	
Office Services Coordinator		1.00	1.00	1.00	1.00	0.00	
Office Specialist, Mail		2.00	2.00	2.00	2.00	0.00	
Printing Technician		1.00	1.00	1.00	1.00	0.00	
Printing Technician I		1.00	1.00	1.00	1.00	0.00	
Senior Office Specialist		2.00	2.00	2.00	2.00	0.00	
<b>Total Positions</b>		<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00</b>	

\* 2014 Amended Budget as of 8/14/2014

<b>Funding Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	(\$7,774)
	Increase for pay for performance	8,143
	Net increase for medical plan changes	3,817
	Decrease due to efficiencies realized	(3,000)
	<b>Total Salaries/Benefits/Pensions</b>	<b>\$1,186</b>
	<b>Operating</b>	
	Net decrease due to efficiencies realized	(\$1,125)
	<b>Total Operating</b>	<b>(\$1,125)</b>
<b>Capital Outlay</b>		
None	\$0	
<b>Total Capital Outlay</b>	<b>\$0</b>	
<b>Total For 2015</b>	<b>\$61</b>	

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	None	0.00
	<b>Total For 2015</b>	<b>0.00</b>

<b>PSST</b>	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Salary/Benefits/ Pensions	\$149,265	\$0	\$0	\$0	\$0	\$0
Operating	0	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0	0
<b>Total</b>	<b>\$149,265</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Grants</b>	<b>Position Title</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Contract Specialist II	1.00	1.00	1.00	1.00	0.00
	<b>Total Positions</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>
This position is funded by the Transit Grant Fund.						

\* 2014 Amended Budget as of 8/14/2014

**City of Colorado Springs  
Budget Detail Report**

001 GENERAL FUND  
Finance

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	2,222,366	2,229,050	2,291,080	2,297,723	6,643	0.29%
51210	OVERTIME	2,346	4,087	7,700	2,000	(5,700)	-74.03%
51220	SEASONAL TEMPORARY	40,993	1,685	1,000	10,600	9,600	960.00%
51240	RETIREMENT TERMINATION SICK	10,731	0	0	0	0	0.00%
51245	RETIREMENT TERM VACATION	55,129	9,414	0	0	0	0.00%
51260	VACATION BUY PAY OUT	6,587	6,703	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(14,163)	(14,792)	0	0	0	0.00%
51610	PERA	300,655	296,116	308,348	313,419	5,071	1.64%
51612	RETIREMENT HEALTH SAVINGS	27,474	0	0	0	0	0.00%
51615	WORKERS COMPENSATION	5,088	3,778	4,629	4,034	(595)	-12.85%
51620	EQUITABLE LIFE INSURANCE	6,055	6,215	8,382	8,419	37	0.44%
51640	DENTAL INSURANCE	10,471	10,959	10,860	10,002	(858)	-7.90%
51665	CASH BACK	7,408	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	10,990	10,770	11,430	10,760	(670)	-5.86%
51690	MEDICARE	30,426	29,154	30,094	30,787	693	2.30%
51695	CITY EPO MEDICAL PLAN	165,640	171,324	189,719	227,250	37,531	19.78%
51696	ADVANTAGE HD MED PLAN	20,773	20,370	16,680	0	(16,680)	-100.00%
51697	HRA BENEFIT TO ADV MED PLAN	2,484	2,108	0	0	0	0.00%
51699	BENEFITS REIMBURSEMENT	(5)	0	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>2,911,448</b>	<b>2,786,941</b>	<b>2,879,922</b>	<b>2,914,994</b>	<b>35,072</b>	<b>1.22%</b>
52105	MISCELLANEOUS OPERATING	866	(844)	0	0	0	0.00%
52110	OFFICE SUPPLIES	10,654	7,104	14,500	10,000	(4,500)	-31.03%
52111	PAPER SUPPLIES	(868)	(153)	1,300	0	(1,300)	-100.00%
52120	COMPUTER SOFTWARE	1,934	2,011	1,850	1,850	0	0.00%
52122	CELL PHONES EQUIP AND SUPPLIES	0	1,296	0	0	0	0.00%
52125	GENERAL SUPPLIES	0	347	651	651	0	0.00%
52135	POSTAGE	42,098	47,177	55,300	50,300	(5,000)	-9.04%
52220	MAINT OFFICE MACHINES	239	0	950	950	0	0.00%
52405	ADVERTISING SERVICES	1,085	0	1,200	200	(1,000)	-83.33%
52418	COMPUTER SERVICES	2,245	600	2,300	1,000	(1,300)	-56.52%
52431	CONSULTING SERVICES	18,000	0	0	0	0	0.00%
52560	PARKING SERVICES	21	6	0	25	25	0.00%
52568	BANK AND INVESTMENT FEES	0	1,475	17,900	17,900	0	0.00%
52573	CREDIT CARD FEES	173	150	150	425	275	183.33%
52575	SERVICES	16,781	31,429	7,350	10,650	3,300	44.90%
52576	AUDIT SERVICES	0	0	0	215,000	215,000	0.00%
52590	TEMPORARY EMPLOYMENT	114,840	37,050	18,000	15,000	(3,000)	-16.67%
52605	CAR MILEAGE	0	0	300	300	0	0.00%
52607	CELL PHONE ALLOWANCE	0	1,117	3,400	1,000	(2,400)	-70.59%
52615	DUES AND MEMBERSHIP	3,466	2,933	5,391	4,850	(541)	-10.04%
52625	MEETING EXPENSES IN TOWN	758	1,017	2,100	1,550	(550)	-26.19%
52630	TRAINING	3,305	3,685	12,450	12,400	(50)	-0.40%
52645	SUBSCRIPTIONS	949	698	1,050	800	(250)	-23.81%
52655	TRAVEL OUT OF TOWN	2,720	10,393	14,000	12,500	(1,500)	-10.71%
52706	WIRELESS COMMUNICATION	472	1,600	960	1,000	40	4.17%
52735	TELEPHONE LONG DIST CALLS	770	691	1,150	1,150	0	0.00%
52738	CELL PHONE BASE CHARGES	5,799	3,333	4,750	4,450	(300)	-6.32%
52775	MINOR EQUIPMENT	0	144	2,500	500	(2,000)	-80.00%
52776	PRINTER CONSOLIDATION COST	13,594	18,230	21,000	19,250	(1,750)	-8.33%
52795	RENTAL OF EQUIPMENT	4,026	262	300	300	0	0.00%
52874	OFFICE SERVICES PRINTING	15,488	10,891	20,500	19,950	(550)	-2.68%
52875	OFFICE SERVICES RECORDS	13,154	10,428	11,800	12,300	500	4.24%
60113	MISCELLANEOUS	1,230	0	0	0	0	0.00%
60610	ECONOMIC DEVELOP INCENTIVES	15	0	0	0	0	0.00%
65160	RECRUITMENT	761	529	0	0	0	0.00%
<b>Total Operating Expenses</b>		<b>274,575</b>	<b>193,599</b>	<b>223,102</b>	<b>416,251</b>	<b>193,149</b>	<b>86.57%</b>
53030	FURNITURE AND FIXTURES	0	0	0	10,000	10,000	0.00%
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>3,186,023</b>	<b>2,980,540</b>	<b>3,103,024</b>	<b>3,341,245</b>	<b>238,221</b>	<b>7.68%</b>

Totals may differ from narratives due to rounding.

**City of Colorado Springs  
Budget Detail Report**

505 OFFICE SERVICES  
Office Services

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	413,518	414,780	419,451	428,627	9,176	2.19%
51210	OVERTIME	9,101	16,484	16,000	13,000	(3,000)	-18.75%
51260	VACATION BUY PAY OUT	937	0	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(1,071)	(937)	0	0	0	0.00%
51610	PERA	54,078	56,019	56,547	58,175	1,628	2.88%
51615	WORKERS COMPENSATION	3,269	2,832	3,255	2,860	(395)	-12.14%
51620	EQUITABLE LIFE INSURANCE	1,177	1,188	1,407	1,440	33	2.35%
51640	DENTAL INSURANCE	2,772	2,772	2,760	2,587	(173)	-6.27%
51655	RETIRED EMP MEDICAL INS	2,213	2,214	2,212	2,212	0	0.00%
51665	CASH BACK	705	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	2,880	2,880	3,000	3,000	0	0.00%
51690	MEDICARE	4,373	4,461	4,416	4,615	199	4.51%
51695	CITY EPO MEDICAL PLAN	40,102	39,204	72,950	74,468	1,518	2.08%
51696	ADVANTAGE HD MED PLAN	30,402	32,490	7,800	0	(7,800)	-100.00%
51697	HRA BENEFIT TO ADV MED PLAN	2,760	2,908	0	0	0	0.00%
51699	BENEFITS REIMBURSEMENT	(6)	0	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>567,210</b>	<b>577,295</b>	<b>589,798</b>	<b>590,984</b>	<b>1,186</b>	<b>0.20%</b>
52110	OFFICE SUPPLIES	3,638	2,001	2,800	2,800	0	0.00%
52115	MEDICAL SUPPLIES	112	81	200	200	0	0.00%
52120	COMPUTER SOFTWARE	1,934	0	1,400	1,250	(150)	-10.71%
52125	GENERAL SUPPLIES	1,197	993	1,000	1,000	0	0.00%
52135	POSTAGE	111	186	400	400	0	0.00%
52140	WEARING APPAREL	348	315	500	500	0	0.00%
52220	MAINT OFFICE MACHINES	8,423	0	20,406	11,906	(8,500)	-41.65%
52450	LAUNDRY AND CLEANING SERVICES	816	495	1,600	700	(900)	-56.25%
52568	BANK AND INVESTMENT FEES	122	163	150	150	0	0.00%
52573	CREDIT CARD FEES	61	445	300	600	300	100.00%
52575	SERVICES	1,868	2,789	7,315	6,207	(1,108)	-15.15%
52590	TEMPORARY EMPLOYMENT	24,233	26,314	34,000	0	(34,000)	-100.00%
52605	CAR MILEAGE	0	0	100	100	0	0.00%
52615	DUES AND MEMBERSHIP	0	504	700	700	0	0.00%
52625	MEETING EXPENSES IN TOWN	0	133	100	100	0	0.00%
52630	TRAINING	200	40	450	450	0	0.00%
52645	SUBSCRIPTIONS	300	35	50	50	0	0.00%
52705	COMMUNICATIONS	11,892	0	0	0	0	0.00%
52735	TELEPHONE LONG DIST CALLS	30	28	100	100	0	0.00%
52775	MINOR EQUIPMENT	4,679	14,078	0	0	0	0.00%
52776	PRINTER CONSOLIDATION COST	148,939	194,984	201,000	190,000	(11,000)	-5.47%
52795	RENTAL OF EQUIPMENT	50,402	9,827	5,000	5,000	0	0.00%
52805	ADMIN PRORATED CHARGES	161,604	167,928	167,928	150,761	(17,167)	-10.22%
52872	MAINT FLEET VEHICLES EQP	7,834	7,597	13,000	10,000	(3,000)	-23.08%
52880	PURCHASES FOR RESALE	247,851	235,650	250,000	340,000	90,000	36.00%
52915	PASSTHRU MAIL	286,493	352,223	400,000	384,400	(15,600)	-3.90%
52919	PASSTHRU RECORDS	46,110	56,871	60,000	60,000	0	0.00%
<b>Total Operating Expenses</b>		<b>1,009,197</b>	<b>1,073,680</b>	<b>1,168,499</b>	<b>1,167,374</b>	<b>(1,125)</b>	<b>-0.10%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>1,576,407</b>	<b>1,650,975</b>	<b>1,758,297</b>	<b>1,758,358</b>	<b>61</b>	<b>0.00%</b>

Totals may differ from narrative due to rounding.

**City of Colorado Springs  
Budget Detail Report**

171 PUBLIC SAFETY SALES TAX  
Finance

<b>Account #</b>	<b>Description</b>	<b>2012 Actuals</b>	<b>2013 Actuals</b>	<b>2014 Budget</b>	<b>2015 Budget</b>	<b>2014 Budget to 2015 Budget \$ Change</b>	<b>2014 Budget to 2015 Budget % Change</b>
51205	CIVILIAN SALARIES	114,966	0	0	0	0	0.00%
51610	PERA	14,874	0	0	0	0	0.00%
51615	WORKERS COMPENSATION	288	0	0	0	0	0.00%
51620	EQUITABLE LIFE INSURANCE	312	0	0	0	0	0.00%
51640	DENTAL INSURANCE	845	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	480	0	0	0	0	0.00%
51690	MEDICARE	1,595	0	0	0	0	0.00%
51695	CITY EPO MEDICAL PLAN	8,206	0	0	0	0	0.00%
51696	ADVANTAGE HD MED PLAN	6,941	0	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	758	0	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>149,265</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Operating Expenses</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>149,265</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

Totals may differ from narrative due to rounding.

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# Fleet Management

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## 2015 Breakthrough Strategies

Breakthrough Strategy	Measurable Outcome	Measured or Completed By:	Strategic Plan Goal
Develop and implement a Green Fleet Initiative	Implement Phase I of the Green Fleet Initiative	Q4	Transforming Government

## All Funds Summary

	2013 Actual	2014	* 2014	2015 Budget	2015 Budget -
		Original Budget	Amended Budget		* 2014 Amended Budget
<b>Use of Funds</b>					
General Fund - Contracted Services	\$0	\$3,527,568	\$3,527,568	\$3,579,406	\$51,838
General Fund - Fuel	0	5,671,092	5,671,092	6,037,920	366,828
General Fund - Other Fleet Services and Vehicles	0	1,960,705	1,960,705	1,997,391	36,686
Support Services	14,601,708	0	0	0	0
<b>Total</b>	<b>\$14,601,708</b>	<b>\$11,159,365</b>	<b>\$11,159,365</b>	<b>\$11,614,717</b>	<b>\$455,352</b>
Support Services - Closeout	\$0	\$500,000	\$500,000	\$1,391,413	\$891,413
<b>Positions</b>					
General Fund	0.00	4.00	4.00	4.00	0.00
Other Funds	68.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>68.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>

\* 2014 Amended Budget as of 8/14/2014

## Significant Changes vs. 2014

- General Fund contract service costs are projected to increase slightly (~1.5%) from the 2014 Budget as the percentage of vehicles and work on General Fund vehicles vs. other City funds vehicles is slightly greater than previously assumed. The actual Fleet Maintenance contract amount for the City (all funds) is decreasing in 2015 by 2.2%.
- Increase of \$366,828 in fuel due to the need to budget for 105,000 gallons that were pre-purchased for 2014, and a slight fuel price increase in 2015 of 1.7% (average across all fuel types)
- Net increase of \$37,000 in Other Fleet Services reflects increases for operating expenditures such as mobile fueling, GPS charges, and software totaling \$352,176 (with significant revenue offset) and a decrease of \$550,000 due to retiring a police vehicle lease in 2014
- Decrease of \$500,000 in Support Services – Closeout due to eliminating budget for severance and benefits that were associated with the transition to outsourced fleet services
- Increase of \$1,391,413 in Support Services – Closeout due to transfer to other funds for final payout of fund balance to City and Colorado Springs Utilities

## Fleet Management

The City of Colorado Springs has entered into a public-private partnership with Serco, Inc. to provide fleet maintenance services to the City and Colorado Springs Utilities (Utilities). The City entered into the 5-year contract with Serco in November 2013 for services starting January 1, 2014. The main driver behind this agreement is to address the fiscal challenge our City faces as we look to improve services that are important and critical to our taxpaying citizens.

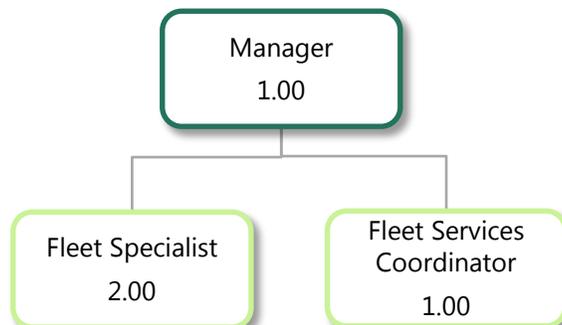
The Serco contract covers maintenance of the City's fleet, which consists of roughly 3,500 vehicles and equipment for Utilities, Police, Fire (except for emergent vehicles), Public Works, Parks, Pikes Peak Rural Transportation Authority, and other Enterprises. There are over 55 different categories of vehicles and equipment that are maintained at 8 service locations and field services.

The main financial drivers for the Serco contract are Targeted and Non-Targeted costs. The Targeted costs cover all preventative maintenance and other repairs that are due to normal wear and tear. The Targeted cost is fixed for the first 3 years of the agreement (subject to price changes for vehicle additions/deletions). The Non-Targeted costs cover anything that is not due to normal wear and tear (i.e. collisions, abuse, etc.). The Non-Targeted costs are charged to the City at "time and material" rates. For the fleet outsourcing cost analysis, it was estimated that the Non-Targeted Costs would account for 12.8% of the total fleet maintenance costs. The 2015 Target cost is \$3,689,805, and the Non-Targeted cost estimate is \$563,880 (City portion only).

The Serco Fleet Maintenance contract across all City funds including Colorado Springs Utilities (CSU) is projected to save \$4.2 million over a 5-year period. The cost analysis included all City and CSU funds, and was completed based on 2012 actual data as the base case. The cost analysis relating to the City's portion of the contract included a projection that the General Fund portion would be 83% and other City funds portion would be 17%. Year-to-date 2014, the General Fund portion has been at 86% and other City funds have been 14%, which results in a slightly higher 2015 Budget for the General Fund. While 2014 was originally projected to cost more than the previous in-house solution by approximately \$57,000 due to transition costs, based upon actual 2014 experience to date, the City is on track to realize savings in 2014. Below is the 5-year cost analysis and savings projection:

Fleet Maintenance - 5-Year Cost Projection						5 years
Serco/Contracted	2014	2015	2016	2017*	2018*	Total
Targeted costs	\$6,947,416	\$6,790,314	\$6,542,161	\$6,869,269	\$7,212,732	\$34,361,891
Non-Targeted costs (12.8%)	1,036,052	1,035,022	1,016,886	1,067,730	1,121,116	5,276,807
Other additional costs	1,038,486	1,067,553	1,095,676	1,150,460	1,207,983	5,560,157
Parts purchase	(207,418)	0	0	0	0	(207,418)
Severance and benefits	708,081	0	0	0	0	708,081
<b>Total (12.8%)</b>	<b>\$9,522,617</b>	<b>\$8,892,889</b>	<b>\$8,654,722</b>	<b>\$9,087,458</b>	<b>\$9,541,831</b>	<b>\$45,699,518</b>
<b>Status Quo/Insourced</b>						
Operating costs	\$8,947,104	\$9,179,729	\$9,418,402	\$9,700,954	\$9,991,982	\$47,238,170
Other additional costs	518,871	532,362	546,203	562,589	579,467	2,739,492
<b>Total (12.8%)</b>	<b>\$9,465,975</b>	<b>\$9,712,090</b>	<b>\$9,964,605</b>	<b>\$10,263,543</b>	<b>\$10,571,449</b>	<b>\$49,977,662</b>
<b>Savings</b>	<b>(\$56,642)</b>	<b>\$819,202</b>	<b>\$1,309,882</b>	<b>\$1,176,084</b>	<b>\$1,029,618</b>	<b>\$4,278,144</b>

\* Estimates assume contracted prices escalate at 5%, insourced escalating at 3%.



The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2014, and changes occurring as part of the 2015 Budget for each fund including General Fund, PSST, and the Internal Support Services Fleet Fund.

General Fund	Use of Funds	2012 Actual	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget
	Salary/Benefits/Pensions	\$0	\$0	\$360,100	\$360,100	\$374,120	\$14,020
	Operating	0	0	9,799,265	9,799,265	9,991,469	192,204
	Capital Outlay	0	0	1,000,000	1,000,000	1,249,128	249,128
	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,159,365</b>	<b>\$11,159,365</b>	<b>\$11,614,717</b>	<b>\$455,352</b>
	Position Title	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget	
	Contract Compliance Manager	0.00	0.00	0.00	1.00	1.00	
	Fleet Contract Administrator	0.00	1.00	1.00	0.00	(1.00)	
	Fleet Services Coordinator	0.00	0.00	0.00	1.00	1.00	
Fleet Specialist	0.00	2.00	2.00	2.00	0.00		
Fleet Technician	0.00	1.00	1.00	0.00	(1.00)		
<b>Total Positions</b>	<b>0.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>		

Funding Changes	During 2014	* 2014 Amended - 2014 Original Budget
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	For 2015	2015 Budget - * 2014 Amended Budget
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	\$5,587
	Increase for pay for performance	5,254
	Net increase for medical plan changes	3,179
	<b>Total Salaries/Benefits/Pensions</b>	<b>\$14,020</b>
	<b>Operating</b>	
Increase for projected fuel cost	\$366,828	
Increase for projected operating expenditures	358,176	
Increase for 2015 lease payment of pool vehicles	17,200	
Decrease due to final lease payment in 2014 for Police vehicles	(550,000)	
<b>Total Operating</b>	<b>\$192,204</b>	
<b>Capital Outlay</b>		
Increase for replacement of Police vehicles	\$249,128	
<b>Total Capital Outlay</b>	<b>\$249,128</b>	
<b>Total For 2015</b>	<b>\$455,352</b>	

\* 2014 Amended Budget as of 8/14/2014

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	None	0.00
	<b>Total For 2015</b>	<b>0.00</b>

<b>PSST</b>	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Salary/Benefits/ Pensions	\$100,132	\$0	\$0	\$0	\$0	\$0
	Operating	618	0	0	0	0	0
	Capital Outlay	0	0	0	0	0	0
	<b>Total</b>	<b>\$100,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Support Services / Fleet Fund</b>	<b>Source of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Restitution	\$1,319	\$0	\$0	\$0	\$0	\$0
	Enterprise Fund Utilities	6,832,171	6,162,790	0	0	0	0
	City Other Departments	5,894,740	5,065,214	0	0	0	0
	City Police Unit	2,424,278	2,539,175	0	0	0	0
	Other Revenue	411,659	355,825	0	0	0	0
	Special Funds Miscellaneous	954,768	351,779	0	0	0	0
	Sale of Property	0	0	0	0	0	0
	Interest	14,839	10,868	0	0	0	0
	Draw from Fund Balance	0	0	500,000	500,000	1,391,413	891,413
	<b>Total</b>	<b>\$16,533,774</b>	<b>\$14,485,651</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$1,391,413</b>	<b>\$891,413</b>
	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Salary/Benefits/ Pensions	\$4,539,818	\$4,493,518	\$500,000	\$500,000	\$0	(\$500,000)
	Operating	13,205,742	10,107,116	0	0	1,391,413	1,391,413
	Capital Outlay	237,466	1,074	0	0	0	0
	<b>Total</b>	<b>\$17,983,026</b>	<b>\$14,601,708</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$1,391,413</b>	<b>\$891,413</b>

\* 2014 Amended Budget as of 8/14/2014

Fleet Positions	Position Title	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget
	Administrative Technician	1.00	0.00	0.00	0.00	0.00
	Analyst I	1.00	0.00	0.00	0.00	0.00
	Assistant Fleet Technician	1.00	0.00	0.00	0.00	0.00
	Associate Fleet Technician	15.00	0.00	0.00	0.00	0.00
	Body Shop Technician	1.00	0.00	0.00	0.00	0.00
	Contracts Technician	1.00	0.00	0.00	0.00	0.00
	Division Manager	1.00	0.00	0.00	0.00	0.00
	Environmental Safety and Health Coordinator	1.00	0.00	0.00	0.00	0.00
	Equipment Operator III	1.00	0.00	0.00	0.00	0.00
	Fleet Finance Manager	1.00	0.00	0.00	0.00	0.00
	Fleet Inventory Specialist	1.00	0.00	0.00	0.00	0.00
	Fleet Supervisor	5.00	0.00	0.00	0.00	0.00
	Fleet Technician	22.00	0.00	0.00	0.00	0.00
	Office Specialist	2.00	0.00	0.00	0.00	0.00
	Parts/Supply Specialist	4.00	0.00	0.00	0.00	0.00
	Senior Analyst	1.00	0.00	0.00	0.00	0.00
	Senior Driver	1.00	0.00	0.00	0.00	0.00
	Senior Fleet Technician	5.00	0.00	0.00	0.00	0.00
	Senior Office Specialist	1.00	0.00	0.00	0.00	0.00
Senior Parts Specialist	1.00	0.00	0.00	0.00	0.00	
Senior Skilled Maintenance Technician	1.00	0.00	0.00	0.00	0.00	
<b>Total Positions</b>	<b>68.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

Funding Changes	During 2014	* 2014 Amended - 2014 Original Budget
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	For 2015	2015 Budget - * 2014 Amended Budget
	<b>Salaries/Benefits/Pensions</b>	
	Eliminate one-time draw for pay out of severance packages in 2014	(\$500,000)
	<b>Total Salaries/Benefits/Pensions</b>	<b>(\$500,000)</b>
	<b>Operating</b>	
	Increase for transfer to other funds for final payout of fund balance to City and Colorado Springs Utilities	\$1,391,413
	<b>Total Operating</b>	<b>\$1,391,413</b>
	<b>Capital Outlay</b>	
	None	\$0
<b>Total Capital Outlay</b>	<b>\$0</b>	
<b>Total For 2015</b>	<b>\$891,413</b>	

\* 2014 Amended Budget as of 8/14/2014

**City of Colorado Springs  
Budget Detail Report**

001 GENERAL FUND

Fleet

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	0	0	277,000	280,025	3,025	1.09%
51610	PERA	0	0	31,000	37,949	6,949	22.42%
51615	WORKERS COMPENSATION	0	0	5,800	528	(5,272)	-90.90%
51620	EQUITABLE LIFE INSURANCE	0	0	812	1,039	227	27.96%
51640	DENTAL INSURANCE	0	0	1,680	1,171	(509)	-30.30%
51690	MEDICARE	0	0	3,280	4,060	780	23.78%
51695	CITY EPO MEDICAL PLAN	0	0	40,528	49,348	8,820	21.76%
<b>Total Salaries and Benefits</b>		<b>0</b>	<b>0</b>	<b>360,100</b>	<b>374,120</b>	<b>14,020</b>	<b>3.89%</b>
52110	OFFICE SUPPLIES	0	0	10,000	500	(9,500)	-95.00%
52125	GENERAL SUPPLIES	0	0	10,605	2,000	(8,605)	-81.14%
52140	WEARING APPAREL	0	0	10,000	1,000	(9,000)	-90.00%
52159	MOBILE FUELING	0	0	0	120,000	120,000	0.00%
52160	FUEL	0	0	5,671,092	6,037,920	366,828	6.47%
52165	LICENSES AND TAGS	0	0	0	1,600	1,600	0.00%
52281	MAINT INFRASTRUCTURE	0	0	0	60,000	60,000	0.00%
52305	MAINT SOFTWARE	0	0	0	57,918	57,918	0.00%
52410	BUILDING SECURITY SERVICES	0	0	0	1,200	1,200	0.00%
52415	CONTRACTS AND SPEC PROJECTS	0	0	3,527,568	3,579,406	51,838	1.47%
52425	ENVIRONMENTAL SERVICES	0	0	0	5,000	5,000	0.00%
52560	PARKING SERVICES	0	0	0	6,000	6,000	0.00%
52579	INSPECTIONS	0	0	0	5,000	5,000	0.00%
52605	CAR MILEAGE	0	0	0	2,000	2,000	0.00%
52725	RENTAL OF PROPERTY	0	0	0	20,925	20,925	0.00%
52735	TELEPHONE LONG DIST CALLS	0	0	0	1,000	1,000	0.00%
52755	COMMUNICATIONS EQUIPMENT	0	0	0	60,000	60,000	0.00%
52765	LEASE PURCHASE PAYMENTS	0	0	550,000	0	(550,000)	-100.00%
52775	MINOR EQUIPMENT	0	0	20,000	0	(20,000)	-100.00%
52776	PRINTER CONSOLIDATION COST	0	0	0	10,000	10,000	0.00%
52872	MAINT FLEET VEHICLES EQP	0	0	0	20,000	20,000	0.00%
<b>Total Operating Expenses</b>		<b>0</b>	<b>0</b>	<b>9,799,265</b>	<b>9,991,469</b>	<b>192,204</b>	<b>1.96%</b>
53070	VEHICLES REPLACEMENT	0	0	1,000,000	1,249,128	249,128	24.91%
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,249,128</b>	<b>249,128</b>	<b>24.91%</b>
<b>Total Expenses</b>		<b>0</b>	<b>0</b>	<b>11,159,365</b>	<b>11,614,717</b>	<b>455,352</b>	<b>4.08%</b>

Totals may differ from narrative due to rounding.

**City of Colorado Springs  
Budget Detail Report**

171 PUBLIC SAFETY SALES TAX  
Fleet

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to 2015 Budget \$ Change	2014 Budget to 2015 Budget % Change
51205	CIVILIAN SALARIES	79,233	0	0	0	0	0.00%
51210	OVERTIME	761	0	0	0	0	0.00%
51230	SHIFT DIFFERENTIAL	36	0	0	0	0	0.00%
51235	STANDBY	299	0	0	0	0	0.00%
51260	VACATION BUY PAY OUT	1,006	0	0	0	0	0.00%
51610	PERA	7,079	0	0	0	0	0.00%
51615	WORKERS COMPENSATION	2,059	0	0	0	0	0.00%
51620	EQUITABLE LIFE INSURANCE	154	0	0	0	0	0.00%
51640	DENTAL INSURANCE	438	0	0	0	0	0.00%
51665	CASH BACK	20	0	0	0	0	0.00%
51690	MEDICARE	761	0	0	0	0	0.00%
51695	CITY EPO MEDICAL PLAN	8,286	0	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>100,132</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
52450	LAUNDRY AND CLEANING SERVICES	618	0	0	0	0	0.00%
<b>Total Operating Expenses</b>		<b>618</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>100,750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

Totals may differ from narrative due to rounding.

**City of Colorado Springs  
Budget Detail Report**

501 SUPPORT SERVICES

Fleet

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	3,256,697	3,043,421	500,000	0	(500,000)	-100.00%
51210	OVERTIME	94,132	83,906	0	0	0	0.00%
51220	SEASONAL TEMPORARY	0	33,005	0	0	0	0.00%
51230	SHIFT DIFFERENTIAL	12,335	10,340	0	0	0	0.00%
51235	STANDBY	10,948	9,764	0	0	0	0.00%
51240	RETIREMENT TERMINATION SICK	0	21,692	0	0	0	0.00%
51245	RETIREMENT TERM VACATION	7,770	195,662	0	0	0	0.00%
51260	VACATION BUY PAY OUT	2,299	4,931	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(12,027)	(7,051)	0	0	0	0.00%
51610	PERA	445,011	415,179	0	0	0	0.00%
51612	RETIREMENT HEALTH SAVINGS	0	33,843	0	0	0	0.00%
51615	WORKERS COMPENSATION	66,299	59,557	0	0	0	0.00%
51620	EQUITABLE LIFE INSURANCE	9,445	8,501	0	0	0	0.00%
51640	DENTAL INSURANCE	24,352	21,348	0	0	0	0.00%
51655	RETIRED EMP MEDICAL INS	48,800	48,142	0	0	0	0.00%
51665	CASH BACK	2,753	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	1,200	1,200	0	0	0	0.00%
51690	MEDICARE	45,900	45,201	0	0	0	0.00%
51695	CITY EPO MEDICAL PLAN	505,104	436,770	0	0	0	0.00%
51696	ADVANTAGE HD MED PLAN	17,499	23,835	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	1,746	4,272	0	0	0	0.00%
51699	BENEFITS REIMBURSEMENT	(445)	0	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>4,539,818</b>	<b>4,493,518</b>	<b>500,000</b>	<b>0</b>	<b>(500,000)</b>	<b>-100.00%</b>
52110	OFFICE SUPPLIES	4,973	1,942	0	0	0	0.00%
52115	MEDICAL SUPPLIES	62	88	0	0	0	0.00%
52120	COMPUTER SOFTWARE	19,013	22,565	0	0	0	0.00%
52122	CELL PHONES EQUIP AND SUPPLIES	404	580	0	0	0	0.00%
52125	GENERAL SUPPLIES	1,383	407	0	0	0	0.00%
52135	POSTAGE	146	47	0	0	0	0.00%
52140	WEARING APPAREL	6,809	10,731	0	0	0	0.00%
52155	AUTOMOTIVE	5,921	4,225	0	0	0	0.00%
52160	FUEL	0	390	0	0	0	0.00%
52165	LICENSES AND TAGS	1,512	3,319	0	0	0	0.00%
52190	JANITORIAL SUPPLIES	6,781	3,719	0	0	0	0.00%
52195	ENVIRONMENTAL SUPPLIES ETC	4,893	3,414	0	0	0	0.00%
52235	MAINT MACHINERY AND APPARATUS	47,222	73,783	0	0	0	0.00%
52265	MAINT BUILDINGS AND STRUCTURE	3,093	1,504	0	0	0	0.00%
52275	MAINT RUNWAYS	0	2,705	0	0	0	0.00%
52281	MAINT INFRASTRUCTURE	0	184	0	0	0	0.00%
52305	MAINT SOFTWARE	84,962	197,969	0	0	0	0.00%
52410	BUILDING SECURITY SERVICES	2,252	204	0	0	0	0.00%
52426	MUN FAC RUNOFF CONTROL	6,679	2,381	0	0	0	0.00%
52445	JANITORIAL SERVICES	17,689	19,215	0	0	0	0.00%
52450	LAUNDRY AND CLEANING SERVICES	29,839	27,122	0	0	0	0.00%
52568	BANK AND INVESTMENT FEES	2,044	1,449	0	0	0	0.00%
52575	SERVICES	124,061	254,179	0	0	0	0.00%
52605	CAR MILEAGE	0	117	0	0	0	0.00%
52615	DUES AND MEMBERSHIP	2,359	1,482	0	0	0	0.00%
52625	MEETING EXPENSES IN TOWN	896	1,331	0	0	0	0.00%
52630	TRAINING	8,218	3,596	0	0	0	0.00%
52655	TRAVEL OUT OF TOWN	1,898	2,700	0	0	0	0.00%
52705	COMMUNICATIONS	34,362	2,519	0	0	0	0.00%
52725	RENTAL OF PROPERTY	389,821	389,822	0	0	0	0.00%
52735	TELEPHONE LONG DIST CALLS	440	1,214	0	0	0	0.00%
52736	CELL PHONE AIRTIME	(30)	95	0	0	0	0.00%
52738	CELL PHONE BASE CHARGES	7,828	8,888	0	0	0	0.00%
52746	UTILITIES ELECTRIC	51,337	47,965	0	0	0	0.00%
52747	UTILITIES GAS	17,922	14,311	0	0	0	0.00%
52748	UTILITIES SEWER	1,953	1,613	0	0	0	0.00%
52749	UTILITIES WATER	3,471	3,227	0	0	0	0.00%

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
52765	LEASE PURCHASE PAYMENTS	2,863	2,743	0	0	0	0.00%
52775	MINOR EQUIPMENT	17,202	9,229	0	0	0	0.00%
52776	PRINTER CONSOLIDATION COST	7,258	9,304	0	0	0	0.00%
52777	TOOL ALLOWANCE	22,550	19,800	0	0	0	0.00%
52795	RENTAL OF EQUIPMENT	19,721	19,770	0	0	0	0.00%
52805	ADMIN PRORATED CHARGES	324,672	351,468	0	0	0	0.00%
52872	MAINT FLEET VEHICLES EQP	113,207	85,584	0	0	0	0.00%
52874	OFFICE SERVICES PRINTING	535	436	0	0	0	0.00%
52875	OFFICE SERVICES RECORDS	0	90	0	0	0	0.00%
52876	PASS THROUGH EXPENSES	34,061	26,357	0	0	0	0.00%
52880	PURCHASES FOR RESALE	2,260	0	0	0	0	0.00%
52881	PURCH FOR RESALE FUEL	7,082,735	5,287,322	0	0	0	0.00%
52882	PURCH FOR RESALE COMMERCIAL	485,197	583,569	0	0	0	0.00%
52883	PURCH FOR RESALE NON STCK PART	1,935,812	1,662,880	0	0	0	0.00%
52884	PURCH FOR RESALE STOCK PARTS	1,263,315	933,806	0	0	0	0.00%
52970	ENVIRON PROTECTION PROGRAM	3,756	3,756	0	0	0	0.00%
65170	TRANSFER TO OTHER FUNDS	1,000,000	0	0	1,391,413	1,391,413	0.00%
65352	EMPLOYEE AWARDS PROGRAM	385	0	0	0	0	0.00%
<b>Total Operating Expenses</b>		<b>13,205,742</b>	<b>10,107,116</b>	<b>0</b>	<b>1,391,413</b>	<b>1,391,413</b>	<b>0.00%</b>
53020	COMPUTERS NETWORKS	133,068	1,074	0	0	0	0.00%
53050	MACHINERY AND APPARATUS	104,398	0	0	0	0	0.00%
<b>Total Capital Outlay</b>		<b>237,466</b>	<b>1,074</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>17,983,026</b>	<b>14,601,708</b>	<b>500,000</b>	<b>1,391,413</b>	<b>891,413</b>	<b>178.28%</b>

Totals may differ from narrative due to rounding.

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# General Costs

## Overview

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The General Cost section of the budget provides a funding source for the general expenses of City government, which are for the responsibility of or benefit of the organization as a whole, or cannot be identified with a specific function.

## Budget Summary

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	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2015 Budget</b>
Retired Employees Insurance	\$1,379,694	\$1,501,346	\$1,800,000	\$1,500,000
Unemployment Insurance	141,854	158,375	150,000	150,000
<b>Total Salaries and Benefits</b>	<b>\$1,521,548</b>	<b>\$1,659,721</b>	<b>\$1,950,000</b>	<b>\$1,650,000</b>
Allocations/Internal Services Charges				
Barricading	\$152,656	\$125,000	\$172,656	\$125,000
Employee Benefits Self-Insurance Fund - Additional Contribution	0	292,998	0	0
Environmental Protection Program	60,408	60,408	60,405	60,405
Fleet Management	7,424,885	7,442,636	0	0
Machine/Weld Shop	16,680	30,000	16,680	30,000
Office Services	582,504	582,381	589,630	679,180
Radio Communications	1,004,208	979,896	995,958	550,825
Vehicle Lease-Purchases	1,617,522	1,272,884	0	0
Animal Control Contract	1,270,179	1,040,000	1,080,000	1,125,424
Annual Financial Audit	165,190	129,360	170,000	170,000
Capital Lease Purchase	2,320,445	1,776,674	0	0
City Admin Building (CAB)				
Utilities/Janitorial/Security	437,107	502,606	633,880	511,738
Lease-Purchase Payment	628,171	523,123	626,760	693,371
City Building Security Contract Management	91,860	91,740	91,740	95,000
City Hall Utilities/Janitorial/Security	233,121	264,040	311,370	252,543
City Hall/Impound Lot/Police Training Academy COP Payment	392,118	388,567	381,567	389,417
Claims Reserve Self-Insurance Fund	500,000	633,466	800,000	800,000

## Budget Summary

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
Economic Development				
Colorado Springs Technology Incubator (CSTI)	50,000	0	0	0
Economic Development Corporation	70,000	10,000	0	0
Economic Development Agreements	3,172,429	3,789,889	4,000,000	4,000,000
Small Business Development Center (SBDC)	50,000	0	0	0
USOC COP Payment	1,621,675	1,659,055	1,700,275	1,739,650
Election Expenses	587	323,056	250,000	600,000
Employee Awards Program	68,753	49,026	76,000	76,000
Energy Efficiency Retrofit	0	73,999	302,211	32,650
Facilities Maintenance Contract	897,098	897,098	950,000	998,850
Health Programs	101,786	91,038	45,000	300,000
Homeward Pikes Peak	80,000	60,000	0	0
Insurance Premiums	393,951	400,000	400,000	679,000
Legal Defense Reserve	536,995	1,057,893	73,000	250,000
Legal Defense Reserve – City Council	0	0	0	50,000
Legal Settlement Costs	3,601,361	8,206,860	0	0
Pikes Peak Regional Development Center Rent and CAM	132,029	125,226	132,000	132,000
Retirement Awards	10,732	15,478	10,000	15,000
SCIP Debt Service Payment	7,844,350	7,847,350	7,843,450	7,838,750
Services	951,802	690,124	736,843	776,471
Sister Cities Membership Dues	1,190	1,190	1,190	2,000
Special Events In Kind Services	0	412,950	679,871	659,540
Streetlight Program	3,899,122	4,002,579	4,130,134	4,129,000
<b>Total Operating Expenses</b>	<b>\$40,380,914</b>	<b>\$45,848,590</b>	<b>\$27,260,620</b>	<b>\$27,761,814</b>
General Fund Contribution to City CIP Fund*	\$5,468,930	\$9,325,133	\$10,860,472	\$11,033,257
General Fund – Special Projects		3,582,305	980,000	0
<b>Total CIP</b>	<b>\$5,468,930</b>	<b>\$12,907,438</b>	<b>\$11,840,472</b>	<b>\$11,033,257</b>
<b>Organization Total</b>	<b>\$47,371,392</b>	<b>\$60,415,749</b>	<b>\$41,051,092</b>	<b>\$40,445,071</b>

\* For 2015, the total unrestricted Capital Improvements Program totals \$11,189,257, which includes \$76,000 in anticipated interest earnings and \$80,000 in anticipated insurance damage settlements.

## Expenditure Detail

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### **SALARY AND BENEFITS EXPENDITURES**

**Retired Employees Insurance** – The City's contribution to health and life insurance plans for retired employees.

**Unemployment Insurance** – Unemployment benefits to separated employees awarded payments by an administrative or judicial process related to the condition of the employee's termination.

### **OPERATING EXPENDITURES**

**Allocations/Internal Service Charges** –The City has a number of Internal Services that are accounted for in separate funds or programs. For 2015, these programs or funds include Barricading, Environmental Protection, Machine/Weld Shop, Office Services and Radio Communications. In 2013 the General Fund absorbed the forecasted increased cost to the Employee Benefits Self-Insurance Fund as the City did not increase employee premiums while the City completed its total compensation study. Beginning with 2014, Vehicle Lease-Purchase funding is budgeted in Fleet Management.

**Animal Control Contract** – The City's cost for the Humane Society of the Pikes Peak Region (HSPRR) animal control services contract. The 2015 contract amount is \$1.125 million, which is final year of a 3-year contract that was approved by City Council Resolution in November 2012.

**Annual Financial Audit** – Annually, the City contracts with a private firm to provide a comprehensive financial audit. For 2015, the contract is with BKD.

**Capital Lease Purchase** – Purchase of capital equipment through a lease-purchase.

**City Administration Building (CAB) –Utilities/Janitorial/Security** – This is funding for the CAB's security, utilities and janitorial services.

**City Administration Building (CAB) - Lease-Purchase Payment**– During 2003, the City entered into a lease-purchase agreement with Colorado Springs Utilities to acquire the CAB. In 2007, the City refinanced the remaining portion of the agreement with a bank lease-purchase and in 2013, the lease-purchase was refinanced to take advantage of lower interest rates.

**City Building Security Contract Management** – This is the contract with Colorado Springs Utilities for management of the City security contract.

**City Hall –Utilities/Janitorial/Security** – This is funding for City Hall's security, utilities and janitorial services.

**City Hall/Impound Lot/Police Training Academy COP Payment** – The lease-purchase payment on certificates of participation (COPs) used to finance the renovation of City Hall and the acquisition of the Police Impound Lot and Police Training Academy. In 2011, the City did a combined refinancing of series 1999, 2000, 2003 COPS significantly reducing total payments. For 2015, the payment amount is \$389,417. Additional funding of \$134,508 for a portion of the COP payment for the Police Impound Lot and Training Academy is budgeted in the Police Department's budget.

**Claims Reserve Self-Insurance Fund** – The Liability Claims Reserve Self-Insurance Fund was established in 1986 to provide a mechanism for claims adjustment, investigation, settlement, and defense of general and auto liability claims filed against City, its officials, and employees. Expenditures made out of the claims reserve fund are made to pay claims and related expenses pursuant to the Colorado Governmental Immunity Act and claims against the City arising under Federal Law. For 2014, the transfer is increased to \$800,000 to ensure an adequate level of funding for claims.

**Economic Development** – Prior to 2013, funding for economic development efforts including the Colorado Springs Technology Incubator (CSTI), Colorado Springs Regional Business Alliance (pka: Economic Development Corporation and Greater Colorado Springs Chamber of Commerce), and the Small Business Development Center (SBDC). In 2013 and 2014, these payments were made directly from the Lodgers and Auto Rental Tax (LART). The City has Economic Development Agreements as described in the Economic Overview section pages 1-29 through 1-34.

**Election Expenses** – For 2015, funding for the April municipal election and possible Mayoral run-off election.

**Employee Awards Program** – As part of employee total compensation, the City has two primary employee awards programs, Service Awards (\$36,000) and Employee Recognition Awards (\$40,000).

**Energy Efficiency Retrofit (Lease-Purchase Costs – Other)** – For 2015, the lease-purchase payments total \$32,650 for building improvements to City facilities including City Administration Building (CAB) and Sertich Ice Arena.

**Facilities Maintenance Contract** – El Paso County provides facilities maintenance under an Intergovernmental Agreement (IGA) and Service Level Agreement (SLA).

**Health Programs** – This is the City's share of the Employee Assistance Program (EAP) and medical exams related to Police Department Investigations.

**Homeward Pikes Peak** – Funding for continued coordination of the Colorado Springs homeless service programs. This includes counting the homeless in the community and establishing a Homeless Management Information System.

**Insurance Premiums** – The City's comprehensive risk management program includes various property and liability policies that provide either primary or excess coverage to protect City from large and uncertain losses.

**Legal Defense Reserve** – This is an amount for costs not covered by self-insurance for specialized legal services and expenses associated with legal actions against the City.

**Legal Defense Reserve-City Council** – In 2015, \$50,000 of Legal Defense Reserve funding is identified for City Council legal services.

**Legal Settlement Costs** – In 2012, the total cost of litigation settlements was \$3,601,361 and for 2013 it was \$8,206,860.

**Pikes Peak Regional Development Center (PPRDC Rent and CAM)** – This funding is for rental payments to the PPRDC for pro rata office space and Central Area Maintenance (CAM) charges used by City operations in the PPRDC. Other entities, including Development Review Enterprise and Colorado Springs Utilities also pay PPRDC for their assigned square footage.

**Retirement Awards** – Funding is to provide small mementos to employees, in good standing, retiring from the City.

**SCIP Debt Service Payment** – In October 2007, approximately \$10.4 million of the outstanding debt was refinanced to obtain a better interest rate and generate savings to the City of approximately \$4.0 million. In May 2009, the remaining \$34,460,000 outstanding debt was refinanced at a better interest rate and generated savings of approximately \$2.0 million. While the debt was originally scheduled to be retired in 2015, the refinancing extends a portion of the debt by one year, to 2016. The majority of the debt will be retired in 2015.

**Services** – This funding is for services required by the City that do not relate to or directly benefit a particular organizational division such as bonding/processing services, banking services, full cost allocation plan, financial consulting, lobbying, West Nile Virus payments to El Paso County, and other miscellaneous services.

**Sister Cities Membership Dues** – To fund membership dues to Sister Cities International. Beginning in 2012, Colorado Municipal League (CML) and Pikes Peak Area Council of Governments (PPACG) membership dues are budgeted in the City Council budget.

**Special Events** – For 2015, funding of \$659,540 is projected for in-kind services provided by City departments during special events.

**Streetlight Program** – The charge from Colorado Springs Utilities for the operation of the Streetlight system.

## **CAPITAL OUTLAY EXPENDITURES**

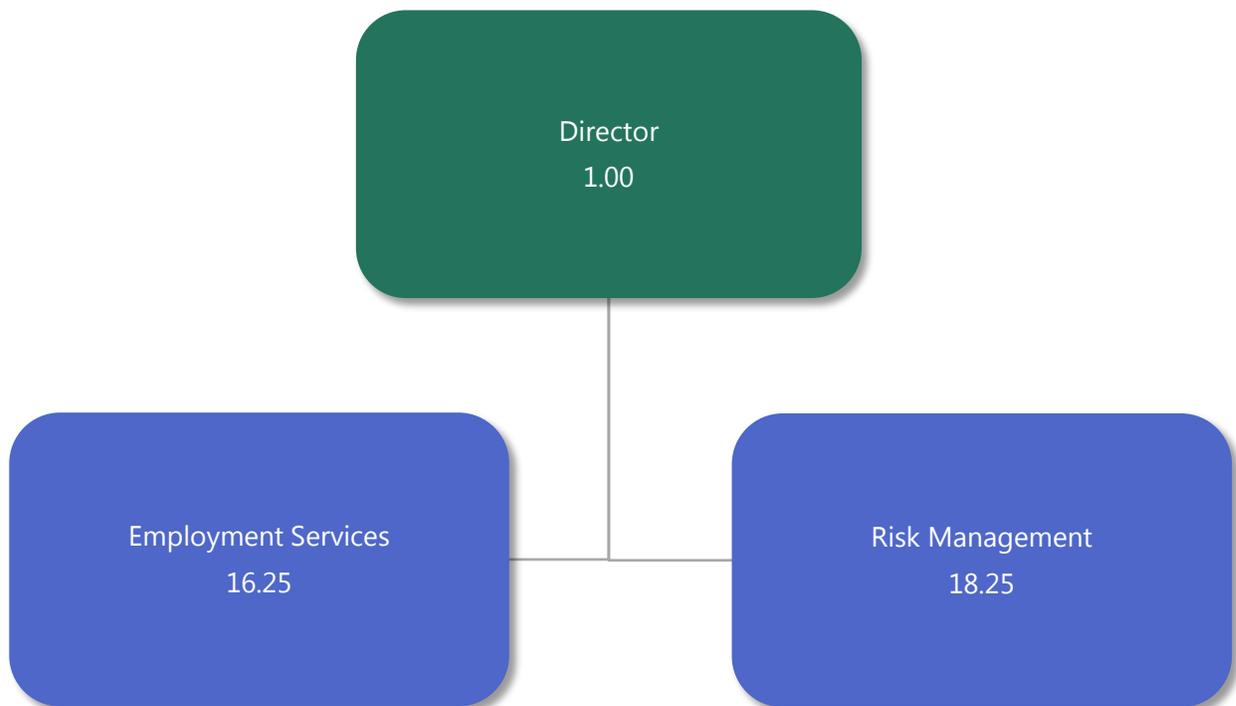
**General Fund Contribution to City CIP Fund** – For 2015, the General Fund contribution is \$11,033,257, which is augmented by \$76,000 in anticipated interest earnings and \$80,000 in anticipated insurance damage settlements for a total General Fund CIP Fund of 11,189,257. These projects are for stormwater, roads and bridges projects and grant matches, technology, other payments and projects and City facility repairs.

**General Fund – Special Projects** – For 2015, there are no General Fund Special projects budgeted. For 2014, the projects included an analysis of facilities and prioritization of repair needs and a Public Works optimization for CIP process design and public input – which were subsequently “abandoned” in accordance with City Code and the funding reprioritized for more emergent information technology needs – and an update to the City’s Comprehensive Plan.

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# Human Resources

Michael Sullivan, Director | (719) 385-5117 | msullivan@springsgov.com



## All Funds Summary

Division	General Fund	Other Funds	Total Budget
Employment Services	\$1,306,294	\$33,980,995	\$35,287,289
Risk Management	746,940	9,000,000	9,746,940
<b>Total</b>	<b>\$2,053,234</b>	<b>\$41,480,995</b>	<b>\$45,034,229</b>
<b>Total Positions</b>	<b>20.25</b>	<b>15.25</b>	<b>35.50</b>

# Human Resources

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## All Funds History

<b>Use of Funds</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
General Fund	\$1,626,817	\$1,840,583	\$1,840,583	\$2,053,234	\$212,651
PSST	0	0	0	0	0
Employee Benefits Self-Ins. Fund	29,325,330	32,480,995	32,480,995	33,980,995	1,500,000
Claims Reserve Fund	1,000,000	1,000,000	1,000,000	1,000,000	0
Workers' Comp. Fund	8,000,000	8,000,000	8,000,000	8,000,000	0
<b>Total</b>	<b>\$39,952,147</b>	<b>\$43,321,578</b>	<b>\$43,321,578</b>	<b>\$45,034,229</b>	<b>\$1,712,651</b>
<b>Total Positions</b>	<b>32.50</b>	<b>32.50</b>	<b>33.50</b>	<b>35.50</b>	<b>2.00</b>

\* 2014 Amended Budget as of 8/14/2014

# Employment Services

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## 2015 Breakthrough Strategies

Breakthrough Strategy	Measurable Outcome	Measured or Completed By:	Strategic Plan Goal
Implement annual updates to the City's new pay for performance program that is aligned with the City's compensation philosophy and rewards employee's contributions to business goals and needs	Merit Pay and Salary Schedule changes recommended and implemented effective March 29, 2015	Q2	Transforming Government
Implement annual updates to the City's healthcare plan that are fiscally sound, market based, conform to current legislation, and provide robust options	Healthcare plan updates in place for open enrollment effective October 2015	Q3	Transforming Government
Provide students in our community a learning opportunity by offering internships at the City of Colorado Springs	10 paid internships per semester (20 during the year)	Q2,Q4	Jobs
Improve workforce diversity by actively recruiting and facilitating outreach to military veterans, women, minorities and young professionals	Increase outreach efforts by 3% to recruit young professionals, military veterans, women and minorities; increase ethnic diversity of City's applicant pool by 5%	Q2,Q4	Jobs

## All Funds Summary

	Use of Funds	2013	2014	* 2014	2015	2015 Budget - * 2014 Amended Budget
		Actual	Original Budget	Amended Budget		
<i>All Funds</i>	General Fund	\$1,072,464	\$1,144,752	\$1,144,752	\$1,306,294	\$161,542
	Employee Benefits Self-Ins. Fund	29,325,330	32,480,995	32,480,995	33,980,995	1,500,000
	<b>Total</b>	<b>\$30,397,794</b>	<b>\$33,625,747</b>	<b>\$33,625,747</b>	<b>\$35,287,289</b>	<b>\$1,661,542</b>
	<b>Positions</b>					
	General Fund	11.00	11.00	11.00	13.00	2.00
	Employee Benefits Self-Ins. Fund	4.30	4.30	4.30	4.25	(0.05)
	<b>Total</b>	<b>15.30</b>	<b>15.30</b>	<b>15.30</b>	<b>17.25</b>	<b>1.95</b>

\* 2014 Amended Budget as of 8/14/2014

## Significant Changes vs. 2014

- Increase of 1.00 FTE, 1.00 FTE transfer from IT
- Increase due to medical plan cost increases

# Human Resources

## Employment Services - General Fund

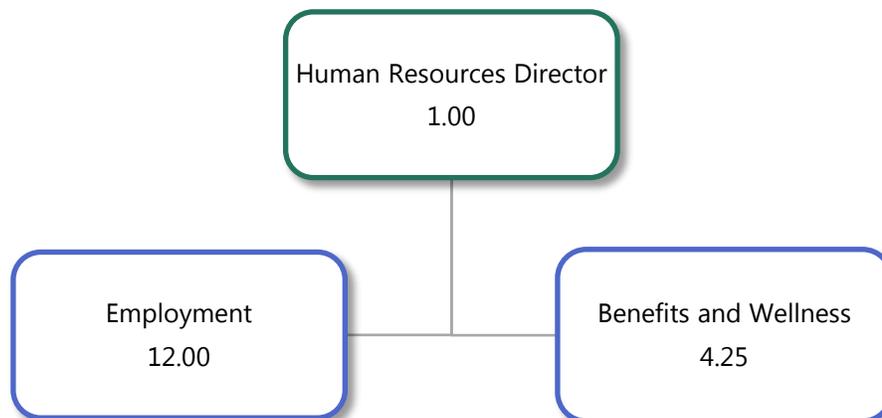
The Employment Services Division provides services to the entire organization including candidate selection, employee training, and professional development. The Employment Services Division oversees a variety of functions including: employment law and regulations compliance enforcement; position classification and compensation; employee relations assistance; coordination of performance evaluations; employee training; course offerings; the disciplinary process; and maintenance of employee files. Funding for the Employment Division is provided by the General Fund. City enterprises and Support Service Funds that receive services pay an allocated charge for services.

## Benefits and Wellness – Employee Benefits Self-Insurance Fund

The Benefits and Wellness section designs and administers employee benefit plans and promotes health and wellness. The Benefits and Wellness section strives to design a healthcare plan that offers comprehensive benefits in a cost effective manner which incorporates wellness, prevention and health management programs for active employees, retirees, and their dependents to improve and maintain healthy lifestyle habits that help control costs. The Benefits and Wellness section provides managed healthcare using a self-insured medical and dental plan along with insurance benefits for vision, life, accidental death, voluntary term life, long-term care, short and long-term disability, and flexible spending accounts. Funding for the Benefits and Wellness program is provided through health plan monthly premiums which are shared between the employee and employer.

## City Employee Medical Clinic & Pharmacy – Employee Benefits Self-Insurance Fund

In 2009, Risk Management opened an employee medical clinic located in the City Administration Building. The City Employee Medical Clinic is available to all City and Colorado Springs Utilities employees and their families who are on the medical insurance plan. In November 2010, the clinic changed vendors for outside clinical laboratory services to Quest Diagnostics providing significant cost savings estimated at over \$116,000 a year to the plan with additional savings to the employee. Funding for the City Employee Medical Clinic and Pharmacy is provided through health plan enrollee monthly premiums which are shared between the employee and employer, through co-payments by clinic and pharmacy users.



The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2014, and changes occurring as part of the 2015 Budget for each fund including General Fund, PSST, and Employee Benefits Self-Insurance Fund.

General Fund	Use of Funds	2012 Actual	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget	
	Salary/Benefits/Pensions	\$819,293	\$995,118	\$1,072,177	\$1,072,177	\$1,226,980	\$154,803	
	Operating	52,626	76,547	72,075	72,075	76,614	4,539	
	Capital Outlay	349	799	500	500	2,700	2,200	
	<b>Total</b>	<b>\$872,268</b>	<b>\$1,072,464</b>	<b>\$1,144,752</b>	<b>\$1,144,752</b>	<b>\$1,306,294</b>	<b>\$161,542</b>	
	Position Title	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget		
	Administrative Technician	3.00	3.00	3.00	2.00	(1.00)		
	Analyst II	3.00	3.00	3.00	1.00	(2.00)		
	Benefits Specialist	0.00	0.00	0.00	1.00	1.00		
Benefits Supervisor	1.00	1.00	1.00	1.00	0.00			
HR Generalist	0.00	0.00	0.00	1.00	1.00			
HRIS Specialist	0.00	0.00	0.00	1.00	1.00			
Human Resources Director	1.00	1.00	1.00	1.00	0.00			
Manager	3.00	3.00	3.00	3.00	0.00			
Recruiter	0.00	0.00	0.00	1.00	1.00			
Staff Assistant	0.00	0.00	0.00	1.00	1.00			
<b>Total Positions</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>13.00</b>	<b>2.00</b>			

\* 2014 Amended Budget as of 8/14/2014

<b>Funding Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	\$16,041
	Increase for pay for performance	12,303
	Net increase for medical plan changes	6,771
	Increase due to addition of 2.00 FTE (1.00 Benefits Specialist and 1.00 Admin. Tech. transfer from IT)	119,688
	<b>Total Salaries/Benefits/Pensions</b>	<b>\$154,803</b>
	<b>Operating</b>	
	Increase to fund operating needs associated with added Benefits Specialist	\$4,539
	<b>Total Operating</b>	<b>\$4,539</b>
	<b>Capital Outlay</b>	
Increase to fund one-time purchase of computer & furniture for added Benefits Spec.	\$2,200	
<b>Total Capital Outlay</b>	<b>\$2,200</b>	
<b>Total For 2015</b>	<b>\$161,542</b>	

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Transfer 1.00 FTE from IT (Office Specialist)	1.00
	Add 1.00 FTE (Benefits Specialist)	1.00
	<b>Total For 2015</b>	<b>2.00</b>

<b>PSST</b>	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Salary/Benefits/ Pensions	\$138,611	\$0	\$0	\$0	\$0	\$0
Operating	1,251	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
<b>Total</b>	<b>\$139,862</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

\* 2014 Amended Budget as of 8/14/2014

<b>Employee Benefits Self-Insurance Fund</b>	<b>Source of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Clinical Co Pay	\$127,057	\$114,290	\$109,000	\$109,000	\$109,000	\$0
	Interest/Other	19,043	1,005	10,630	10,630	10,630	0
	Employee & Employer Premiums	24,199,680	24,347,862	32,361,365	32,361,365	33,861,365	1,500,000
	Draw or (Contribution) **	(768,621)	4,862,173	0	0	0	0
	<b>Total</b>	<b>\$23,577,159</b>	<b>\$29,325,330</b>	<b>\$32,480,995</b>	<b>\$32,480,995</b>	<b>\$33,980,995</b>	<b>\$1,500,000</b>
	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Salary/Benefits/Pensions	\$249,744	\$227,795	\$276,659	\$276,659	\$277,174	\$515
	Operating	23,327,415	29,097,535	32,204,336	32,204,336	33,703,821	1,499,485
	Capital Outlay	0	0	0	0	0	0
	<b>Total</b>	<b>\$23,577,159</b>	<b>\$29,325,330</b>	<b>\$32,480,995</b>	<b>\$32,480,995</b>	<b>\$33,980,995</b>	<b>\$1,500,000</b>
	<b>Position Title</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>	
	Analyst II	1.00	1.00	1.00	1.00	0.00	
	Benefits Specialist	0.00	0.00	0.00	1.00	1.00	
	Medical Assistant	1.00	0.00	0.00	1.00	1.00	
	Medical Office Specialist	0.00	1.00	1.00	0.00	(1.00)	
	Office Assistant	1.00	1.00	1.00	0.00	(1.00)	
	Office Specialist	1.00	1.00	1.00	1.00	0.00	
	Risk Supervisor	0.30	0.30	0.30	0.25	(0.05)	
	<b>Total Positions</b>	<b>4.30</b>	<b>4.30</b>	<b>4.30</b>	<b>4.25</b>	<b>(0.05)</b>	

\* 2014 Amended Budget as of 8/14/2014

\*\* The difference between actual premiums collected and the payout of claims.

<b>Funding Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	(\$7,155)
	Increase for pay for performance	5,471
	Net increase for medical plan changes	2,199
	<b>Total Salaries/Benefits/Pensions</b>	<b>\$515</b>
	<b>Operating</b>	
	Increase due to medical plan cost increase	\$1,499,485
	<b>Total Operating</b>	<b>\$1,499,485</b>
	<b>Capital Outlay</b>	
None	\$0	
<b>Total Capital Outlay</b>	<b>\$0</b>	
<b>Total For 2015</b>	<b>\$1,500,000</b>	

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Transfer of partial position to the Claims Reserve Fund	(0.05)
	<b>Total For 2015</b>	<b>(0.05)</b>

\* 2014 Amended Budget as of 8/14/2014

**City of Colorado Springs  
Budget Detail Report**

001 GENERAL FUND  
EMPLOYMENT SERVICES

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	623,966	773,263	825,907	942,127	116,220	14.07%
51210	OVERTIME	294	435	500	500	0	0.00%
51220	SEASONAL TEMPORARY	15,252	14,530	7,000	7,000	0	0.00%
51245	RETIREMENT TERM VACATION	6,888	6,149	0	0	0	0.00%
51260	VACATION BUY PAY OUT	2,495	1,874	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(7,304)	(4,102)	0	0	0	0.00%
51610	PERA	85,978	103,429	112,050	125,400	13,350	11.91%
51612	RETIREMENT HEALTH SAVINGS	12,502	0	0	0	0	0.00%
51615	WORKERS COMPENSATION	1,624	1,520	1,573	1,781	208	13.22%
51620	EQUITABLE LIFE INSURANCE	1,747	2,146	3,186	3,538	352	11.05%
51640	DENTAL INSURANCE	3,047	4,199	4,620	5,044	424	9.18%
51665	CASH BACK	663	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	1,800	1,980	2,640	3,000	360	13.64%
51690	MEDICARE	9,430	11,206	12,005	15,661	3,656	30.45%
51695	CITY EPO MEDICAL PLAN	42,688	52,747	102,696	122,929	20,233	19.70%
51696	ADVANTAGE HD MED PLAN	16,673	23,254	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	1,590	2,488	0	0	0	0.00%
51699	BENEFITS REIMBURSEMENT	(40)	0	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>819,293</b>	<b>995,118</b>	<b>1,072,177</b>	<b>1,226,980</b>	<b>154,803</b>	<b>14.44%</b>
52105	MISCELLANEOUS OPERATING	0	1	0	3,289	3,289	0.00%
52110	OFFICE SUPPLIES	2,276	2,536	5,026	5,026	0	0.00%
52111	PAPER SUPPLIES	877	79	1,212	1,212	0	0.00%
52120	COMPUTER SOFTWARE	17,844	17,879	20,000	21,000	1,000	5.00%
52122	CELL PHONES EQUIP AND SUPPLIES	1,264	475	1,500	1,500	0	0.00%
52125	GENERAL SUPPLIES	890	534	1,200	1,250	50	4.17%
52135	POSTAGE	232	347	500	500	0	0.00%
52575	SERVICES	10,307	14,387	9,147	9,147	0	0.00%
52590	TEMPORARY EMPLOYMENT	0	9,654	0	0	0	0.00%
52605	CAR MILEAGE	0	0	200	200	0	0.00%
52607	CELL PHONE ALLOWANCE	0	677	0	0	0	0.00%
52615	DUES AND MEMBERSHIP	594	510	675	675	0	0.00%
52625	MEETING EXPENSES IN TOWN	2,275	906	4,350	4,350	0	0.00%
52630	TRAINING	1,468	10,153	5,050	5,250	200	3.96%
52645	SUBSCRIPTIONS	1,544	507	2,500	2,500	0	0.00%
52655	TRAVEL OUT OF TOWN	691	2,137	2,000	2,000	0	0.00%
52656	MOVING EXPENSES	641	0	0	0	0	0.00%
52705	COMMUNICATIONS	0	230	0	0	0	0.00%
52735	TELEPHONE LONG DIST CALLS	370	445	329	329	0	0.00%
52736	CELL PHONE AIRTIME	0	8	0	0	0	0.00%
52738	CELL PHONE BASE CHARGES	156	2,971	400	400	0	0.00%
52775	MINOR EQUIPMENT	741	394	350	350	0	0.00%
52776	PRINTER CONSOLIDATION COST	3,347	4,555	4,000	4,000	0	0.00%
52795	RENTAL OF EQUIPMENT	1,083	0	50	50	0	0.00%
52874	OFFICE SERVICES PRINTING	729	470	729	729	0	0.00%
52875	OFFICE SERVICES RECORDS	839	805	857	857	0	0.00%
65160	RECRUITMENT	3,600	5,535	5,000	5,000	0	0.00%
65353	DIVERSITY TRAINING	35	157	1,000	1,000	0	0.00%
65358	LRC & LEADERSHIP DEV	823	195	6,000	6,000	0	0.00%
<b>Total Operating Expenses</b>		<b>52,626</b>	<b>76,547</b>	<b>72,075</b>	<b>76,614</b>	<b>4,539</b>	<b>6.30%</b>
53010	OFFICE MACHINES	349	0	0	1,200	1,200	0.00%
53030	FURNITURE AND FIXTURES	0	799	500	1,500	1,000	200.00%
<b>Total Capital Outlay</b>		<b>349</b>	<b>799</b>	<b>500</b>	<b>2,700</b>	<b>2,200</b>	<b>440.00%</b>
<b>Total Expenses</b>		<b>872,268</b>	<b>1,072,464</b>	<b>1,144,752</b>	<b>1,306,294</b>	<b>161,542</b>	<b>14.11%</b>

Totals may differ from narrative due to rounding.

**City of Colorado Springs  
Budget Detail Report**

171 PUBLIC SAFETY SALES TAX  
EMPLOYMENT SERVICES

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	104,718	0	0	0	0	0.00%
51210	OVERTIME	243	0	0	0	0	0.00%
51260	VACATION BUY PAY OUT	968	0	0	0	0	0.00%
51610	PERA	13,649	0	0	0	0	0.00%
51615	WORKERS COMPENSATION	265	0	0	0	0	0.00%
51620	EQUITABLE LIFE INSURANCE	288	0	0	0	0	0.00%
51640	DENTAL INSURANCE	845	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	280	0	0	0	0	0.00%
51690	MEDICARE	1,449	0	0	0	0	0.00%
51695	CITY EPO MEDICAL PLAN	8,207	0	0	0	0	0.00%
51696	ADVANTAGE HD MED PLAN	6,941	0	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	758	0	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>138,611</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
52705	COMMUNICATIONS	1,251	0	0	0	0	0.00%
<b>Total Operating Expenses</b>		<b>1,251</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>139,862</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

Totals may differ from narrative due to rounding.

**City of Colorado Springs  
Budget Detail Report**

504 HEALTH INSURANCE FUND

Risk Emp Ben

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	187,599	170,993	201,520	203,228	1,708	0.85%
51210	OVERTIME	207	370	500	500	0	0.00%
51245	RETIREMENT TERM VACATION	729	0	0	0	0	0.00%
51260	VACATION BUY PAY OUT	1,033	1,543	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(2,989)	(2,338)	0	184	184	0.00%
51610	PERA	20,826	18,627	27,236	27,347	111	0.41%
51615	WORKERS COMPENSATION	473	327	378	360	(18)	-4.76%
51620	EQUITABLE LIFE INSURANCE	468	402	679	679	0	0.00%
51640	DENTAL INSURANCE	1,137	900	1,368	1,248	(120)	-8.77%
51665	CASH BACK	353	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	880	720	1,060	1,060	0	0.00%
51690	MEDICARE	2,209	1,977	2,882	2,898	16	0.56%
51695	CITY EPO MEDICAL PLAN	22,918	19,807	41,036	39,670	(1,366)	-3.33%
51696	ADVANTAGE HD MED PLAN	6,941	7,468	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	758	795	0	0	0	0.00%
51699	BENEFITS REIMBURSEMENT	6,202	6,204	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>249,744</b>	<b>227,795</b>	<b>276,659</b>	<b>277,174</b>	<b>515</b>	<b>0.19%</b>
52110	OFFICE SUPPLIES	1,486	1,851	1,780	1,586	(194)	-10.90%
52111	PAPER SUPPLIES	0	0	0	300	300	0.00%
52115	MEDICAL SUPPLIES	4,361	4,008	5,500	5,000	(500)	-9.09%
52116	PHARMACEUTICALS	13,402	26,751	27,380	27,380	0	0.00%
52120	COMPUTER SOFTWARE	33,732	11,010	0	0	0	0.00%
52125	GENERAL SUPPLIES	155	0	800	800	0	0.00%
52135	POSTAGE	4,823	6,520	5,080	8,080	3,000	59.06%
52220	MAINT OFFICE MACHINES	243	0	0	0	0	0.00%
52305	MAINT SOFTWARE	0	23,239	37,000	40,600	3,600	9.73%
52460	MEDICAL SERVICE	0	281,808	303,000	303,000	0	0.00%
52560	PARKING SERVICES	3,405	2,870	3,385	3,750	365	10.78%
52568	BANK AND INVESTMENT FEES	1,107	87	1,107	1,107	0	0.00%
52573	CREDIT CARD FEES	658	708	750	750	0	0.00%
52575	SERVICES	456,648	238,786	238,500	246,900	8,400	3.52%
52590	TEMPORARY EMPLOYMENT	9,353	40,304	4,000	4,000	0	0.00%
52615	DUES AND MEMBERSHIP	5,479	46,500	5,550	5,700	150	2.70%
52630	TRAINING	697	823	2,900	5,250	2,350	81.03%
52655	TRAVEL OUT OF TOWN	542	1,321	0	2,000	2,000	0.00%
52705	COMMUNICATIONS	4,533	4,604	4,600	4,600	0	0.00%
52735	TELEPHONE LONG DIST CALLS	60	85	50	60	10	20.00%
52740	GENERAL INSURANCE-CITY	3,888	2,676	4,895	4,895	0	0.00%
52775	MINOR EQUIPMENT	2,380	0	1,000	1,000	0	0.00%
52776	PRINTER CONSOLIDATION COST	3,849	7,003	4,020	7,320	3,300	82.09%
52795	RENTAL OF EQUIPMENT	961	0	0	0	0	0.00%
52874	OFFICE SERVICES PRINTING	2,770	7,320	5,150	8,150	3,000	58.25%
60139	VISION CLAIM EXPENSES	446,053	396,000	400,000	400,000	0	0.00%
60140	MEDICAL CLAIMS EXPENSES	15,838,398	19,321,458	21,605,889	22,108,412	502,523	2.33%
60170	HRA BENEFIT EXPENSE	125,103	152,751	330,000	900,000	570,000	172.73%
60171	WELLNESS PROGRAM	7,122	27,985	15,000	15,000	0	0.00%
60231	CLAIMS INCURRED NOT REPORT	(697,853)	1,490,348	750,000	750,000	0	0.00%
60238	PRESCRIPTION ADMIN FEES	159,987	48,786	165,000	170,000	5,000	3.03%
60239	PRESCRIPTION CLAIM EXPENSES	3,855,358	4,004,875	3,900,000	4,152,146	252,146	6.47%
60240	DENTAL ADMINISTRATIVE FEES	101,703	98,336	106,000	106,000	0	0.00%
60241	DENTAL CLAIM EXPENSES	1,814,007	1,857,226	2,060,000	2,070,035	10,035	0.49%

<b>Account #</b>	<b>Description</b>	<b>2012 Actuals</b>	<b>2013 Actuals</b>	<b>2014 Budget</b>	<b>2015 Budget</b>	<b>2014 Budget to 2015 Budget \$ Change</b>	<b>2014 Budget to 2015 Budget % Change</b>
60243	DIABETES TEN CITY CHALLENGE	54,294	49,683	60,000	60,000	0	0.00%
60244	MEDICAL ADMINISTRATIVE FEES	507,821	444,981	1,040,000	1,170,000	130,000	12.50%
60245	BRIDGES TO EXCELLENCE	12,020	0	80,000	80,000	0	0.00%
60286	UTILIZATION MGMT	152,727	26,599	150,000	150,000	0	0.00%
65220	REINSURANCE COSTS	264,603	333,686	686,000	690,000	4,000	0.58%
65365	HEALTH PROGRAMS	131,540	136,547	200,000	200,000	0	0.00%
<b>Total Operating Expenses</b>		<b>23,327,415</b>	<b>29,097,535</b>	<b>32,204,336</b>	<b>33,703,821</b>	<b>1,499,485</b>	<b>4.66%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>23,577,159</b>	<b>29,325,330</b>	<b>32,480,995</b>	<b>33,980,995</b>	<b>1,500,000</b>	<b>4.62%</b>

Totals may differ from narrative due to rounding.

# Risk Management

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## 2015 Breakthrough Strategies

Breakthrough Strategy	Measurable Outcome	Measured or Completed By:	Strategic Plan Goal
Review the City's property and casualty insurance coverage across all business lines and departments, to ensure an appropriated balance of policy costs and covered risks	Risk transferred as appropriate to insurance	Q2	Transforming Government
Assess the City's liability exposure to determine whether legislative or policy changes need to be enacted	Assessment process completed and recommendation made to City Management	Q2	Transforming Government
Work with Police and Fire to evaluate best practices to address first responder PTSD	Research Best Practices and provide a report to Sworn Management	Q3	Transforming Government

## All Funds Summary

	Use of Funds	2013	2014	2014	2015	2015 Budget -
		Actual	Budget	Amended Budget		Budget
<i>All Funds</i>	General Fund	\$554,353	\$695,831	\$695,831	\$746,940	\$51,109
	Claims Reserve Fund	936,284	1,000,000	1,000,000	1,000,000	0
	Workers' Comp Fund	4,659,470	8,000,000	8,000,000	8,000,000	0
	<b>Total</b>	<b>\$6,150,107</b>	<b>\$9,695,831</b>	<b>\$9,695,831</b>	<b>\$9,746,940</b>	<b>\$51,109</b>
	<b>Positions</b>					
	General Fund	7.40	7.40	7.40	7.25	(0.15)
	Other Funds	10.80	10.80	10.80	11.00	0.20
<b>Total</b>	<b>18.20</b>	<b>18.20</b>	<b>18.20</b>	<b>18.25</b>	<b>0.05</b>	

\* 2014 Amended Budget as of 8/14/2014

## Significant Changes vs. 2014

- Increase in operating for safety software

## **Risk Management**

The Risk Management Division serves the entire organization by ensuring compliance with statutory mandates and protecting the City's assets. The Risk Management Division assesses risk to control liability and loss exposures; processes and manages employee injury claims; manages the occupational health clinic, physical therapy clinic, employee medical clinic, promotes health and wellness; and emphasizes employee safety. Funding for specific Risk Management activities is provided by the General Fund, Claims Reserve Fund, and Workers' Compensation Fund. City enterprises and Support Service Funds pay an allocated charge for services and/or are directly billed for services.

### **Safety**

The Safety section ensures that employees have the knowledge and skills to safely perform job duties and administers a cost-effective program designed for safety awareness, employee feedback, guidance in training, and prevention of employee injuries. The highest practical degree of care will be used in complying with safety and health standards. Funding for the Safety program is provided by the General Fund. City enterprises and Support Service Funds that receive services pay an allocated charge for Safety services.

### **Liability Claims Administration – Claims Reserve Fund**

The Liability Claims section investigates, evaluates, and settles all liability claims brought under state and federal laws for both the City and Colorado Springs Utilities. The claims adjusters investigate the legal liability associated with the claims, negotiate settlement, and defend claims that lack merit. By placing a high priority on handling claims efficiently, this section is able to provide a cost-effective service that is competitive with external public liability claims service providers. City enterprises and Support Service Funds that receive services pay an allocated charge for liability claims services.

### **Workers' Compensation Claims Administration – Workers' Compensation Fund**

The Workers' Compensation section manages and controls workers' compensation claims and strives to help employees recover from work-related injuries and return to work as soon as possible. The adjusters are able to provide prompt and fair resolution of claims. All direct costs associated with administering claims, medical, indemnity, physical therapy, and occupational therapy are budgeted in this fund.

According to City Code §1.5.602, "the workers' compensation claim reserve fund shall maintain reserves to provide for contingency so that in any year the contribution of the workers' compensation claim reserve funds from other funds is adequate to cover the actual expenses in that year." Funding for the Workers' Compensation Fund is provided through payroll charges based upon job classification codes set by the National Council on Compensation Insurance, Inc. (NCCI), with a greater amount charged for positions with greater risk of injury. These rates are set so as to contribute to the fund from all funding sources an amount projected to be adequate to cover the actual expenses of that year. City enterprises and Support Service Funds that receive services pay an allocated charge for indirect costs allocated to the Workers' Compensation Fund.

Injury leave pay is not budgeted in the Workers' Compensation Fund - all pay is budgeted in department and division budgets. Injury pay is charged to department and division budgets during the year and at the end of the year, those expenses will be transferred to the Workers' Compensation Fund to reflect all costs associated with Workers' Compensation related injuries.

### **Physical Therapy Clinic – Workers’ Compensation Fund**

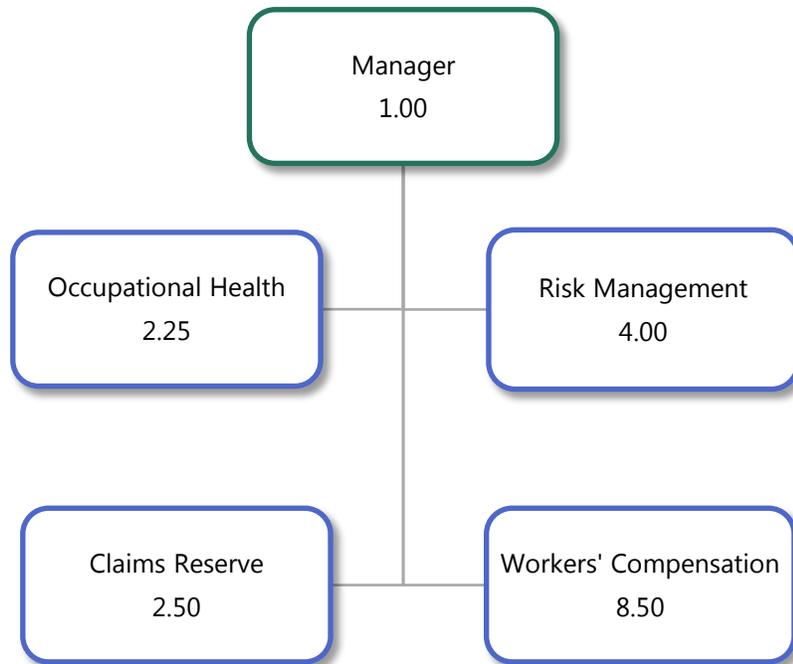
The Physical Therapy Clinic falls under the Workers’ Compensation section. The Physical Therapy Clinic provides services to both City and Colorado Springs Utilities employees with work related injuries. The Physical Therapy Clinic has three specialized therapists, two of which are part-time. Each therapist has a specialty, including a therapist certified in manual therapy and needling, an orthopedic therapist, and a physical therapist licensed in massage therapy. This clinic is located in the City Administration Building which makes it convenient for most City and Utilities employees. By comparing the services with the Colorado fee schedule, a cost savings of \$165,000 was realized in 2013 to the Workers’ Compensation Fund. City enterprises and Support Service Funds that use Physical Therapy Clinic services for Workers’ Compensation related injuries pay an allocated charge for those services.

### **Occupational Health Clinic – Workers’ Compensation Fund**

The clinic’s primary function is to provide services at the clinic for work related injuries and is funded by the Workers’ Compensation Fund. This function provides over \$125,000 in annual cost savings to the fund when comparing the services provided with the Colorado Workers’ Compensation fee schedule. City enterprises and Support Service Funds that use Occupational Health Clinic services for Workers’ Compensation related injuries pay an allocated charge for those services.

### **Occupational Health Clinic – General Fund**

The City owns and operates an Occupational Health Clinic. In addition to the primary service, the Clinic performs ergonomic assessments, annual physicals, CDL physicals, VNI entry and exit physicals, pre-employment physicals for sworn employees, and hearing tests for employees who work in areas with noise pollution. The Clinic began doing all pre-employment drug screenings in the fall of 2010. Located in the City Administration Building, the clinic is convenient for the majority of City employees. City enterprises and Support Service Funds that use these types of Occupational Health Clinic services pay an allocated charge for Occupational Health Clinic services. All users, regardless of funding source, are direct billed for consumables such as drug tests.



The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2014, and changes occurring as part of the 2015 Budget for each fund including General Fund, Claims Reserve Fund, and Workers' Compensation Fund.

<i>General Fund - Risk Management</i>	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>	
	Salary/Benefits/Pensions	\$143,292	\$300,773	\$401,244	\$401,244	\$427,877	\$26,633	
	Operating	95,273	31,601	46,005	46,005	74,705	28,700	
	Capital Outlay	0	0	0		0	0	
	<b>Total</b>	<b>\$238,565</b>	<b>\$332,374</b>	<b>\$447,249</b>	<b>\$447,249</b>	<b>\$502,582</b>	<b>\$55,333</b>	
	<b>Positions</b>							
	<b>Position Title</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>		
	ADA Coordinator	0.00	1.00	1.00	1.00	0.00		
	Analyst I/II	1.00	1.00	1.00	1.00	0.00		
	Manager	1.00	1.00	1.00	1.00	0.00		
Risk Supervisor/Principal Analyst	1.00	1.00	1.00	1.00	0.00			
Senior Office Specialist	1.00	1.00	1.00	1.00	0.00			
<b>Total Positions</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>			

<i>Funding Changes</i>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	\$16,800
	Increase for pay for performance	7,716
	Net increase for medical plan changes	2,117
	<b>Total Salaries/Benefits/Pensions</b>	<b>\$26,633</b>
	<b>Operating</b>	
Increase for the purchase of software to track issues, generate reports, and analyze data	\$27,500	
Increase in parking for two vehicles assigned to Risk	1,200	
<b>Total Operating</b>	<b>\$28,700</b>	
<b>Capital Outlay</b>		
None	\$0	
<b>Total Capital Outlay</b>	<b>\$0</b>	
<b>Total For 2015</b>	<b>\$55,333</b>	

\* 2014 Amended Budget as of 8/14/2014

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	None	0.00
	<b>Total For 2015</b>	<b>0.00</b>

<b>General Fund - Occupational Health</b>	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Salary/Benefits/ Pensions	\$159,138	\$178,898	\$184,072	\$184,072	\$179,848	(\$4,224)
	Operating	29,773	43,081	\$64,510	64,510	64,510	0
	Capital Outlay	0	0	\$0	0	0	0
	<b>Total</b>	<b>\$188,911</b>	<b>\$221,979</b>	<b>\$248,582</b>	<b>\$248,582</b>	<b>\$244,358</b>	<b>(\$4,224)</b>
	<b>Position Title</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>	
	Medical Office Specialist	1.60	1.60	1.60	1.50	(0.10)	
	Occupational Nurse Practitioner/ Physicians Assistant	0.60	0.60	0.60	0.50	(0.10)	
	Risk Supervisor	0.20	0.20	0.20	0.25	0.05	
<b>Total Positions</b>	<b>2.40</b>	<b>2.40</b>	<b>2.40</b>	<b>2.25</b>	<b>(0.15)</b>		

\* 2014 Amended Budget as of 8/14/2014

<b>Funding Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	(\$9,122)
	Increase for pay for performance	3,353
	Net increase for medical plan changes	1,545
	<b>Total Salaries/Benefits/Pensions</b>	<b>(\$4,224)</b>
	<b>Operating</b>	
	None	\$0
	<b>Total Operating</b>	<b>\$0</b>
	<b>Capital Outlay</b>	
	None	\$0
<b>Total Capital Outlay</b>	<b>\$0</b>	
<b>Total For 2015</b>	<b>(\$4,224)</b>	

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Transfer of partial position to Workers' Compensation Fund	(0.15)
	<b>Total For 2015</b>	<b>(0.15)</b>

\* 2014 Amended Budget as of 8/14/2014

<b>Claims Reserve Fund</b>	<b>Source of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Enterprise Contributions	\$11,500	\$11,500	\$11,500	\$11,500	\$11,500	\$0
	General Fund Contribution	500,004	523,504	800,000	800,000	800,000	0
	Interest/Other	6,722	3,785	0	0	0	0
	Draw/(Contribution) to Fund Balance **	361,420	397,495	188,500	188,500	188,500	0
	<b>Total</b>	<b>\$879,646</b>	<b>\$936,284</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>
	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Salary/Benefits/Pensions	\$188,171	\$192,662	\$210,417	\$210,417	\$219,501	\$9,084
	Operating	691,475	743,622	789,583	789,583	780,499	(9,084)
	Capital Outlay	0	0	0	0	0	0
	<b>Total</b>	<b>\$879,646</b>	<b>\$936,284</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>
	<b>Position Title</b>		<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Claims Adjuster II		2.00	2.00	2.00	2.00	0.00
	Risk Supervisor		0.25	0.25	0.25	0.25	0.00
	Senior Office Specialist		0.25	0.20	0.20	0.25	0.05
<b>Total Positions</b>		<b>2.50</b>	<b>2.45</b>	<b>2.45</b>	<b>2.50</b>	<b>0.05</b>	

\* 2014 Amended Budget as of 8/14/2014

\*\* Appropriation spending authority requested at \$1 million to give authority for payment of claims that arise

<b>Funding Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	\$4,420
	Increase for pay for performance	3,254
	Net increase for medical plan changes	1,410
	<b>Total Salaries/Benefits/Pensions</b>	<b>\$9,084</b>
	<b>Operating</b>	
	Decrease due to efficiencies realized	(\$10,284)
	Increase in parking for two vehicles assigned to Risk	1,200
	<b>Total Operating</b>	<b>(\$9,084)</b>
	<b>Capital Outlay</b>	
None	\$0	
<b>Total Capital Outlay</b>	<b>\$0</b>	
<b>Total For 2015</b>	<b>\$0</b>	

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Transfer of partial position from Health Insurance Fund	0.05
	<b>Total For 2015</b>	<b>0.05</b>

Workers' Compensation Fund	Source of Funds	2012 Actual	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget	
	Physical Therapy Clinic	\$110,146	\$114,783	\$100,000	\$100,000	\$100,000	\$0	
	WC Payroll Chgs	5,441,945	4,700,066	4,844,814	4,844,814	4,897,851	53,037	
	Interest/Other	27,745	19,306	61,000	61,000	61,000	0	
	Draw/(Contribution) to Fund Balance **	2,135,425	(174,685)	2,994,186	2,994,186	2,941,149	(53,037)	
	<b>Total</b>	<b>\$7,715,261</b>	<b>\$4,659,470</b>	<b>\$8,000,000</b>	<b>\$8,000,000</b>	<b>\$8,000,000</b>	<b>\$0</b>	
	Use of Funds	2012 Actual	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget	
	Salary/Benefits/Pensions	\$585,897	\$598,010	\$644,756	\$644,756	\$671,675	\$26,919	
	Operating	7,129,364	4,061,460	7,355,244	7,355,244	7,328,325	(26,919)	
Capital Outlay	0	0	0	0	0	0		
<b>Total</b>	<b>\$7,715,261</b>	<b>\$4,659,470</b>	<b>\$8,000,000</b>	<b>\$8,000,000</b>	<b>\$8,000,000</b>	<b>\$0</b>		
Position Title	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget			
Administrative Technician	1.00	1.00	1.00	1.00	0.00			
Claims Adjuster I	0.00	0.00	0.00	0.00	0.00			
Claims Adjuster II	1.00	1.00	1.00	1.00	0.00			
Licensed Practical Nurse	0.00	0.00	0.00	0.00	0.00			
Medical Office Specialist	1.40	1.40	1.40	1.50	0.10			
Occupational Medical Physician	0.00	0.00	0.00	0.00	0.00			
Occupational Nurse Practitioner/Physicians Asst	0.40	0.40	0.40	0.50	0.10			
Physical Therapist II	2.12	2.50	2.50	2.50	0.00			
Risk Supervisor	1.25	1.25	1.25	1.25	0.00			
Senior Office Specialist	0.75	0.80	0.80	0.75	(0.05)			
<b>Total Positions</b>	<b>7.92</b>	<b>8.35</b>	<b>8.35</b>	<b>8.50</b>	<b>0.15</b>			

\* 2014 Amended Budget as of 8/14/2014

\*\* Appropriation spending authority requested at \$1 million to give authority for payment of claims that arise

<b>Funding Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	\$7,501
	Increase for pay for performance	14,541
	Net increase for medical plan changes	4,877
	<b>Total Salaries/Benefits/Pensions</b>	<b>\$26,919</b>
	<b>Operating</b>	
	Decrease to properly fund workers' compensation claims	(\$34,919)
	Increase for medical supplies	8,000
	<b>Total Operating</b>	<b>(\$26,919)</b>
	<b>Capital Outlay</b>	
None	\$0	
<b>Total Capital Outlay</b>	<b>\$0</b>	
<b>Total For 2015</b>	<b>\$0</b>	

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Transfer of partial position from Occupational Health Fund	0.15
	<b>Total For 2015</b>	<b>0.15</b>

\* 2014 Amended Budget as of 8/14/2014

**City of Colorado Springs  
Budget Detail Report**

001 GENERAL FUND

Claims

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	112,893	242,132	317,445	335,769	18,324	5.77%
51260	VACATION BUY PAY OUT	0	503	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(1,521)	(1,494)	0	0	0	0.00%
51610	PERA	15,330	32,906	43,161	45,486	2,325	5.39%
51615	WORKERS COMPENSATION	294	464	598	630	32	5.35%
51620	EQUITABLE LIFE INSURANCE	303	679	1,169	1,224	55	4.70%
51640	DENTAL INSURANCE	843	1,567	2,040	1,947	(93)	-4.56%
51655	RETIRED EMP MEDICAL INS	960	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	500	720	1,200	1,200	0	0.00%
51690	MEDICARE	1,634	3,499	4,568	4,846	278	6.09%
51695	CITY EPO MEDICAL PLAN	162	0	31,063	36,775	5,712	18.39%
51696	ADVANTAGE HD MED PLAN	10,622	17,785	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	1,272	2,012	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>143,292</b>	<b>300,773</b>	<b>401,244</b>	<b>427,877</b>	<b>26,633</b>	<b>6.64%</b>
52110	OFFICE SUPPLIES	3,104	642	1,300	1,300	0	0.00%
52111	PAPER SUPPLIES	0	317	800	800	0	0.00%
52120	COMPUTER SOFTWARE	40	0	0	27,500	27,500	0.00%
52122	CELL PHONES EQUIP AND SUPPLIES	0	1,076	200	200	0	0.00%
52125	GENERAL SUPPLIES	349	899	800	800	0	0.00%
52135	POSTAGE	3,299	3,169	4,000	4,000	0	0.00%
52165	LICENSES AND TAGS	310	101	0	0	0	0.00%
52240	MAINT NONFLEET VEHICLES EQP	9	0	0	0	0	0.00%
52460	MEDICAL SERVICE	0	200	0	0	0	0.00%
52560	PARKING SERVICES	0	0	0	1,200	1,200	0.00%
52575	SERVICES	1,717	1,302	1,900	1,900	0	0.00%
52590	TEMPORARY EMPLOYMENT	73,287	13,544	10,000	10,000	0	0.00%
52615	DUES AND MEMBERSHIP	600	1,090	1,175	1,175	0	0.00%
52625	MEETING EXPENSES IN TOWN	0	30	500	500	0	0.00%
52630	TRAINING	805	120	14,000	14,000	0	0.00%
52645	SUBSCRIPTIONS	150	150	200	200	0	0.00%
52655	TRAVEL OUT OF TOWN	0	537	0	0	0	0.00%
52735	TELEPHONE LONG DIST CALLS	240	260	280	280	0	0.00%
52738	CELL PHONE BASE CHARGES	1,895	1,855	3,000	3,000	0	0.00%
52775	MINOR EQUIPMENT	1,387	0	500	500	0	0.00%
52776	PRINTER CONSOLIDATION COST	2,349	2,854	3,500	3,500	0	0.00%
52795	RENTAL OF EQUIPMENT	552	0	0	0	0	0.00%
52874	OFFICE SERVICES PRINTING	463	218	650	650	0	0.00%
52875	OFFICE SERVICES RECORDS	3,246	3,223	3,200	3,200	0	0.00%
65160	RECRUITMENT	1,471	14	0	0	0	0.00%
<b>Total Operating Expenses</b>		<b>95,273</b>	<b>31,601</b>	<b>46,005</b>	<b>74,705</b>	<b>28,700</b>	<b>62.38%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>238,565</b>	<b>332,374</b>	<b>447,249</b>	<b>502,582</b>	<b>55,333</b>	<b>12.37%</b>

Totals may differ from narrative due to rounding.

**City of Colorado Springs  
Budget Detail Report**

001 GENERAL FUND  
Occupational Health Clinic

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to 2015 Budget \$ Change	2014 Budget to 2015 Budget % Change
51205	CIVILIAN SALARIES	122,851	138,276	138,398	132,514	(5,884)	-4.25%
51210	OVERTIME	0	87	0	0	0	0.00%
51245	RETIREMENT TERM VACATION	463	309	0	0	0	0.00%
51260	VACATION BUY PAY OUT	1,713	1,328	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(3,257)	(3,332)	0	0	0	0.00%
51610	PERA	19,447	22,600	18,950	18,200	(750)	-3.96%
51615	WORKERS COMPENSATION	313	267	263	252	(11)	-4.18%
51620	EQUITABLE LIFE INSURANCE	420	486	497	478	(19)	-3.82%
51640	DENTAL INSURANCE	988	1,205	960	824	(136)	-14.17%
51670	PARKING FOR EMPLOYEES	480	480	480	480	0	0.00%
51690	MEDICARE	2,082	2,427	2,006	1,944	(62)	-3.09%
51695	CITY EPO MEDICAL PLAN	19,635	23,002	22,518	25,156	2,638	11.72%
51696	ADVANTAGE HD MED PLAN	0	718	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	0	58	0	0	0	0.00%
51699	BENEFITS REIMBURSEMENT	(5,997)	(9,013)	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>159,138</b>	<b>178,898</b>	<b>184,072</b>	<b>179,848</b>	<b>(4,224)</b>	<b>-2.29%</b>
52110	OFFICE SUPPLIES	0	931	1,100	1,100	0	0.00%
52115	MEDICAL SUPPLIES	6,490	10,263	14,150	14,150	0	0.00%
52116	PHARMACEUTICALS	3,346	11,452	10,500	10,500	0	0.00%
52125	GENERAL SUPPLIES	0	0	400	400	0	0.00%
52305	MAINT SOFTWARE	0	6,809	8,400	8,400	0	0.00%
52460	MEDICAL SERVICE	0	9,091	20,000	20,000	0	0.00%
52573	CREDIT CARD FEES	5	5	0	0	0	0.00%
52575	SERVICES	6,562	2,490	4,000	4,000	0	0.00%
52590	TEMPORARY EMPLOYMENT	12,729	0	0	0	0	0.00%
52630	TRAINING	0	595	700	700	0	0.00%
52655	TRAVEL OUT OF TOWN	476	0	500	500	0	0.00%
52735	TELEPHONE LONG DIST CALLS	0	0	60	60	0	0.00%
52740	GENERAL INSURANCE-CITY	0	1,338	3,500	3,500	0	0.00%
52775	MINOR EQUIPMENT	144	0	1,000	1,000	0	0.00%
52874	OFFICE SERVICES PRINTING	21	107	200	200	0	0.00%
<b>Total Operating Expenses</b>		<b>29,773</b>	<b>43,081</b>	<b>64,510</b>	<b>64,510</b>	<b>0</b>	<b>0.00%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>188,911</b>	<b>221,979</b>	<b>248,582</b>	<b>244,358</b>	<b>(4,224)</b>	<b>-1.70%</b>

Totals may differ from narrative due to rounding.

**City of Colorado Springs  
Budget Detail Report**

502 CLAIMS RESERVE FUND-LIABILITY

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to 2015 Budget \$ Change	2014 Budget to 2015 Budget % Change
51205	CIVILIAN SALARIES	143,440	148,145	154,357	165,265	10,908	7.07%
51610	PERA	15,860	17,187	20,208	22,493	2,285	11.31%
51615	WORKERS COMPENSATION	1,574	1,614	1,542	1,821	279	18.09%
51620	EQUITABLE LIFE INSURANCE	328	340	543	602	59	10.87%
51640	DENTAL INSURANCE	776	784	969	944	(25)	-2.58%
51670	PARKING FOR EMPLOYEES	240	240	600	600	0	0.00%
51690	MEDICARE	1,685	1,827	2,139	2,396	257	12.01%
51695	CITY EPO MEDICAL PLAN	11,539	0	30,059	25,380	(4,679)	-15.57%
51696	ADVANTAGE HD MED PLAN	3,967	13,882	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	514	1,254	0	0	0	0.00%
51699	BENEFITS REIMBURSEMENT	8,248	7,389	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>188,171</b>	<b>192,662</b>	<b>210,417</b>	<b>219,501</b>	<b>9,084</b>	<b>4.32%</b>
52110	OFFICE SUPPLIES	0	122	350	350	0	0.00%
52111	PAPER SUPPLIES	0	0	400	400	0	0.00%
52120	COMPUTER SOFTWARE	0	0	500	500	0	0.00%
52122	CELL PHONES EQUIP AND SUPPLIES	0	104	0	0	0	0.00%
52125	GENERAL SUPPLIES	348	762	350	350	0	0.00%
52240	MAINT NONFLEET VEHICLES EQP	0	0	50	50	0	0.00%
52305	MAINT SOFTWARE	0	12,240	12,240	12,240	0	0.00%
52560	PARKING SERVICES	0	0	0	1,200	1,200	0.00%
52568	BANK AND INVESTMENT FEES	886	277	600	600	0	0.00%
52575	SERVICES	0	7,088	1,400	1,400	0	0.00%
52625	MEETING EXPENSES IN TOWN	0	0	100	100	0	0.00%
52630	TRAINING	50	195	600	600	0	0.00%
52645	SUBSCRIPTIONS	0	0	200	200	0	0.00%
52738	CELL PHONE BASE CHARGES	0	263	400	400	0	0.00%
52776	PRINTER CONSOLIDATION COST	0	466	1,000	1,000	0	0.00%
52874	OFFICE SERVICES PRINTING	0	82	0	0	0	0.00%
60076	CLAIMS PAID POLICE	431,441	448,665	0	0	0	0.00%
60077	CLAIMS PAID SUPPORT SERVICE	0	1,017	0	0	0	0.00%
60079	LEGAL AND ADMIN POLICE	32,054	11,654	0	0	0	0.00%
60221	CLAIMS PAID FIRE	1,821	8,506	0	0	0	0.00%
60222	CLAIMS PAID PUBLIC WORKS	34,423	12,909	0	0	0	0.00%
60224	CLAIMS PAID GENERAL COST	0	268,998	771,393	771,393	0	0.00%
60225	CLAIMS PAID PP HIGHWAY	6,146	10,000	0	0	0	0.00%
60227	CLAIMS PAID PATTY JEWETT	140	0	0	0	0	0.00%
60228	CLAIMS PAID PARK AND REC	1,221	10,043	0	0	0	0.00%
60229	CLAIMS PAID AIRPORT	0	12,730	0	0	0	0.00%
65210	ADJUST RESERVE	94,554	(100,000)	0	(10,284)	(10,284)	0.00%
65235	LEGAL AND ADMIN PUBLIC WORK	1,721	2,684	0	0	0	0.00%
65240	LEGAL AND ADMIN PARK AND REC	0	65	0	0	0	0.00%
65250	LEGAL AND ADMIN GEN COSTS	71,670	33,752	0	0	0	0.00%
65255	LEGAL AND ADMIN AIRPORT	15,000	0	0	0	0	0.00%
65261	LEGAL AND ADMIN SUPPORT SER	0	1,000	0	0	0	0.00%
<b>Total Operating Expenses</b>		<b>691,475</b>	<b>743,622</b>	<b>789,583</b>	<b>780,499</b>	<b>(9,084)</b>	<b>-1.15%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>879,646</b>	<b>936,284</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>	<b>0.00%</b>

Totals may differ from narrative due to rounding.

**City of Colorado Springs  
Budget Detail Report**

503 SELF INSURANCE WORK COMP  
Risk - Workers Comp

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	460,363	466,345	488,960	507,518	18,558	3.80%
51210	OVERTIME	0	122	0	0	0	0.00%
51245	RETIREMENT TERM VACATION	2,112	0	0	0	0	0.00%
51260	VACATION BUY PAY OUT	0	1,021	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(2,203)	(2,488)	0	0	0	0.00%
51610	PERA	63,501	61,890	70,737	68,991	(1,746)	-2.47%
51615	WORKERS COMPENSATION	1,612	1,462	1,549	953	(596)	-38.48%
51620	EQUITABLE LIFE INSURANCE	1,355	1,324	1,747	1,797	50	2.86%
51640	DENTAL INSURANCE	2,925	3,086	3,603	3,224	(379)	-10.52%
51665	CASH BACK	378	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	1,700	1,730	2,280	2,280	0	0.00%
51690	MEDICARE	6,755	6,596	7,507	7,349	(158)	-2.10%
51695	CITY EPO MEDICAL PLAN	38,617	48,765	68,373	79,563	11,190	16.37%
51696	ADVANTAGE HD MED PLAN	15,842	11,845	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	1,394	893	0	0	0	0.00%
51699	BENEFITS REIMBURSEMENT	(8,454)	(4,581)	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>585,897</b>	<b>598,010</b>	<b>644,756</b>	<b>671,675</b>	<b>26,919</b>	<b>4.18%</b>
52110	OFFICE SUPPLIES	2,945	4,293	4,800	4,800	0	0.00%
52111	PAPER SUPPLIES	0	476	2,200	2,200	0	0.00%
52115	MEDICAL SUPPLIES	27,003	27,875	26,000	34,000	8,000	30.77%
52116	PHARMACEUTICALS	16,702	4,079	2,000	2,000	0	0.00%
52120	COMPUTER SOFTWARE	56,672	9,500	0	0	0	0.00%
52122	CELL PHONES EQUIP AND SUPPLIES	0	100	0	0	0	0.00%
52125	GENERAL SUPPLIES	1,028	885	1,600	1,600	0	0.00%
52135	POSTAGE	171	162	281	281	0	0.00%
52165	LICENSES AND TAGS	50	50	100	100	0	0.00%
52265	MAINT BUILDINGS AND STRUCTURE	1,087	0	0	0	0	0.00%
52305	MAINT SOFTWARE	0	19,314	31,640	31,640	0	0.00%
52428	HOSTED IT SERVICES	0	9,030	9,000	9,000	0	0.00%
52460	MEDICAL SERVICE	0	43,896	58,000	55,000	(3,000)	-5.17%
52560	PARKING SERVICES	735	600	200	200	0	0.00%
52568	BANK AND INVESTMENT FEES	3,533	2,392	3,600	3,600	0	0.00%
52575	SERVICES	171,584	166,089	207,900	207,900	0	0.00%
52590	TEMPORARY EMPLOYMENT	19,822	4,800	5,000	5,000	0	0.00%
52615	DUES AND MEMBERSHIP	874	649	1,150	1,150	0	0.00%
52625	MEETING EXPENSES IN TOWN	0	0	150	150	0	0.00%
52630	TRAINING	2,731	946	5,500	5,500	0	0.00%
52635	EMPLOYEE EDUCATIONL ASSISTANCE	0	0	0	3,000	3,000	0.00%
52645	SUBSCRIPTIONS	888	58	100	100	0	0.00%
52655	TRAVEL OUT OF TOWN	1,937	3,088	3,700	3,700	0	0.00%
52705	COMMUNICATIONS	2,262	2,374	2,000	2,000	0	0.00%
52735	TELEPHONE LONG DIST CALLS	10	50	22	22	0	0.00%
52738	CELL PHONE BASE CHARGES	633	1,254	500	500	0	0.00%
52740	GENERAL INSURANCE-CITY	272,425	226,663	309,300	309,300	0	0.00%
52775	MINOR EQUIPMENT	2,596	539	5,500	5,500	0	0.00%
52776	PRINTER CONSOLIDATION COST	5,950	7,937	6,970	6,970	0	0.00%
52795	RENTAL OF EQUIPMENT	983	0	0	0	0	0.00%
52872	MAINT FLEET VEHICLES EQP	602	549	1,000	1,000	0	0.00%
52874	OFFICE SERVICES PRINTING	659	496	1,100	1,100	0	0.00%
60705	WC STATE MANDATED SALARY	0	0	255,000	255,000	0	0.00%
60707	WC BENEFIT SALARY	0	0	250,000	250,000	0	0.00%
65100	CLAIMS AND DAMAGES CITY	3,218,407	3,222,979	4,285,000	4,285,000	0	0.00%
65125	CLAIMS AND DAMAGES UTILITIES	1,579,700	1,219,312	1,000,000	1,000,000	0	0.00%
65135	CLINIC REHAB OPERATING	2,934	3,025	3,812	3,812	0	0.00%
65160	RECRUITMENT	417	0	0	0	0	0.00%
65210	ADJUST RESERVE	1,734,024	(922,000)	872,119	837,200	(34,919)	-4.00%
<b>Total Operating Expenses</b>		<b>7,129,364</b>	<b>4,061,460</b>	<b>7,355,244</b>	<b>7,328,325</b>	<b>(26,919)</b>	<b>-0.37%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>7,715,261</b>	<b>4,659,470</b>	<b>8,000,000</b>	<b>8,000,000</b>	<b>0</b>	<b>0.00%</b>

Totals may differ from narrative due to rounding.

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# Information Technology

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## 2015 Breakthrough Strategies

Breakthrough Strategy	Measurable Outcome	Measured or Completed By:	Strategic Plan Goal
Establish an Enterprise Architecture Practice to increase the return on investment by creating a road map of technology change necessary to deliver services	Improve quality of service delivery	Q2	Transforming Government
Design and implement a technology sourcing strategy to ensure that the city receives the technology services required while achieving the greatest possible level of service quality for a given cost	Achieved Service Level Agreements	Q4	Transforming Government
Establish a comprehensive Information Security Program with the purpose of protecting the organization and its ability to perform its mission by ensuring the confidentiality, integrity, and availability of information	Information Security Program established	Q4	Transforming Government
Improve citizen access to City services and information through enhanced website tools and mobile enabled technologies, increased available information	Mobile Apps, mobile friendly applications, automated solutions	Q4	Transforming Government
Design and implement an IT infrastructure and tech refresh program to provide secure, scalable and reliable IT services to City departments and citizens	Improved quality of service delivery, better forecasting of IT expenses	Q3	Transforming Government

## All Funds Summary

	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget -
					* 2014 Amended Budget
<b>Use of Funds</b>					
General Fund	\$8,216,030	\$9,769,822	\$10,869,822	\$12,581,562	\$1,711,740
CIP - General Fund	2,618,163	2,334,691	2,334,691	0	(2,334,691)
Radio Fund	1,876,659	1,884,275	1,884,275	1,498,726	(385,549)
Cable Franchise Fund	531,336	424,780	424,780	381,087	(43,693)
<b>Total</b>	<b>\$13,242,188</b>	<b>\$14,413,568</b>	<b>\$15,513,568</b>	<b>\$14,461,375</b>	<b>(\$1,052,193)</b>
<b>Positions</b>					
General Fund	53.00	44.00	44.00	51.00	7.00
Other Funds	8.00	8.00	8.00	6.00	(2.00)
<b>Total</b>	<b>61.00</b>	<b>52.00</b>	<b>52.00</b>	<b>57.00</b>	<b>5.00</b>

\* 2014 Amended Budget as of 8/14/2014

## Significant Changes vs. 2014

- Increase to fund major projects such as network hardware and configuration, redesign of active directory, and security
- Decrease in Radio Fund due to decreased revenue as a result of no longer being the provider for the PPRCN contract
- Added 8.00 FTE to address the major projects (eg. security, network hardware integration and configuration) and to start a 24/7 service desk
- Decrease in CIP-General Fund due to making last payment in 2014 on the 2007 data center

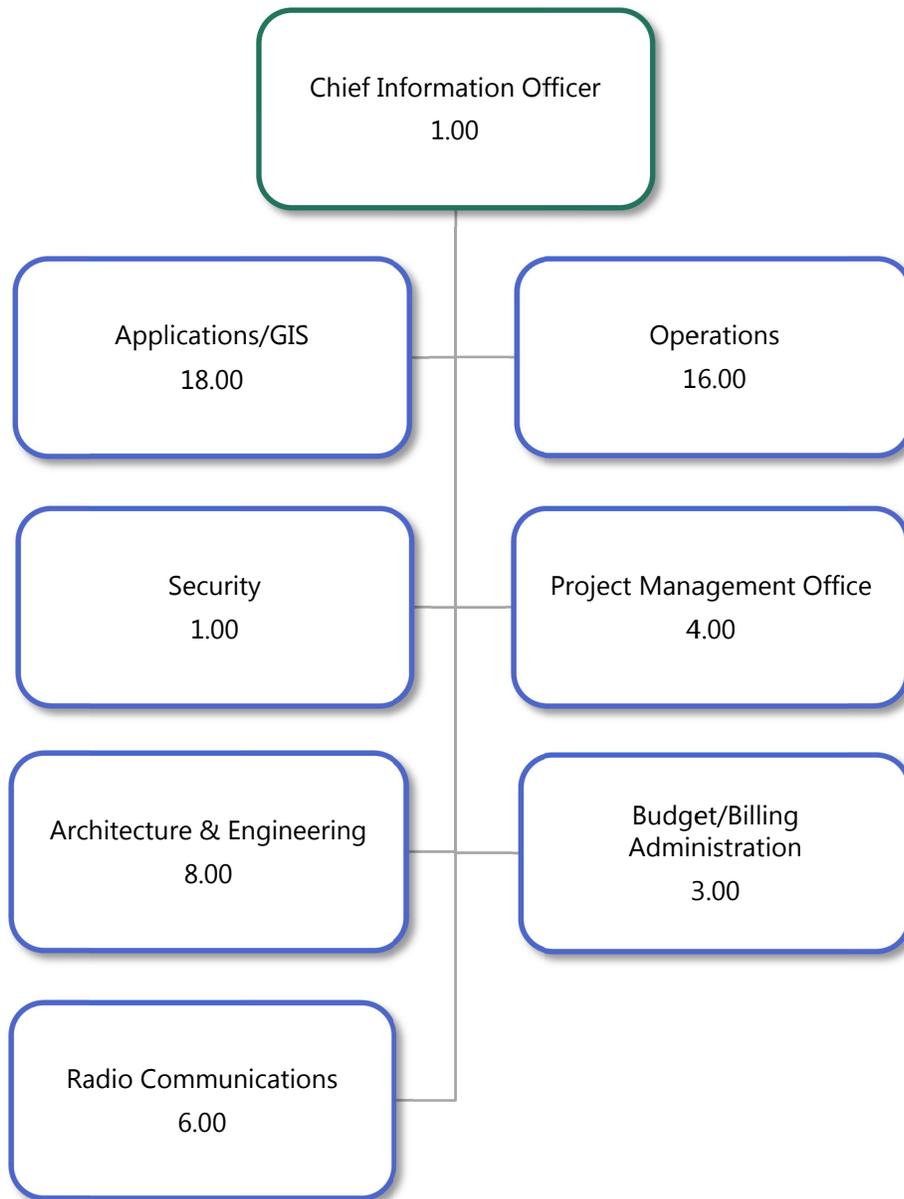
## Information Technology

The mission of City Information Technology (IT) is to provide information, technology, and communication services to the City of Colorado Springs and its citizens so they can accomplish their objectives. We provide a comprehensive portfolio of services across the City, including:

- Enterprise business systems, including enterprise resource planning, electronic document management, customer relationship management, website, intranet, performance management, recruitment, and electronic payments
- Line of business applications, including public safety applications, records management, fire management, computer-aided dispatch, automatic vehicle locating, personnel management, sex offender tracking, license plate readers, electronic ticketing, transit management, work order and asset management systems, permitting, plan review, justice information systems, geospatial information systems, legislative management, airport management, campaign finance tracking, and sales tax collection system
- Communication and collaboration systems, including email, calendar, group collaboration, audio and video-conferencing, local and wide-area network, voice-over-internet-protocol telephony, and mobility solutions
- Hosting and infrastructure, including data center, virtualization, storage management, co-location, streaming video, web-content filtering, SPAM filtering, backup and restoration
- Help desk and desktop support
- Public safety radio network, including network design, installation, and maintenance, provisioning and management

City IT will contribute directly to the attainment of the City's strategic goals through:

- Planning and Alignment – we will increase the business return on technology investments by creating and managing a road map of technology change
- Strategic Sourcing – we will establish and implement a strategic technology sourcing strategy, leveraging the private market
- Process Rigor – we will ensure a great customer experience by designing, implementing, managing, and continually improving our processes
- Information Security – we will establish a comprehensive Information Security Program with the purpose of protecting the organization and its ability to perform its mission
- Transform Data into Information – we will understand and manage our data, transforming it into business critical information and analytics necessary to inform our strategies and operations
- Automate and Orchestrate Business Processes – we will employ targeted technologies designed to automate repetitive processes and ensure efficient, effective, and compliant workflows
- Citizen Engagement – we will deploy a comprehensive citizen engagement program designed to empower and engage our citizens in easy and convenient ways



The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2014, and changes occurring as part of the 2015 Budget for each fund including the General Fund, Radio Fund, and Cable Franchise Fund.

	2012	2013	2014	* 2014	2015	2015 Budget -
	Actual	Actual	Original Budget	Amended Budget	Budget	* 2014 Amended Budget
<b>Use of Funds</b>						
Salary/Benefits/Pensions	\$3,696,000	\$4,677,944	\$4,734,962	\$4,734,962	\$4,993,987	\$259,025
Operating	3,397,624	2,401,373	3,587,720	4,137,720	5,824,429	1,686,709
Capital Outlay	929,934	1,136,713	1,447,141	1,997,141	1,763,146	(233,995)
<b>Total</b>	<b>\$8,023,558</b>	<b>\$8,216,030</b>	<b>\$9,769,822</b>	<b>\$10,869,822</b>	<b>\$12,581,562</b>	<b>\$1,711,740</b>
	2013	2014	* 2014	2015	2015 Budget -	
Position Title	Actual	Original Budget	Amended Budget	Budget	* 2014 Amended Budget	
Administrative Technician	1.00	1.00	1.00	1.00	0.00	
Analyst I	1.00	1.00	1.00	1.00	0.00	
Application Development Manager	0.00	0.00	0.00	1.00	1.00	
Application Programmer Analyst	0.00	0.00	0.00	3.00	3.00	
Application Support Admin I & II	0.00	0.00	0.00	4.00	4.00	
Chief Information Officer	1.00	1.00	1.00	1.00	0.00	
CISO (Chief Info. Security Officer)	1.00	1.00	1.00	1.00	0.00	
Database Administrator	1.00	1.00	1.00	2.00	1.00	
Enterprise Architect	1.00	1.00	1.00	0.00	(1.00)	
GIS Analyst	3.00	3.00	3.00	3.00	0.00	
GIS Technician	0.00	0.00	0.00	1.00	1.00	
Information Security Manager	0.00	0.00	0.00	1.00	1.00	
Information Systems Analyst I, II, III	13.00	11.00	11.00	0.00	(11.00)	
Information Systems Manager	2.00	2.00	2.00	2.00	0.00	
Information Systems Supervisor	2.00	1.00	1.00	0.00	(1.00)	
Information Systems Technician	1.00	2.00	2.00	0.00	(2.00)	
IT Project Manager	0.00	0.00	0.00	3.00	3.00	
IT Service Manager (ITSM)	1.00	1.00	1.00	2.00	1.00	
IT Technology Architect	0.00	0.00	0.00	5.00	5.00	
Network Administrator II	0.00	0.00	0.00	2.00	2.00	
Office Specialist	2.00	2.00	2.00	1.00	(1.00)	
Principal Information Systems Analyst	8.00	7.00	7.00	0.00	(7.00)	
Senior Applications Support Admin	0.00	0.00	0.00	1.00	1.00	
Senior Business Analyst	0.00	0.00	0.00	3.00	3.00	
Senior GIS Analyst	1.00	1.00	1.00	1.00	0.00	
Senior Information Systems Analyst	8.00	7.00	7.00	2.00	(5.00)	
Senior Network Engineer	5.00	0.00	0.00	0.00	0.00	
Senior Technical Support Analyst	0.00	0.00	0.00	1.00	1.00	
Solutions Architect	1.00	1.00	1.00	0.00	(1.00)	
Systems Administrator	0.00	0.00	0.00	5.00	5.00	
Technical Support Analyst I & II	0.00	0.00	0.00	4.00	4.00	
<b>Total Positions</b>	<b>53.00</b>	<b>44.00</b>	<b>44.00</b>	<b>51.00</b>	<b>7.00</b>	

\* 2014 Amended Budget as of 8/14/2014

<b>Funding Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	Added one-time funding for IT projects	\$1,100,000
	<b>Total During 2014</b>	<b>\$1,100,000</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	(\$477,488)
	Increase for pay for performance	71,205
	Net increase for medical plan changes	17,256
	Decrease due to transfer of 1.00 FTE to HR (Office Specialist)	(51,427)
	Increase due to addition of 8.00 FTE (2.00 Network Admin. II, 1.00 Sys. Admin. II, 1.00 ITSM Coordinator, 1.00 IT Tech. Architect, 2.00 Sr. Bus. Analyst, 1.00 Sr. Tech. Analyst)	699,479
	<b>Total Salaries/Benefits/Pensions</b>	<b>\$259,025</b>
	<b>Operating</b>	
	Increase due to maintenance of computer software and licenses	\$309,905
	Decrease due to removal of 2014 one-time funding	(550,000)
	Increase due to computer software (purchase of new software)	84,000
	Increase due to telecommunication services (internet & T1 data lines)	245,511
	Increase due to hosted IT services (purchased services hosted on selling company's servers)	295,233
Decrease in consulting services	(193,076)	
Increase in temporary employment	1,390,354	
Increase due to services and training (running cable, fiber, training)	98,013	
Increase in other operating accounts	6,769	
<b>Total Operating</b>	<b>\$1,686,709</b>	
<b>Capital Outlay</b>		
Increase in computer networks expense	\$316,005	
Decrease due to removal of 2014 one-time funding	(550,000)	
<b>Total Capital Outlay</b>	<b>(\$233,995)</b>	
<b>Total For 2015</b>	<b>\$1,711,740</b>	

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Increase due to addition of 8.00 FTE (2.00 Network Admin. II, 1.00 Sys. Admin. II, 1.00 ITSM Coordinator, 1.00 IT Tech. Architect, 2.00 Sr. Bus. Analyst, 1.00 Sr. Tech. Analyst)	8.00
	Decrease due to transfer of 1.00 FTE to HR (Office Specialist)	(1.00)
<b>Total For 2015</b>	<b>7.00</b>	

\* 2014 Amended Budget as of 8/14/2014

<b>Radio Fund</b>	<b>Source of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>	
	Utilities Allocation	\$9,996	\$9,996	\$25,036	\$25,036	\$0	(\$25,036)	
	City Allocation	1,004,208	979,896	990,825	990,825	550,825	(440,000)	
	PPRCN	394,010	404,010	394,010	394,010	0	(394,010)	
	Other Revenue	390,699	340,616	267,134	267,134	290,268	23,134	
	Site Leases	232,926	158,009	207,270	207,270	217,633	10,363	
	<b>Total</b>	<b>\$2,031,839</b>	<b>\$1,892,527</b>	<b>\$1,884,275</b>	<b>\$1,884,275</b>	<b>\$1,058,726</b>	<b>(\$825,549)</b>	
	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>	
	Salary/Benefits/Pensions	\$454,131	\$575,273	\$660,533	\$660,533	\$453,074	(\$207,459)	
Operating	1,411,388	1,301,386	1,223,742	1,223,742	1,045,652	(178,090)		
Capital Outlay	0	0	0	0	0	0		
<b>Total</b>	<b>\$1,865,519</b>	<b>\$1,876,659</b>	<b>\$1,884,275</b>	<b>\$1,884,275</b>	<b>\$1,498,726</b>	<b>(\$385,549)</b>		
<b>Position Title</b>		<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>		
Administrative Technician		1.00	1.00	1.00	1.00	0.00		
Communications Installer		1.00	1.00	1.00	1.00	0.00		
Communications Manager		1.00	1.00	1.00	1.00	0.00		
Communications Specialist		2.00	2.00	2.00	1.00	(1.00)		
Communications Technician		2.00	2.00	2.00	2.00	0.00		
Communications System Field Engineer		1.00	1.00	1.00	0.00	(1.00)		
<b>Total Positions</b>		<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>6.00</b>	<b>(2.00)</b>		

\* 2014 Amended Budget as of 8/14/2014

<b>Funding Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	(\$65,772)
	Increase for pay for performance	5,693
	Net increase for medical plan changes	1,983
	Decrease due to elimination of 2.00 FTE (1.00 Communications Specialist and 1.00 Communications System Field Engineer)	(139,363)
	Decrease due to reduction in standby pay related to loss of PPRCN contract	(10,000)
	<b>Total Salaries/Benefits/Pensions</b>	<b>(\$207,459)</b>
	<b>Operating</b>	
	Decrease due to loss of PPRCN contract	(\$178,090)
	<b>Total Operating</b>	<b>(\$178,090)</b>
	<b>Capital Outlay</b>	
None	\$0	
<b>Total Capital Outlay</b>	<b>\$0</b>	
<b>Total For 2015</b>	<b>(\$385,549)</b>	

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Eliminate 2.00 FTE (1.00 Communications Specialist and 1.00 Communications System Field Engineer)	(2.00)
	<b>Total For 2015</b>	<b>(2.00)</b>

\* 2014 Amended Budget as of 8/14/2014

<b>Cable Franchise</b>	<b>Use of Funds</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Operating	\$730,149	\$531,336	\$424,780	\$424,780	\$381,087	(\$43,693)
	<b>Total</b>	<b>\$730,149</b>	<b>\$531,336</b>	<b>\$424,780</b>	<b>\$424,780</b>	<b>\$381,087</b>	<b>(\$43,693)</b>

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	None	0.00
	<b>Total For 2015</b>	<b>0.00</b>

\* 2014 Amended Budget as of 8/14/2014

**City of Colorado Springs  
Budget Detail Report**

001 GENERAL FUND  
Information Technology

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	2,925,446	3,650,905	3,704,225	4,079,157	374,932	10.12%
51210	OVERTIME	1,132	5,298	0	0	0	0.00%
51220	SEASONAL TEMPORARY	840	2,658	20,650	20,650	0	0.00%
51235	STANDBY	17,228	15,076	18,000	18,000	0	0.00%
51240	RETIREMENT TERMINATION SICK	0	5,963	0	0	0	0.00%
51245	RETIREMENT TERM VACATION	9,532	59,482	0	0	0	0.00%
51260	VACATION BUY PAY OUT	5,916	16,185	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(24,316)	(22,775)	0	0	0	0.00%
51610	PERA	392,610	489,365	468,896	556,389	87,493	18.66%
51612	RETIREMENT HEALTH SAVINGS	0	31,459	0	0	0	0.00%
51615	WORKERS COMPENSATION	7,732	7,648	6,786	10,285	3,499	51.56%
51620	EQUITABLE LIFE INSURANCE	8,221	10,033	13,703	15,529	1,826	13.33%
51640	DENTAL INSURANCE	13,775	16,182	16,020	17,382	1,362	8.50%
51655	RETIRED EMP MEDICAL INS	1,102	1,102	1,100	1,100	0	0.00%
51665	CASH BACK	4,584	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	4,500	5,680	6,750	6,750	0	0.00%
51690	MEDICARE	41,763	52,872	51,484	59,135	7,651	14.86%
51695	CITY EPO MEDICAL PLAN	247,755	264,330	315,754	209,610	(106,144)	-33.62%
51696	ADVANTAGE HD MED PLAN	35,043	61,112	104,832	0	(104,832)	-100.00%
51697	HRA BENEFIT TO ADV MED PLAN	3,307	5,369	6,760	0	(6,760)	-100.00%
51699	BENEFITS REIMBURSEMENT	(170)	0	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>3,696,000</b>	<b>4,677,944</b>	<b>4,734,960</b>	<b>4,993,987</b>	<b>259,027</b>	<b>5.47%</b>
52105	MISCELLANEOUS OPERATING	459	(2)	2,500	0	(2,500)	-100.00%
52110	OFFICE SUPPLIES	2,669	4,352	5,500	3,000	(2,500)	-45.45%
52111	PAPER SUPPLIES	798	584	1,000	1,000	0	0.00%
52120	COMPUTER SOFTWARE	108,021	106,449	116,000	200,000	84,000	72.41%
52122	CELL PHONES EQUIP AND SUPPLIES	10,559	9,320	2,000	0	(2,000)	-100.00%
52125	GENERAL SUPPLIES	45,093	3,364	3,000	400	(2,600)	-86.67%
52135	POSTAGE	278	183	250	60	(190)	-76.00%
52140	WEARING APPAREL	187	0	0	0	0	0.00%
52220	MAINT OFFICE MACHINES	925	0	0	0	0	0.00%
52225	MAINT COMPUTER SOFTWARE	68,677	0	85,000	0	(85,000)	-100.00%
52235	MAINT MACHINERY AND APPARATUS	3,785	0	0	0	0	0.00%
52265	MAINT BUILDINGS AND STRUCTURE	16,499	322	2,000	0	(2,000)	-100.00%
52282	MAINT DATA COMMUNICATION	135,050	157,113	377,801	453,791	75,990	20.11%
52305	MAINT SOFTWARE	992,905	879,169	1,059,078	1,453,983	394,905	37.29%
52405	ADVERTISING SERVICES	5,680	4,965	1,000	1,000	0	0.00%
52410	BUILDING SECURITY SERVICES	507	608	600	0	(600)	-100.00%
52418	COMPUTER SERVICES	1,685	0	0	0	0	0.00%
52423	TELECOMMUNICATION SERVICES	361,751	364,970	384,300	629,811	245,511	63.89%
52428	HOSTED IT SERVICES	0	41,835	37,330	332,563	295,233	790.87%
52431	CONSULTING SERVICES	213,000	166,170	671,282	478,206	(193,076)	-28.76%
52445	JANITORIAL SERVICES	7,200	7,200	7,200	0	(7,200)	-100.00%
52465	MISCELLANEOUS SERVICES	55,626	0	0	0	0	0.00%
52560	PARKING SERVICES	716	1,092	1,400	4,500	3,100	221.43%
52573	CREDIT CARD FEES	0	350	0	0	0	0.00%
52575	SERVICES	65,300	31,381	32,000	89,013	57,013	178.17%
52590	TEMPORARY EMPLOYMENT	773,008	296,530	461,287	1,851,641	1,390,354	301.41%
52605	CAR MILEAGE	0	0	300	0	(300)	-100.00%
52607	CELL PHONE ALLOWANCE	968	1,554	2,000	3,000	1,000	50.00%
52615	DUES AND MEMBERSHIP	2,500	2,575	2,790	2,654	(136)	-4.87%
52625	MEETING EXPENSES IN TOWN	682	651	1,000	0	(1,000)	-100.00%
52630	TRAINING	58,787	27,109	34,000	75,000	41,000	120.59%
52635	EMPLOYEE EDUCATIONL ASSISTANCE	8,302	3,561	10,000	15,000	5,000	50.00%

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
52655	TRAVEL OUT OF TOWN	6,962	10,175	5,000	5,000	0	0.00%
52735	TELEPHONE LONG DIST CALLS	29	1,968	800	24,000	23,200	2900.00%
52736	CELL PHONE AIRTIME	(3,268)	18	300	0	(300)	-100.00%
52738	CELL PHONE BASE CHARGES	23,264	20,237	21,000	16,933	(4,067)	-19.37%
52739	VOLUNTEER MEDICAL INSURANCE	(1,560)	0	0	0	0	0.00%
52746	UTILITIES ELECTRIC	8,532	7,216	7,500	0	(7,500)	-100.00%
52747	UTILITIES GAS	3,188	3,355	5,640	0	(5,640)	-100.00%
52748	UTILITIES SEWER	382	377	360	0	(360)	-100.00%
52749	UTILITIES WATER	612	656	480	0	(480)	-100.00%
52765	LEASE PURCHASE PAYMENTS	72,222	72,222	72,222	0	(72,222)	-100.00%
52775	MINOR EQUIPMENT	186,114	22,724	20,000	29,392	9,392	46.96%
52776	PRINTER CONSOLIDATION COST	153,600	150,693	153,000	154,142	1,142	0.75%
52795	RENTAL OF EQUIPMENT	2,957	0	0	0	0	0.00%
52840	TELECOM PROJECTS	1,429	0	0	0	0	0.00%
52872	MAINT FLEET VEHICLES EQP	618	0	0	0	0	0.00%
52874	OFFICE SERVICES PRINTING	210	177	425	180	(245)	-57.65%
52875	OFFICE SERVICES RECORDS	647	151	375	160	(215)	-57.33%
52876	PASS THROUGH EXPENSES	0	(1)	0	0	0	0.00%
52927	TEL COM PASSTHRU LONG DIST	69	0	0	0	0	0.00%
<b>Total Operating Expenses</b>		<b>3,397,624</b>	<b>2,401,373</b>	<b>3,587,720</b>	<b>5,824,429</b>	<b>2,236,709</b>	<b>62.34%</b>
53020	COMPUTERS NETWORKS	925,134	1,117,773	1,447,141	1,763,146	316,005	21.84%
53030	FURNITURE AND FIXTURES	4,800	18,940	0	0	0	0.00%
<b>Total Capital Outlay</b>		<b>929,934</b>	<b>1,136,713</b>	<b>1,447,141</b>	<b>1,763,146</b>	<b>316,005</b>	<b>21.84%</b>
<b>Total Expenses</b>		<b>8,023,558</b>	<b>8,216,030</b>	<b>9,769,821</b>	<b>12,581,562</b>	<b>2,811,741</b>	<b>28.78%</b>

Totals may differ from narrative due to rounding.

**City of Colorado Springs  
Budget Detail Report**

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RADIO

Radio Communications

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	316,060	389,995	485,845	323,905	(161,940)	-33.33%
51210	OVERTIME	5,766	5,109	5,354	5,354	0	0.00%
51220	SEASONAL TEMPORARY	9,050	0	0	0	0	0.00%
51235	STANDBY	24,020	21,924	30,562	20,562	(10,000)	-32.72%
51245	RETIREMENT TERM VACATION	220	17,508	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(2,844)	(937)	0	0	0	0.00%
51610	PERA	47,403	57,726	60,383	43,722	(16,661)	-27.59%
51612	RETIREMENT HEALTH SAVINGS	0	20,002	0	423	423	0.00%
51615	WORKERS COMPENSATION	9,449	8,959	9,914	7,639	(2,275)	-22.95%
51620	EQUITABLE LIFE INSURANCE	921	1,090	1,561	1,136	(425)	-27.23%
51640	DENTAL INSURANCE	1,609	1,947	2,460	1,543	(917)	-37.28%
51655	RETIRED EMP MEDICAL INS	2,213	2,214	0	1	1	0.00%
51665	CASH BACK	1,175	0	0	0	0	0.00%
51690	MEDICARE	3,838	4,860	5,108	4,703	(405)	-7.93%
51695	CITY EPO MEDICAL PLAN	21,030	29,740	54,882	26,204	(28,678)	-52.25%
51696	ADVANTAGE HD MED PLAN	13,326	13,882	4,464	16,632	12,168	272.58%
51697	HRA BENEFIT TO ADV MED PLAN	1,191	1,254	0	1,250	1,250	0.00%
51699	BENEFITS REIMBURSEMENT	(296)	0	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>454,131</b>	<b>575,273</b>	<b>660,533</b>	<b>453,074</b>	<b>(207,459)</b>	<b>-31.41%</b>
52105	MISCELLANEOUS OPERATING	1	0	0	0	0	0.00%
52110	OFFICE SUPPLIES	295	476	785	450	(335)	-42.68%
52111	PAPER SUPPLIES	95	102	30	100	70	233.33%
52120	COMPUTER SOFTWARE	199	329	1,841	0	(1,841)	-100.00%
52125	GENERAL SUPPLIES	0	189	600	100	(500)	-83.33%
52135	POSTAGE	63	89	100	75	(25)	-25.00%
52140	WEARING APPAREL	23	0	500	75	(425)	-85.00%
52145	PAINT AND CHEMICAL	190	24	400	100	(300)	-75.00%
52155	AUTOMOTIVE	21	33	200	50	(150)	-75.00%
52165	LICENSES AND TAGS	1,500	850	1,350	1,000	(350)	-25.93%
52190	JANITORIAL SUPPLIES	559	483	500	500	0	0.00%
52225	MAINT COMPUTER SOFTWARE	80	0	400	0	(400)	-100.00%
52235	MAINT MACHINERY AND APPARATUS	200	0	3,472	500	(2,972)	-85.60%
52250	MAINT RADIOS ALLOCATION	333,850	333,050	388,212	388,212	0	0.00%
52265	MAINT BUILDINGS AND STRUCTURE	1,504	2,018	20,697	1,500	(19,197)	-92.75%
52445	JANITORIAL SERVICES	2,340	2,462	2,170	2,500	330	15.21%
52568	BANK AND INVESTMENT FEES	667	532	0	500	500	0.00%
52573	CREDIT CARD FEES	190	159	0	200	200	0.00%
52575	SERVICES	1,049	886	0	1,000	1,000	0.00%
52577	ADMINISTRATIVE SERVICES	0	0	23,461	0	(23,461)	-100.00%
52590	TEMPORARY EMPLOYMENT	52,127	95,971	129,970	115,000	(14,970)	-11.52%
52630	TRAINING	0	0	0	15,000	15,000	0.00%
52655	TRAVEL OUT OF TOWN	718	0	0	3,000	3,000	0.00%
52705	COMMUNICATIONS	7,210	72	0	0	0	0.00%
52725	RENTAL OF PROPERTY	41,448	41,448	41,447	41,447	0	0.00%
52735	TELEPHONE LONG DIST CALLS	69	55	66	66	0	0.00%
52736	CELL PHONE AIRTIME	66	101	2,000	80	(1,920)	-96.00%
52738	CELL PHONE BASE CHARGES	153	724	0	650	650	0.00%
52746	UTILITIES ELECTRIC	15,816	15,459	14,287	15,500	1,213	8.49%
52747	UTILITIES GAS	2,221	2,657	2,747	2,660	(87)	-3.17%
52748	UTILITIES SEWER	512	528	573	550	(23)	-4.01%
52749	UTILITIES WATER	617	708	629	725	96	15.26%
52775	MINOR EQUIPMENT	4,197	752	5,121	2,671	(2,450)	-47.84%
52776	PRINTER CONSOLIDATION COST	827	1,116	0	1,100	1,100	0.00%
52785	RADIO REPLACEMENT	469,720	405,412	163,735	107,549	(56,186)	-34.32%
52795	RENTAL OF EQUIPMENT	377	0	0	0	0	0.00%

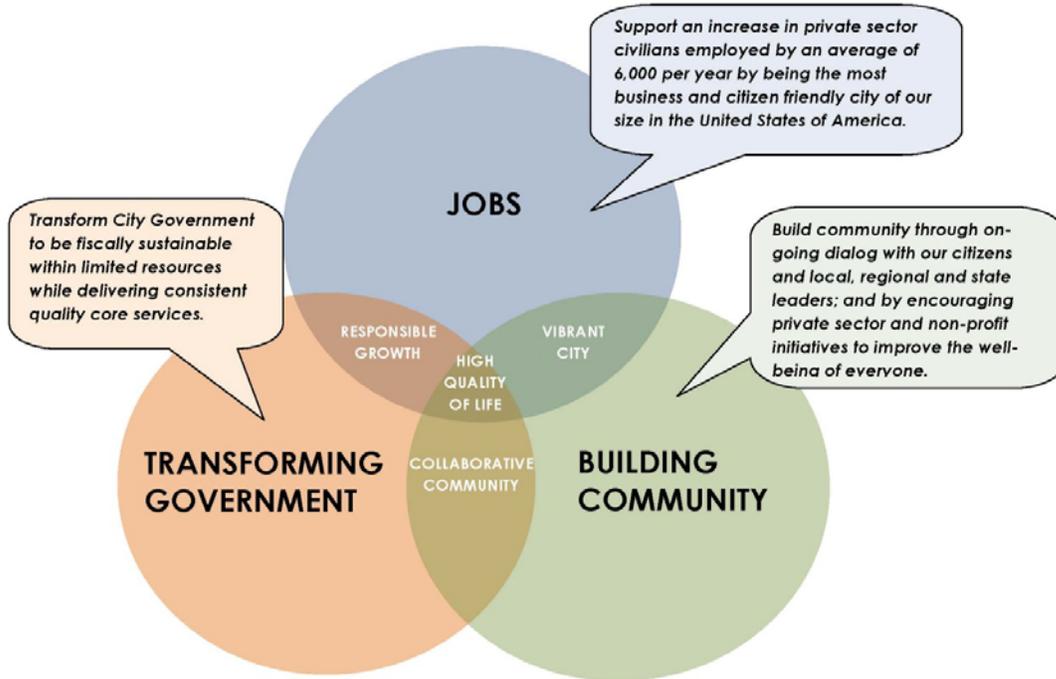
<b>Account #</b>	<b>Description</b>	<b>2012 Actuals</b>	<b>2013 Actuals</b>	<b>2014 Budget</b>	<b>2015 Budget</b>	<b>2014 Budget to 2015 Budget \$ Change</b>	<b>2014 Budget to 2015 Budget % Change</b>
52805	ADMIN PRORATED CHARGES	42,408	50,292	50,292	50,292	0	0.00%
52872	MAINT FLEET VEHICLES EQP	17,156	21,989	19,798	20,000	202	1.02%
52880	PURCHASES FOR RESALE	84,189	94,791	96,671	90,000	(6,671)	-6.90%
52882	PURCH FOR RESALE COMMERCIAL	22,726	2,848	29,372	7,500	(21,872)	-74.47%
52883	PURCH FOR RESALE NON STCK PART	9,053	9,237	9,628	10,000	372	3.86%
52886	RADIO MAINTENANCE MISC	163,056	126,857	114,321	165,000	50,679	44.33%
52888	RADIO MAINTENANCE PPRCN	133,896	88,687	98,367	0	(98,367)	-100.00%
<b>Total Operating Expenses</b>		<b>1,411,388</b>	<b>1,301,386</b>	<b>1,223,742</b>	<b>1,045,652</b>	<b>(178,090)</b>	<b>-14.55%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>1,865,519</b>	<b>1,876,659</b>	<b>1,884,275</b>	<b>1,498,726</b>	<b>(385,549)</b>	<b>-20.46%</b>

Totals may differ from narrative due to rounding.

# Mayor

Steve Bach, Mayor | (719) 385-5900 | sbach@springsgov.com

## 2015 Goals



### Lead Implementation of the Strategic Plan

Lead the City’s implementation of the 2014–2018 Strategic Plan through expanding partnerships within the community, engaging key stakeholders, garnering citizen input, while supporting departments’ strategies to improve upon the City of Colorado Springs’ high quality of life.

## All Funds Summary

All Funds	Use of Funds	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget
	General Fund	\$590,743	\$627,652	\$627,652	\$645,975	\$18,323
<b>Total</b>	<b>\$590,743</b>	<b>\$627,652</b>	<b>\$627,652</b>	<b>\$645,975</b>	<b>\$18,323</b>	
<b>Positions</b>						
General Fund	6.00	5.00	5.00	5.00	0.00	
<b>Total</b>	<b>6.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	

\* 2014 Amended Budget as of 8/14/2014

## Significant Changes vs. 2014

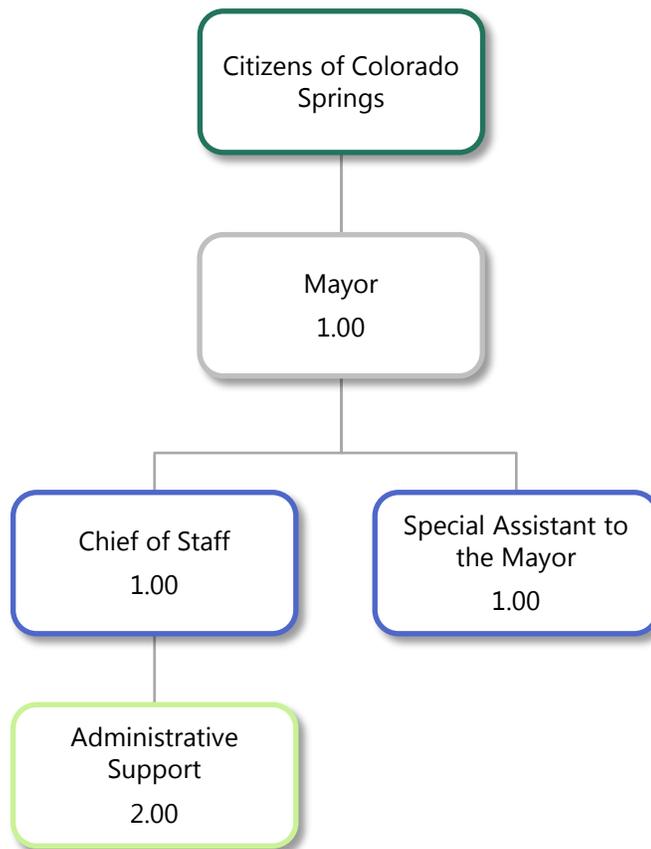
None

# Mayor

The Mayor is the Chief Executive Officer of the City and leads the Executive Branch. The City is provided all executive and administrative powers of home-rule status cities granted by the Article XX of the Constitution of the State of Colorado. The City Charter provides the Mayor control and authority over all operational and administrative functions of the City. As the Chief Executive, the Mayor enforces all laws and ordinances, manages the Executive Branch of the Colorado Springs municipal government, and oversees implementation of the Mayor’s vision, mission, goals, and strategic plan.

The Mayor serves as an ex officio and non-voting member of the Board of Directors of the Colorado Springs Utilities.

The Office of the Mayor collaborates with and provides assistance to citizens, elected officials, and municipal government operating departments. The Mayor may take command of the police and govern the City by proclamation in times of public danger or emergency.



The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2014, and changes occurring as part of the 2015 General Fund Budget.

General Fund	Use of Funds	2012 Actual	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget
	Salary/Benefits/Pensions	\$600,803	\$537,092	\$553,802	\$553,802	\$567,125	\$13,323
	Operating	91,533	53,651	73,850	73,850	78,850	5,000
	Capital Outlay	6,216	0	0	0	0	0
	<b>Total</b>	<b>\$698,552</b>	<b>\$590,743</b>	<b>\$627,652</b>	<b>\$627,652</b>	<b>\$645,975</b>	<b>\$18,323</b>
	Position Title	2013 Actual	2014 Original Budget	* 2014 Amended Budget	2015 Budget	2015 Budget - * 2014 Amended Budget	
	Administrative Technician	1.00	1.00	1.00	0.00	(1.00)	
	Assistant to the Chief of Staff	1.00	1.00	1.00	1.00	0.00	
	Chief of Staff	1.00	1.00	1.00	1.00	0.00	
Mayor	1.00	1.00	1.00	1.00	0.00		
Staff Assistant	1.00	0.00	0.00	1.00	1.00		
<b>Total FTE</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>		
<b>Special Positions</b>							
Assistant to the Mayor	1.00	1.00	1.00	1.00	0.00		
<b>Total Positions</b>	<b>6.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>		

Funding Changes	During 2014	* 2014 Amended - 2014 Original Budget
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	For 2015	2015 Budget - * 2014 Amended Budget
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	\$2,557
	Increase for pay for performance	6,907
	Net increase for medical plan changes	1,448
	Increase for reclass of Administrative Technician to Staff Assistant position	3,965
	Increase for Mayor salary adjustment per Charter 13-20(a) - effective at the start of the next term	3,446
Decrease due to a reduction in over time	(5,000)	
<b>Total Salaries/Benefits/Pensions</b>	<b>\$13,323</b>	
<b>Operating</b>		
Increase for projected expenditures	\$5,000	
<b>Total Operating</b>	<b>\$5,000</b>	
<b>Capital Outlay</b>		
None	\$0	
<b>Total Capital Outlay</b>	<b>\$0</b>	
<b>Total For 2015</b>	<b>\$18,323</b>	

\* 2014 Amended Budget as of 8/14/2014

<i>Position Changes</i>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	None	0.00
	<b>Total For 2015</b>	<b>0.00</b>

\* 2014 Amended Budget as of 8/14/2014

**City of Colorado Springs  
Budget Detail Report**

001 GENERAL FUND  
CITY MAYOR

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	480,258	417,010	433,889	425,924	(7,965)	-1.84%
51210	OVERTIME	11,848	17,042	20,000	15,000	(5,000)	-25.00%
51220	SEASONAL TEMPORARY	0	1,048	10,000	10,000	0	0.00%
51230	SHIFT DIFFERENTIAL	0	34	0	0	0	0.00%
51245	RETIREMENT TERM VACATION	1,035	1,308	0	0	0	0.00%
51260	VACATION BUY PAY OUT	420	0	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(2,291)	(840)	0	0	0	0.00%
51405	UNIFORM SALARIES	1,136	0	0	0	0	0.00%
51430	UNIFORM SPECIAL ASSIGNMENT	268	0	0	0	0	0.00%
51445	LONGEVITY	23	0	0	0	0	0.00%
51610	PERA	62,831	59,051	50,359	60,059	9,700	19.26%
51615	WORKERS COMPENSATION	1,308	821	830	831	1	0.12%
51620	EQUITABLE LIFE INSURANCE	1,219	1,159	1,689	2,005	316	18.71%
51640	DENTAL INSURANCE	1,603	1,820	1,620	2,394	774	47.78%
51665	CASH BACK	1,370	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	3,280	2,940	3,000	3,000	0	0.00%
51690	MEDICARE	7,344	6,396	6,245	6,382	137	2.19%
51695	CITY EPO MEDICAL PLAN	28,818	24,605	24,706	41,530	16,824	68.10%
51696	ADVANTAGE HD MED PLAN	489	4,171	1,464	0	(1,464)	-100.00%
51697	HRA BENEFIT TO ADV MED PLAN	64	527	0	0	0	0.00%
51699	BENEFITS REIMBURSEMENT	(220)	0	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>600,803</b>	<b>537,092</b>	<b>553,802</b>	<b>567,125</b>	<b>13,323</b>	<b>2.41%</b>
52110	OFFICE SUPPLIES	1,174	1,500	1,500	3,000	1,500	100.00%
52120	COMPUTER SOFTWARE	193	94	400	1,400	1,000	250.00%
52122	CELL PHONES EQUIP AND SUPPLIES	1,854	2,190	2,000	2,000	0	0.00%
52125	GENERAL SUPPLIES	667	1,939	2,000	5,000	3,000	150.00%
52135	POSTAGE	614	428	650	650	0	0.00%
52465	MISCELLANEOUS SERVICES	1,275	422	1,000	0	(1,000)	-100.00%
52574	LEGAL SERVICES	31,845	0	7,500	5,000	(2,500)	-33.33%
52575	SERVICES	1,862	1,983	2,000	2,000	0	0.00%
52590	TEMPORARY EMPLOYMENT	20,687	24,480	15,000	16,600	1,600	10.67%
52605	CAR MILEAGE	14,794	9,406	15,400	15,000	(400)	-2.60%
52607	CELL PHONE ALLOWANCE	2,720	2,035	3,500	1,500	(2,000)	-57.14%
52615	DUES AND MEMBERSHIP	0	0	100	500	400	400.00%
52625	MEETING EXPENSES IN TOWN	3,651	1,757	2,000	2,000	0	0.00%
52626	COMMUNITY OR VOLUNTEER EVENT	426	0	500	500	0	0.00%
52630	TRAINING	0	0	500	500	0	0.00%
52645	SUBSCRIPTIONS	28	109	100	100	0	0.00%
52655	TRAVEL OUT OF TOWN	1,071	0	8,900	10,000	1,100	12.36%
52735	TELEPHONE LONG DIST CALLS	83	63	100	100	0	0.00%
52738	CELL PHONE BASE CHARGES	3,359	2,230	3,000	3,000	0	0.00%
52775	MINOR EQUIPMENT	0	(290)	500	1,000	500	100.00%
52776	PRINTER CONSOLIDATION COST	2,532	3,302	3,000	3,000	0	0.00%
52795	RENTAL OF EQUIPMENT	715	0	1,700	500	(1,200)	-70.59%
52874	OFFICE SERVICES PRINTING	745	755	1,500	1,500	0	0.00%
52875	OFFICE SERVICES RECORDS	1,238	1,248	1,000	1,500	500	50.00%
65160	RECRUITMENT	0	0	0	2,500	2,500	0.00%
<b>Total Operating Expenses</b>		<b>91,533</b>	<b>53,651</b>	<b>73,850</b>	<b>78,850</b>	<b>5,000</b>	<b>6.77%</b>
53030	FURNITURE AND FIXTURES	6,216	0	0	0	0	0.00%
<b>Total Capital Outlay</b>		<b>6,216</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>698,552</b>	<b>590,743</b>	<b>627,652</b>	<b>645,975</b>	<b>18,323</b>	<b>2.92%</b>

Totals may differ from narrative due to rounding.

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# Municipal Court

HayDen Kane II, Presiding Judge/Court Administrator | (719) 385-5928 | municourtjudge@springsgov.com

## 2015 Breakthrough Strategies

Breakthrough Strategy	Measurable Outcome	Measured by or Completed By:	Strategic Plan Goal
Begin implementation of a rebuilt case management system (CMS) to meet Court business and customer needs	Transition to a rebuilt CMS	Q4	Transforming Government
Develop internal repository (intranet capability) for Court's e-administrative policies and procedures	Internal repository created and implemented	Q3	Transforming Government
Improve and enhance Judicial Performance Evaluation to streamline the process of evaluating and providing feedback to Municipal Court Judges	Improved judicial performance	Q3	Transforming Government

## All Funds Summary

	2013 Actual	2014	* 2014	2015 Budget	2015 Budget -
		Original Budget	Amended Budget		* 2014 Amended Budget
<b>Use of Funds</b>					
General Fund	\$3,315,746	\$3,665,733	\$3,665,733	\$3,403,128	(\$262,605)
CIP - General Fund	0	450,000	0	450,000	450,000
<b>Total</b>	<b>\$3,315,746</b>	<b>\$4,115,733</b>	<b>\$3,665,733</b>	<b>\$3,853,128</b>	<b>\$187,395</b>
<b>Positions</b>					
General Fund	39.78	38.78	38.78	34.60	(4.18)
<b>Total</b>	<b>39.78</b>	<b>38.78</b>	<b>38.78</b>	<b>34.60</b>	<b>(4.18)</b>

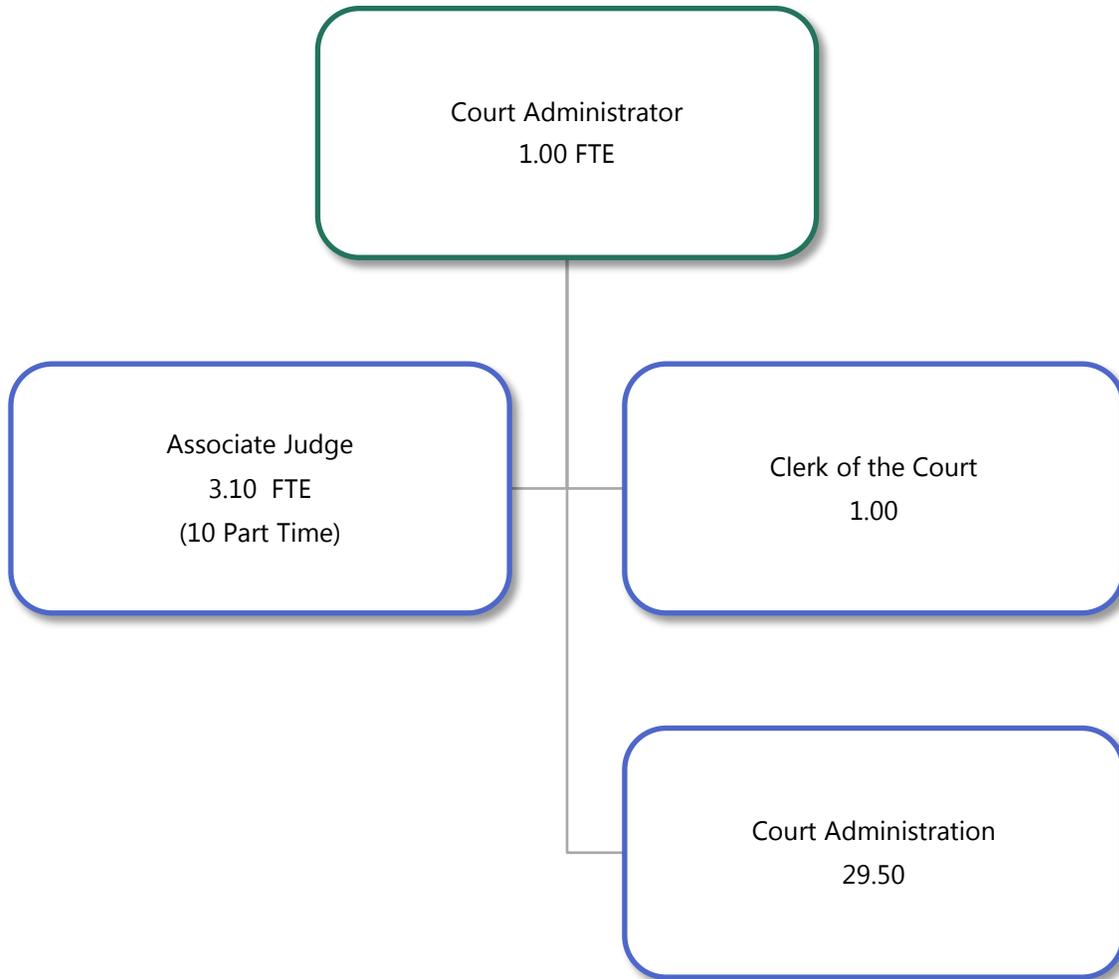
\* 2014 Amended Budget as of 8/14/2014

## Significant Changes vs. 2014

- Decrease of 3.50 FTE and associated salary/benefits/pensions
- During 2014, it was determined that due to the timing of the Court Management Software project, funding would not be needed in 2014 and was, therefore, moved to high priority needs in another department. For 2015, the Court Management Software project is again included in the CIP Program.

## Municipal Court

The Municipal Court's mission is to enhance the quality of life of the citizens of Colorado Springs by promoting public safety, traffic safety, and respect for the administration of justice by applying sanctions for violations of municipal ordinances. The Municipal Court is a limited jurisdiction court of record that hears and resolves misdemeanor, traffic, and parking violations for adult and juvenile offenders. Services provided include intake processes, revenue collection as a byproduct of the court sanctioning process, courtroom and clerical support for improved case management, and probation services.



The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2014, and changes occurring as part of the 2015 Budget for each fund including the General Fund and CIP.

	Use of Funds	2012	2013	2014	* 2014	2015	2015 Budget -
		Actual	Actual	Original Budget	Amended Budget	Budget	* 2014 Amended Budget
	Salary/Benefits/Pensions	\$2,657,771	\$2,554,035	\$2,868,233	\$2,868,233	\$2,598,618	(\$269,615)
	Operating	650,842	761,711	797,500	797,500	804,510	7,010
	Capital Outlay	0	0	0	0	0	0
	<b>Total</b>	<b>\$3,308,613</b>	<b>\$3,315,746</b>	<b>\$3,665,733</b>	<b>\$3,665,733</b>	<b>\$3,403,128</b>	<b>(\$262,605)</b>
<b>General Fund</b>							
		<b>Position Title</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>* 2014 Amended Budget</b>	<b>2015 Budget</b>	<b>2015 Budget - * 2014 Amended Budget</b>
		Administrative Technician	1.00	0.00	0.00	1.00	1.00
		Chief Probation Officer	1.00	1.00	1.00	1.00	0.00
		Clerk of Court	1.00	1.00	1.00	1.00	0.00
		Court Administrator	1.00	1.00	1.00	1.00	0.00
		Court Referee	1.00	0.00	0.00	0.00	0.00
		Courtroom Assistant	9.00	9.00	9.00	7.00	(2.00)
		Municipal Court Clerk I/II	10.50	10.00	10.00	8.00	(2.00)
		Office Specialist	0.00	0.50	0.50	0.50	0.00
		Senior Courtroom Assistant	1.00	1.00	1.00	1.00	0.00
		Senior Information Systems Analyst	1.00	1.00	1.00	1.00	0.00
		Senior Municipal Court Clerk	1.00	1.00	1.00	1.00	0.00
		Senior Probation Officer/ Probation Officer	3.00	3.00	3.00	3.00	0.00
		Senior Probation Tech/Probation Tech	5.50	5.50	5.50	5.00	(0.50)
		Staff Assistant	0.00	1.00	1.00	1.00	0.00
		<b>Total FTE</b>	<b>36.00</b>	<b>35.00</b>	<b>35.00</b>	<b>31.50</b>	<b>(3.50)</b>
		Associate Judge	3.44	3.44	3.44	3.10	(0.34)
		Presiding Judge	0.34	0.34	0.34	0.00	(0.34)
	<b>Total Positions</b>	<b>39.78</b>	<b>38.78</b>	<b>38.78</b>	<b>34.60</b>	<b>(4.18)</b>	

\* 2014 Amended Budget as of 8/14/2014

<b>Funding Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	\$0
	<b>Total During 2014</b>	<b>\$0</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	<b>Salaries/Benefits/Pensions</b>	
	Net change to fund existing positions	(\$31,921)
	Increase for pay for performance	24,028
	Net increase for medical plan changes	12,823
	Net decrease due to elimination of 3.50 FTE and addition of 1.00 FTE	(169,055)
	Decrease of 0.68 FTE due to Judge Compensation reduction (Presiding Judge and Associate Judge)	(105,490)
	<b>Total Salaries/Benefits/Pensions</b>	<b>(\$269,615)</b>
	<b>Operating</b>	
	Increase due to Utilities electric rate increase	\$7,010
	<b>Total Operating</b>	<b>\$7,010</b>
	<b>Capital Outlay</b>	
None	\$0	
<b>Total Capital Outlay</b>	<b>\$0</b>	
<b>Total For 2015</b>	<b>(\$262,605)</b>	

<b>Position Changes</b>	<b>During 2014</b>	<b>* 2014 Amended - 2014 Original Budget</b>
	None	0.00
	<b>Total During 2014</b>	<b>0.00</b>
	<b>For 2015</b>	<b>2015 Budget - * 2014 Amended Budget</b>
	Eliminate 2.00 FTE (Municipal Court Clerk I/II)	(2.00)
	Eliminate 2.00 FTE (Courtroom Assistants)	(2.00)
	Eliminate 0.50 FTE (Probation Tech.)	(0.50)
	Add 1.00 FTE (Records Analyst/Admin. Tech.)	1.00
	<b>Total FTE</b>	<b>(3.50)</b>
	Decrease of 0.34 FTE due to Judge Compensation reduction (Presiding Judge)	(0.34)
	Decrease of 0.34 FTE due to Judge Compensation reduction (Associate Judge)	(0.34)
	<b>Total For 2015</b>	<b>(4.18)</b>

\* 2014 Amended Budget as of 8/14/2014

2015 CIP Program	Project Name	General Fund	Restricted Funds							Annual Allocation	
			Bike Tax	CTF	Enterprise	Grants	PPRTA	PSST	TOPS		Other
	High Priority IT Projects	\$450,000									\$450,000
	<b>Total 2015 CIP</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>

For a citywide comprehensive list of projects, refer to the CIP section of the Budget, page 30-1.

**City of Colorado Springs  
Budget Detail Report**

001 GENERAL FUND  
Municipal Court

Account #	Description	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget	2014 Budget to	2014 Budget to
						2015 Budget	2015 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	1,593,687	1,536,094	1,732,783	1,638,447	(94,336)	-5.44%
51210	OVERTIME	393	130	200	200	0	0.00%
51220	SEASONAL TEMPORARY	45,336	42,962	60,567	60,567	0	0.00%
51222	JUDICIAL COMPENSATION	484,895	488,480	471,673	386,250	(85,423)	-18.11%
51235	STANDBY	0	5	0	0	0	0.00%
51240	RETIREMENT TERMINATION SICK	1,709	0	0	0	0	0.00%
51245	RETIREMENT TERM VACATION	6,740	3,495	0	0	0	0.00%
51260	VACATION BUY PAY OUT	3,841	5,415	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(12,329)	(11,654)	0	0	0	0.00%
51405	UNIFORM SALARIES	0	(153)	0	0	0	0.00%
51610	PERA	278,501	270,386	316,626	265,886	(50,740)	-16.03%
51615	WORKERS COMPENSATION	5,368	3,976	4,391	3,697	(694)	-15.81%
51620	EQUITABLE LIFE INSURANCE	4,397	4,218	6,135	5,580	(555)	-9.05%
51640	DENTAL INSURANCE	9,755	9,060	12,720	8,610	(4,110)	-32.31%
51665	CASH BACK	6,274	0	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	540	480	0	0	0	0.00%
51690	MEDICARE	29,180	28,711	33,512	28,365	(5,147)	-15.36%
51695	CITY EPO MEDICAL PLAN	185,256	157,064	207,810	201,016	(6,794)	-3.27%
51696	ADVANTAGE HD MED PLAN	12,738	14,279	21,816	0	(21,816)	-100.00%
51697	HRA BENEFIT TO ADV MED PLAN	1,490	1,087	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>2,657,771</b>	<b>2,554,035</b>	<b>2,868,233</b>	<b>2,598,618</b>	<b>(269,615)</b>	<b>-9.40%</b>
52105	MISCELLANEOUS OPERATING	44	1,012	0	40,000	40,000	0.00%
52110	OFFICE SUPPLIES	24,351	7,078	18,351	18,351	0	0.00%
52111	PAPER SUPPLIES	0	3,891	6,000	6,000	0	0.00%
52135	POSTAGE	23,660	17,849	23,661	23,661	0	0.00%
52265	MAINT BUILDINGS AND STRUCTURE	28,245	40,829	28,246	28,246	0	0.00%
52410	BUILDING SECURITY SERVICES	92,257	91,462	92,258	92,258	0	0.00%
52419	CRIMINAL JUSTICE INFO SYSTEM	0	44,097	110,000	70,000	(40,000)	-36.36%
52440	HUMAN SERVICES	3,713	2,357	3,713	3,713	0	0.00%
52445	JANITORIAL SERVICES	30,960	37,680	37,000	37,000	0	0.00%
52565	PEST CONTROL	696	580	696	696	0	0.00%
52571	SNOW REMOVAL	0	2,292	3,700	3,700	0	0.00%
52573	CREDIT CARD FEES	35,936	31,011	35,935	35,935	0	0.00%
52575	SERVICES	206,174	237,602	215,000	215,000	0	0.00%
52578	INTERPRETING SERVICES	21,840	24,636	21,839	21,839	0	0.00%
52590	TEMPORARY EMPLOYMENT	0	21,098	0	0	0	0.00%
52605	CAR MILEAGE	624	679	624	624	0	0.00%
52615	DUES AND MEMBERSHIP	220	115	220	220	0	0.00%
52630	TRAINING	5,229	5,178	5,229	5,229	0	0.00%
52655	TRAVEL OUT OF TOWN	2,153	2,968	1,849	1,849	0	0.00%
52735	TELEPHONE LONG DIST CALLS	548	496	549	549	0	0.00%
52738	CELL PHONE BASE CHARGES	289	208	289	289	0	0.00%
52746	UTILITIES ELECTRIC	103,086	105,015	103,086	110,096	7,010	6.80%
52747	UTILITIES GAS	22,948	28,465	27,500	27,500	0	0.00%
52748	UTILITIES SEWER	1,488	1,388	1,488	1,488	0	0.00%
52749	UTILITIES WATER	3,033	3,147	3,033	3,033	0	0.00%
52775	MINOR EQUIPMENT	20,663	18,357	35,514	35,514	0	0.00%
52776	PRINTER CONSOLIDATION COST	9,965	12,601	0	0	0	0.00%
52795	RENTAL OF EQUIPMENT	2,628	0	2,627	2,627	0	0.00%
52873	PRINTING OUTSOURCE	0	14,712	8,000	8,000	0	0.00%
52874	OFFICE SERVICES PRINTING	2,822	1,544	2,823	2,823	0	0.00%
65165	JURY FEES AND EXPENSES	8,270	3,364	8,270	8,270	0	0.00%
<b>Total Operating Expenses</b>		<b>650,842</b>	<b>761,711</b>	<b>797,500</b>	<b>804,510</b>	<b>7,010</b>	<b>0.88%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>3,308,613</b>	<b>3,315,746</b>	<b>3,665,733</b>	<b>3,403,128</b>	<b>(262,605)</b>	<b>-7.16%</b>

Totals may differ from narrative due to rounding.

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